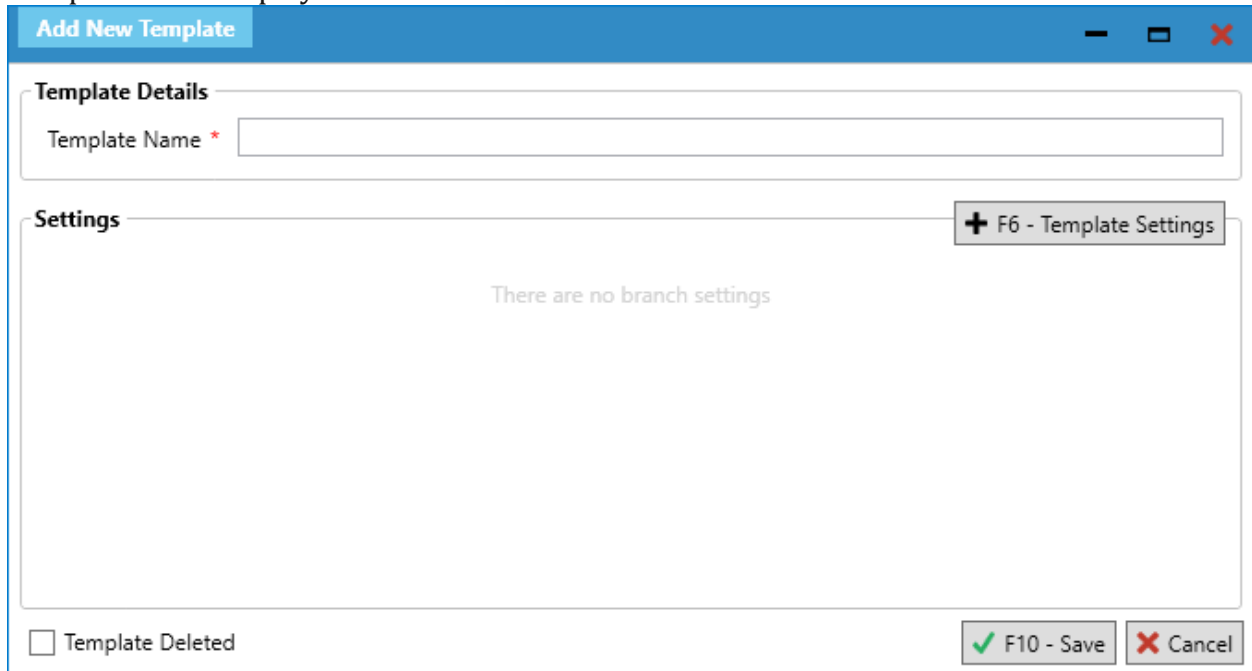


Adding a New Setting Template

From the Setting Templates Manager, press **[F1 – Add New Template]**. A blank Add New Template form displays.



Add New Template

Template Details

Template Name *

Settings

+ F6 - Template Settings

There are no branch settings

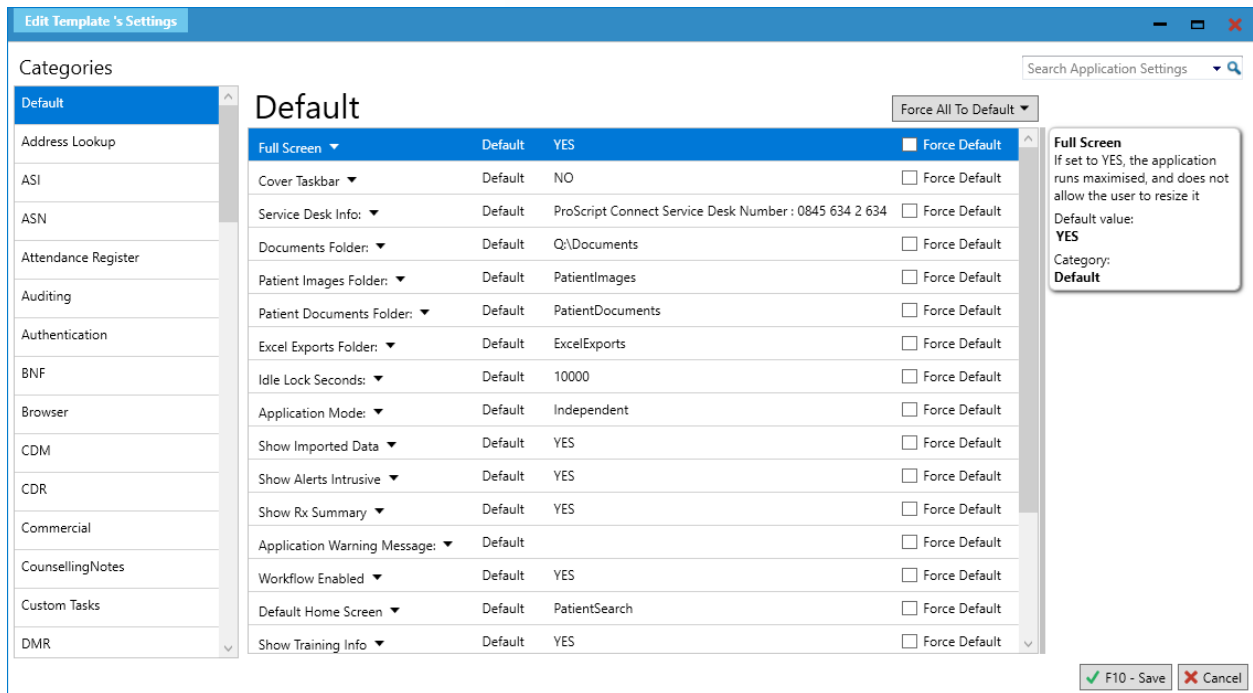
Template Deleted

✓ F10 - Save ✗ Cancel

2. Enter the *Template Name*.
3. To add template settings, press **[F6 – Template Settings]**. The Edit Template's Settings window displays, where you can select which application settings will apply for the template.



You can use the **[Force All To Default]** button to select the *Force Default* tick box against all application settings displayed in the grid. Use the arrow on this button to select the *Uncheck Force All To Default* menu item to remove the *Force Default* tick box.



- When you are done, press **[F10 - Save]**. The Setting Templates Manager displays, with the newly added template in the grid.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	15/08/2023		Joanne Hibbert-Gorst

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