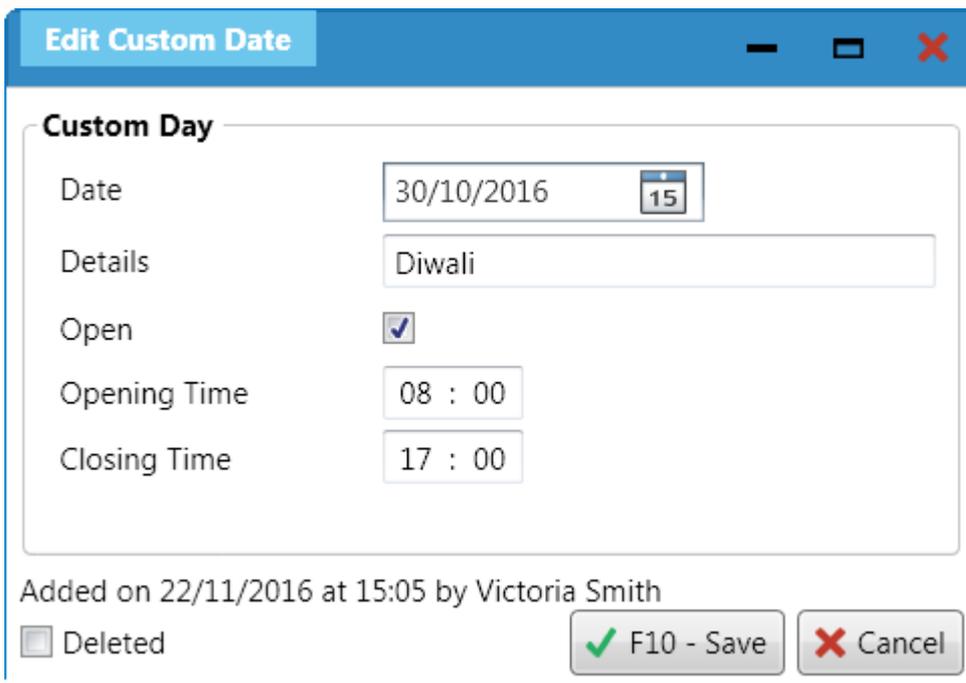


## Editing a Custom Date

 You will need to check existing SDM/ID/RPPR schedules when custom dates or opening days are amended.

1. From the Edit Custom Dates, highlight the custom date you want to edit and press **[F2 – Edit]**.
2. The Edit Custom Date window displays.



3. Edit all fields as required and press **[F10 – Save]**.

## Revision History

| Version Number | Date        | Revision Details | Author(s)            |
|----------------|-------------|------------------|----------------------|
| 1.0            | 11 May 2022 |                  | Joanne Hibbert-Gorst |
|                |             |                  |                      |
|                |             |                  |                      |

### Contact us

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