

Updating and Saving the Stock Count Queue

- 1. From the top *Uncounted* section of the Branch <u>SAC</u> Manager, locate an item in the grid, and enter the number of counted packs and units.
- Once you are done entering both values, the *Counted* column will update with a green tick icon.

ProScript Connect 25 July 2016 11:02	▼	Search (CTRL+S)	, Q			1	🕂 Re	sponsible Pl	harmacist Vio	toria	Smith Use	er Victoria	Smith		1 🗙
My shortcuts	F		10 C 11												
Redeem Owings		Search Stock Availab	llity Count Mana	iger 🔺											
Reprints	2	F1 - Next Week	Previous Week	F3 - Print	Previ	ew F10 ·	- Save 8	Update Sto	ock F11 - A	Appro	ve Counted	Stock	Card		
incprints (-6	SAC Cycle Week: 2 ()	Neek Commenci	ng: 04/07/2	2016)	SAC CV	le Start	Date: 27/	06/2016 54	с с _м	le End Dat	e 31/07	/2016	Approval P	lending
Ordering Manager	7	Uncounted	Veek commence	ng. 04/07/2	.010)	Sheey	ic start	Date: 277	00/2010 34			c. 51/07	/2010	Approved	(1)
Stock Control	<u> </u>	Product			Curr	ent In Stor	· k Dacks	Current In	Stock Units	Cou	nted Dacks	Counted	Unite	Counted	
Ctrl i	-7	Lavido orango SE 12.9	cachote (20) GA	LEN	16	016	.K T GCK3	226	I Stock Office	I.	nico rucks	counted	onics	counted	
Overdue Scripts F8		Laxido orange SF 13.8g sachets (20) GALEN				-336 -336				-			_		
MDS Scripts Due		Amlodipine maleate 10mg tabs (28) SNG(NI)			OP			0							
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in borrep	9	Amlodipine besilate 10mg tabs (28) ALMUS			0P 0		0	0							
MDS Manager F1	1	Amlodipine besilate 10mg tabs (28) ACCORD HE			OP			0							-
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RMS Ctrl R		Abilify 15mg tabs (28	5P15	155		+198	Thinoj	as Jey	08/07/20	08/07/2016 T		ey	08/07/2016		<u>~</u>
		Paracetamol 1000mg 4P5 45			+133	Thinoj	as Jey 08/07/2		16						
		Baclofen soln for inj 5	2P	10		+11	Victori	Victoria Smith 25/07/2		16					-
		Statistics	Taraet	•											
		Week 124				5		Current Week Progress							
		Week 4 Cycle			12			Current SAC Cycle Progress							

- 3. Press [F10 Save & Update Stock].
- 4. A pop-up window displays, asking whether you want to update stock levels for the counted products.

💽 Stock Availability Count Manager								
Are you sure you wish to update stock	levels for the counted products?							
<u>Y</u> es	No							

5. Click **[Yes]**.



- 6. The items which have been updated and saved as counted will be removed from the top *Uncounted* grid and moved to the middle *Counted* grid.
- 7. Notice the statistics in the bottom *Statistics* section of the screen and the number of approvals pending Approval Pending (x) update accordingly.

ProScript Conn 25 July 2016 11:10	ect 🔻	Search (CTRL+S)	- Q			1	🔟 Re	sponsible Pha	rmacist Vio	toria	Smith Use	er Victoria Sm	th — 🗆	• ×
My shortcuts	+	Sauch Stack Augilal	allity Count Mana											
Redeem Owings		Search Stock Availa											_	
Reprints	F2	F1 - Next Week F2 - Previous Week F3 - Print			Preview	view F10 - Save & Update Stock F11 - Approve Counted Stock Card							i .	
·	F6	SAC Cycle Week: 2 (Week Commenci	ng: 04/07/2	016)	SAC Cyc	le Start	t Date: 27/06	5/2016 SA	C Cyd	le End Dat	e: 31/07/201	6 Approval P	Pendin <u>c</u>
Ordering Manage	er F7	Uncounted		-				3		-			Approved	(1)
Stock Control	Ttrl E7	Product			Currer	nt In Stoo	ck Packs	Current In S	tock Units	Cou	nted Packs	Counted Uni	s Counted	
Overdue Scripts		Laxido orange SF 13.8	do orange SF 13.8g sachets (20) GALEN			-16P16		-336		0P10		10	~	
MDS Scripts Due	F8 Amlodipine maleate 10mg tabs (28) SNG(NI)			IG(NI)	OP	0				0P20		20	~	
C	Ctrl F8 Amlodipine maleate 10		0mg tabs (28) FOCUS		OP		0							
MDS Prep	F9	Amlodipine besilate 10mg tabs (28) ALMUS			OP			0						
MDS Manager	F11	Amlodipine besilate 10mg tabs (28) ACCORD HE			OP			0						+
SDM Manager	CHALL MA												_	
ETP	CUTIVI	Counted			_		_							
	Ctrl E	Product	Counted Packs	Counted U	Jnits \	/ariance	Counte	ed By	Date Cou	nted	Approved	By Da	te Approve	d
RMS Ctrl R		Abilify 15mg tabs (28 5P15 155		155		+198	Thinoj	as Jey	08/07/2016		Thinojas Je	ey 08	/07/2016	<u> </u>
		Paracetamol 1000mg	4P5	45		+133	Thinoj	as Jey 08/07/20:		16				
Back		Baclofen soln for inj 5	2P	10		+11	Victoria Smith		25/07/2016					*
		Statistics Week 124 Week 4	Actual	Cycle	335 L2	5		Current V Current S	Veek Progr AC Cycle P	ess rogre	55	3%		

Revision History

Version Number	Date	Revision Details	Author(s)				
1.0	16/08/2023		Joanne Hibbert-Gorst				

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Contact us

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