

Selecting a Restrictions Template

From the Head Office Restrictions Manager, press [F1 – Select Template].

1. The Search Restrictions Template window displays, with a list of existing templates on the system.

Search Restrictions Template			– – ×			
Filters Show Deleted						
	✓ × F1 - Add	Template Edit Templa	te Duplicate Template			
Template Name	Туре	Total Restrictions	Date Modified			
Hertfordshire Branches	Contract	237	20/06/2017 16:07:14			
Kent Branches	Retail	237	20/06/2017 14:22:40			
London Branches	Retail	237	20/06/2017 13:22:29			
			✓ F10 - Select X Close			

- 3. From there, search for and highlight the template you want to select.
- 4. Press **[F10 Select]**.
- 5. The Head Office Restrictions Manager displays, with the template now selected, as per the top snippet.



ProScript Connect	Search (CTRL+S) 🔹 🔍			
My shortcuts +				
Redeem Owings	Search Head Office Restrictions Manager			
F2 Overdue Scripts	Restrictions All Templates History			
F8	F1 - Select Template F2 - Add Restriction F3 - Remove Restriction F8 - Save Changes 🔻 Batch Update Add Pack Note Print Preview Import/Export 👻			
Reprints F6	Import Template Preview Changes View Template History Edit Excluded Suppliers			
MDS Scripts Due				
Ordering	Evicandon branches Type: Retail Published Date: Not Published Delayed Date: Not Published By: Not Published By: Not Published Status: Not Published			
F7 MDS	Pitters			
F11	Drug Category All Show Restricted Discontinued Items Only Show Excluded Suppliers			
RMS Ctrl R	Supplars All Minimum Price () Supplars All S			
SDM	Suppliers All Winnindin Erec (2)			
ETP	Pip Code Link Code Override Code Drug Name Category Manufacturer Supplier Price (£) Wholesaler AGBM			
Training				
Stock				
	Total Drugs Database Items (Based on applied filters): 0 Total Restricted Items (Based on applied filters): 0 Total Changes Made: 0			

6. From there, set the filter to *Show Restricted Items Only*.

Revision History

Version Number	Date	Revision Details	Author(s)	
1.0	18/08/2023		Joanne Hibbert-Gorst	
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