

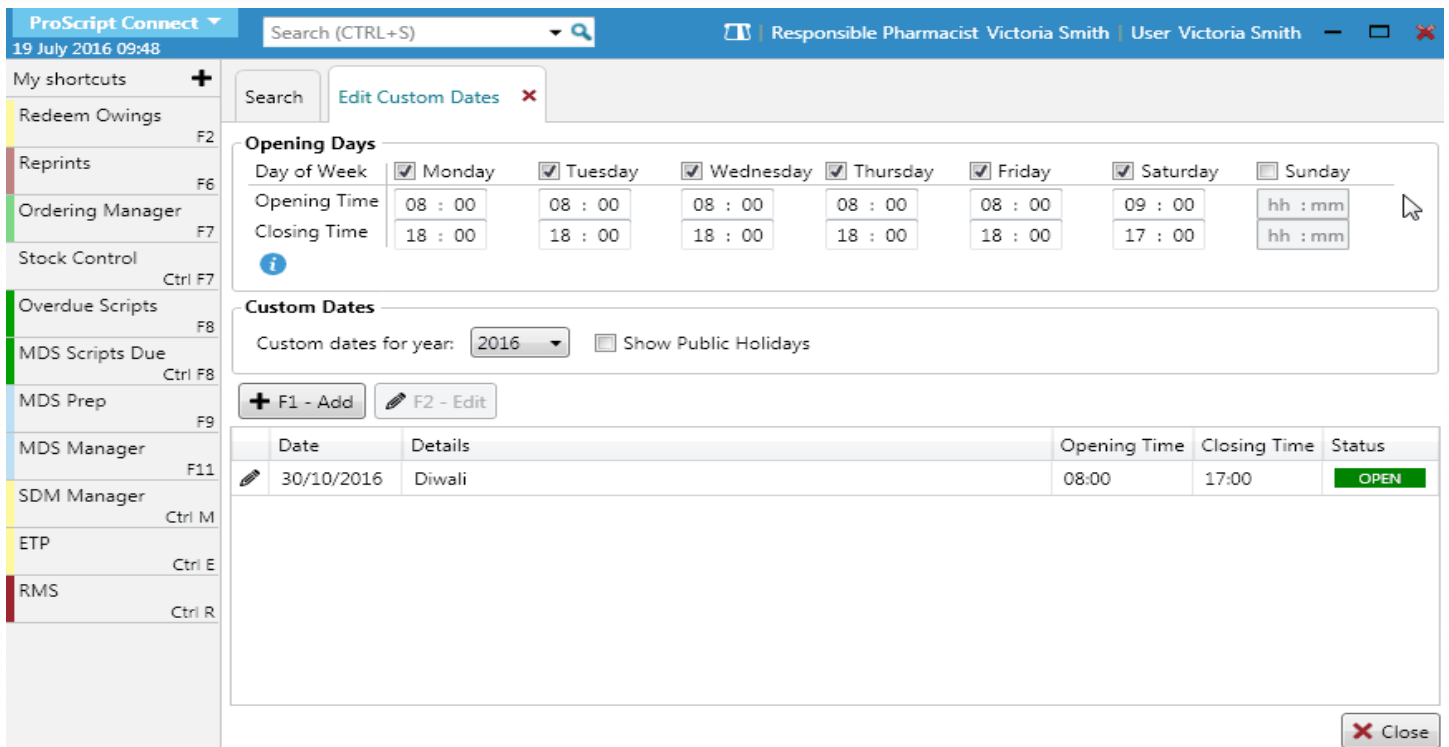


## Selecting Open Days

 Before creating a Substance Dependency Module or Instalment Dispensing (Scotland or Northern Ireland) schedule, we recommend setting the open and closed days in your pharmacy from the Edit Custom Dates module, as the SDM will take these into consideration when creating new or follow-on schedules. If you update the Edit Custom Dates going forward, it will only apply to future schedules and will not update current or past schedules.

 You will need to check existing SDM/ID/RPPR schedules when custom dates or opening days are amended.

1. From the Edit Custom Dates, select the days of the week on which your pharmacy is open.
2. Enter their adjoining Opening Times and Closing Times.



**Opening Days**


Day of Week	<input checked="" type="checkbox"/> Monday	<input checked="" type="checkbox"/> Tuesday	<input checked="" type="checkbox"/> Wednesday	<input checked="" type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Friday	<input checked="" type="checkbox"/> Saturday	<input type="checkbox"/> Sunday
Opening Time	08 : 00	08 : 00	08 : 00	08 : 00	08 : 00	09 : 00	hh : mm
Closing Time	18 : 00	18 : 00	18 : 00	18 : 00	18 : 00	17 : 00	hh : mm

**Custom Dates**

Custom dates for year: 2016  Show Public Holidays

+ F1 - Add    ✎ F2 - Edit

Date	Details	Opening Time	Closing Time	Status
✎ 30/10/2016	Diwali	08:00	17:00	OPEN



3. When you are done, click **[Close]**.

## Revision History

Version Number	Date	Revision Details	Author(s)
1.0	11 May 2022		Joanne Hibbert-Gorst

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### Contact us

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