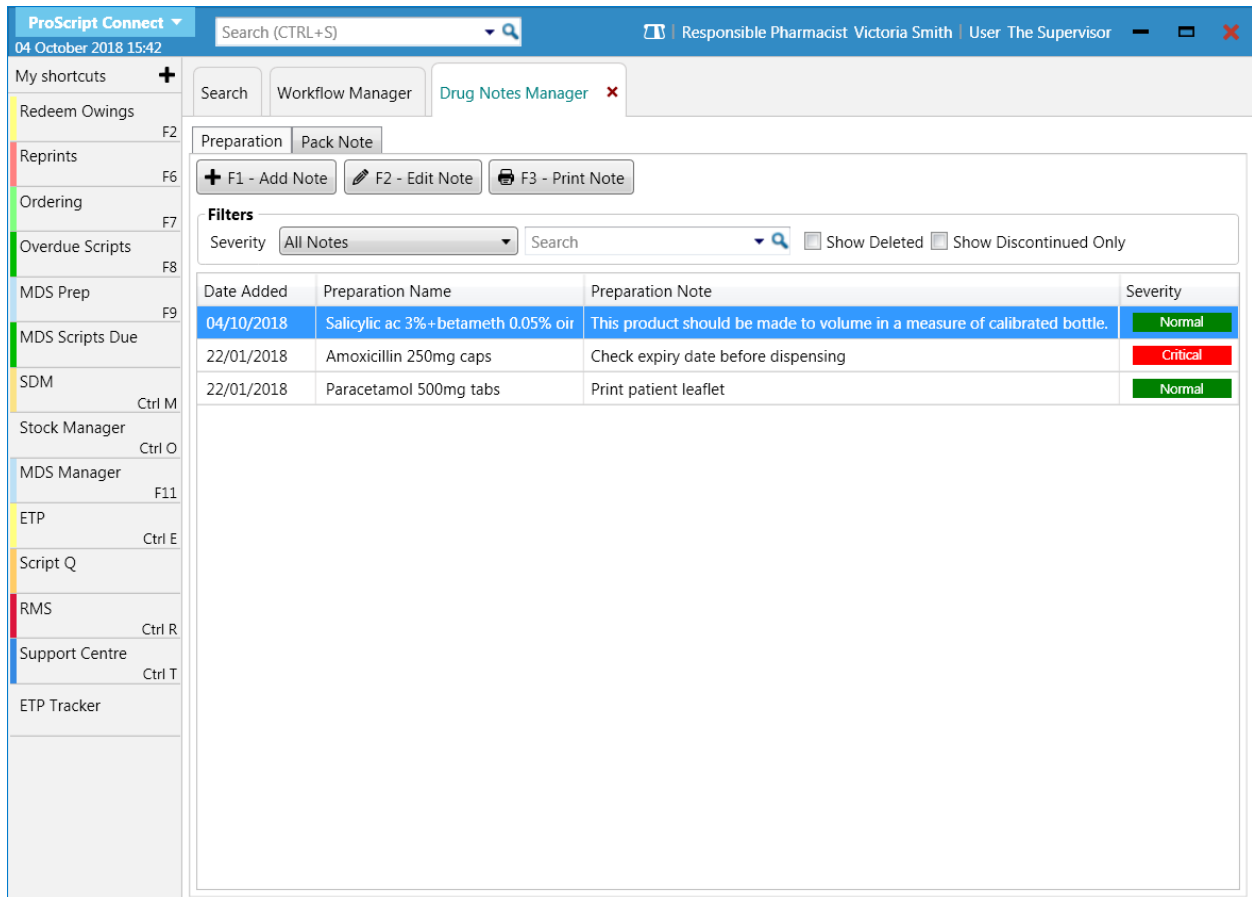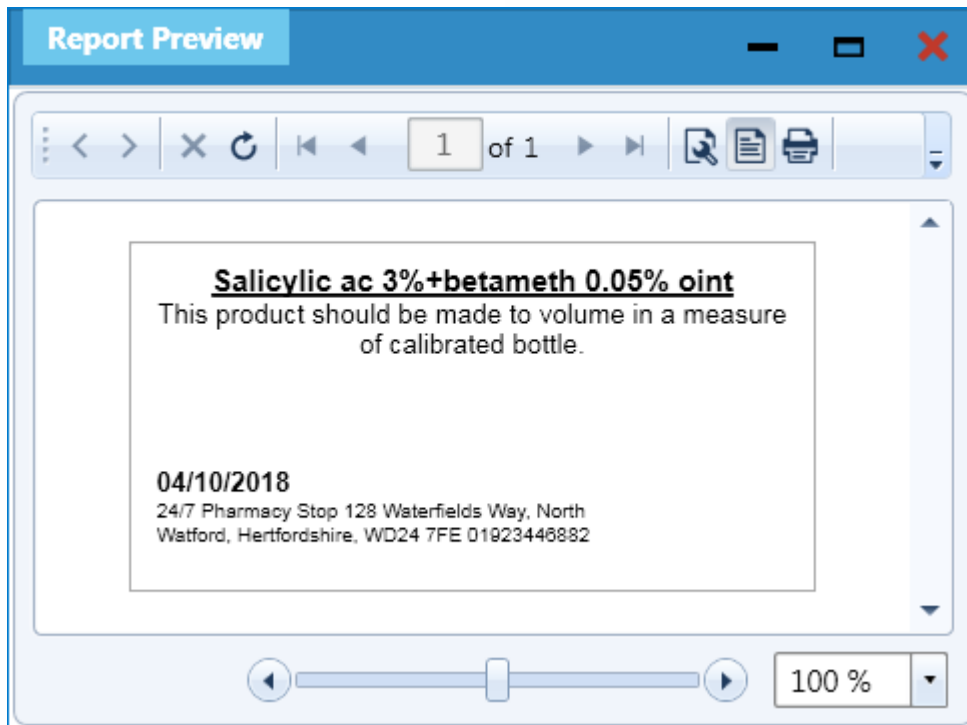# Printing a Preparation or Pack Note

1. To begin, open the Drug Notes Manager from the ProScript Connect Main Screen by clicking the **[ProScript Connect]** menu button and selecting the *Drug Notes Manager* menu item.

2. From the Drug Notes Manager, select either the *Preparation* or *Pack Note* tab and use the available *Filters* to search for, locate and highlight the note you wish to print. Select the **[F3 – Print Note]** button.

3. The note label print preview displays. Click the printer icon to print.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	18/08/2023		Joanne Hibbert-Gorst

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