

## Adding a New Setting Template

From the Setting Templates Manager, press **[F1 – Add New Template]**. A blank Add New Template form displays.

Add New Template		- = ×
Template Details		
Settings		➡ F6 - Template Settings
	There are no branch settings	
Template Deleted		✓ F10 - Save 🗙 Cancel

- 2. Enter the *Template Name*.
- 3. To add template settings, press **[F6 Template Settings]**. The Edit Template's Settings window displays, where you can select which application settings will apply for the template.

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You can use the **[Force All To Default]** button to select the *Force Default* tick box against all application settings displayed in the grid. Use the arrow on this button to select the *Uncheck Force All To Default* menu item to remove the *Force Default* tick box.



Edit Template 's Settings					– <b>– ×</b>
Categories					Search Application Settings 🛛 👻 🔍
Default	Default			Force All To Default 🔻	•
Address Lookup	Full Screen 🔻	Default	YES	Force Default	Full Screen
ASI	Cover Taskbar 🔻	Default	NO	Force Default	runs maximised, and does not
ASN	Service Desk Info: 🔻	Default	ProScript Connect Service Desk Number : 0845 634 2 634	Force Default	Default value:
Attendance Register	Documents Folder: 🔻	Default	Q:\Documents	Force Default	YES
A pro-	Patient Images Folder: 🔻	Default	PatientImages	Force Default	Default
Auditing	Patient Documents Folder: 🔻	Default	PatientDocuments	Force Default	
Authentication	Excel Exports Folder: 🔻	Default	ExcelExports	Force Default	
BNF	Idle Lock Seconds: 🔻	Default	10000	Force Default	
Browser	Application Mode: 🔻	Default	Independent	Force Default	
CDM	Show Imported Data 🔻	Default	YES	Force Default	
CDR	Show Alerts Intrusive 🔻	Default	YES	Force Default	
	Show Rx Summary 🔻	Default	YES	Force Default	
Commercial	Application Warning Message: 🔻	Default		Force Default	
CounsellingNotes	Workflow Enabled 🔻	Default	YES	Force Default	
Custom Tasks	Default Home Screen 🔻	Default	PatientSearch	Force Default	
DMR	Show Training Info 🔻	Default	YES	Force Default	,
					✓ F10 - Save X Cancel

4. When you are done, press **[F10 – Save]**. The Setting Templates Manager displays, with the newly added template in the grid.

## **Revision History**

Version Number	Date	Revision Details	Author(s)		
1.0	15/08/2023		Joanne Hibbert-Gorst		
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## **Contact us**

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