

Sending and Exporting an eMAR from the MDS Summary

You are able to send an eMAR for an individual patient from their MDS Summary, which can be accessed from either the MDS Manager or the patient's PMR. In order to successfully send and export eMARs you must ensure:

MAR charts have been selected for printing in the patient's MDS Summary for all the medications required on the MAR chart by selecting the *M – MAR* column or the *Print MAR* check box.

The eMAR prerequisites for your selected eMAR type have been followed

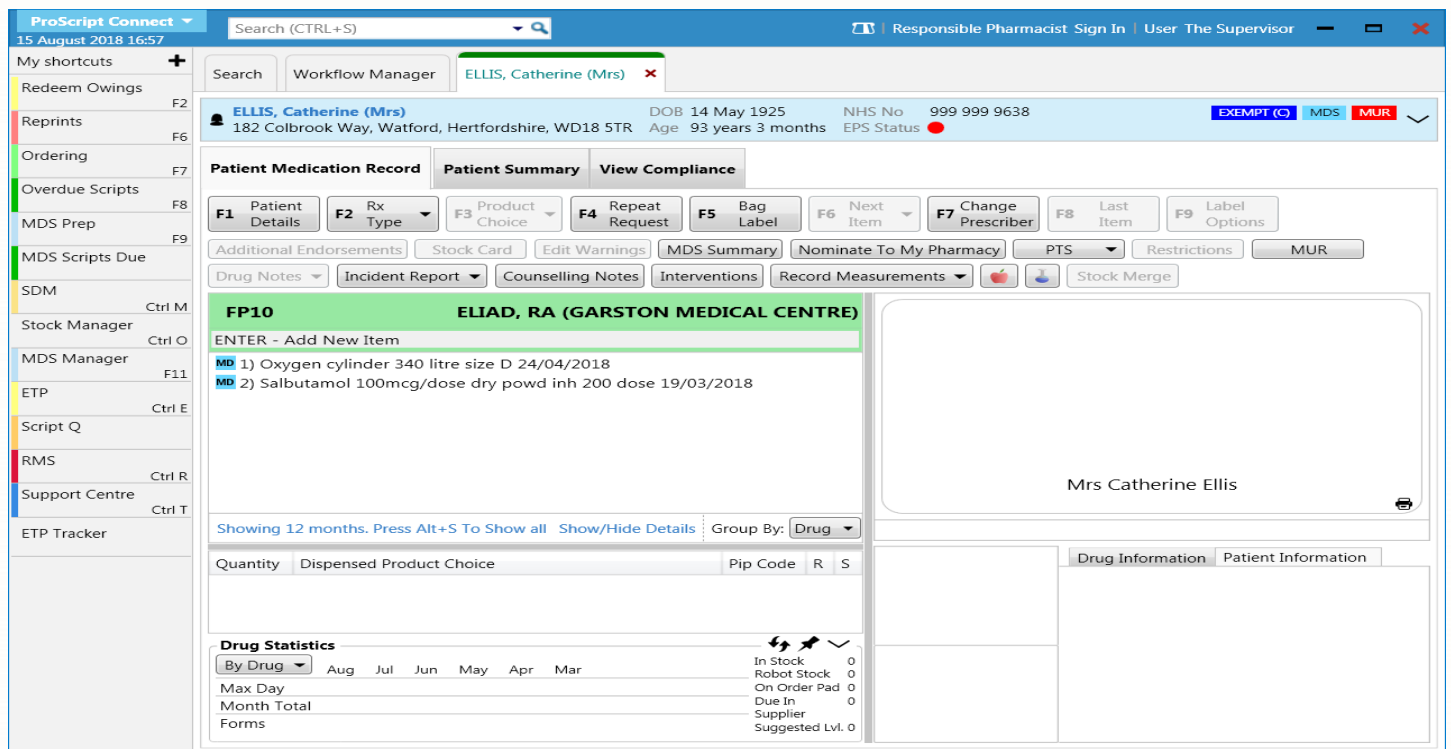
 All the above details can be checked within the patient's MDS Summary.

Accessing the MDS Summary

You can access the patient's MDS Summary from either their PMR or the MDS Manager. Use one of the methods below to open the patient's MDS Summary.

Accessing the MDS Summary from the PMR

- To begin, search for, locate and select the required MDS patient from the ProScript Connect Search Screen. All MDS patients will be tagged with an **MDS** flag. The patient's PMR opens in a new tab.



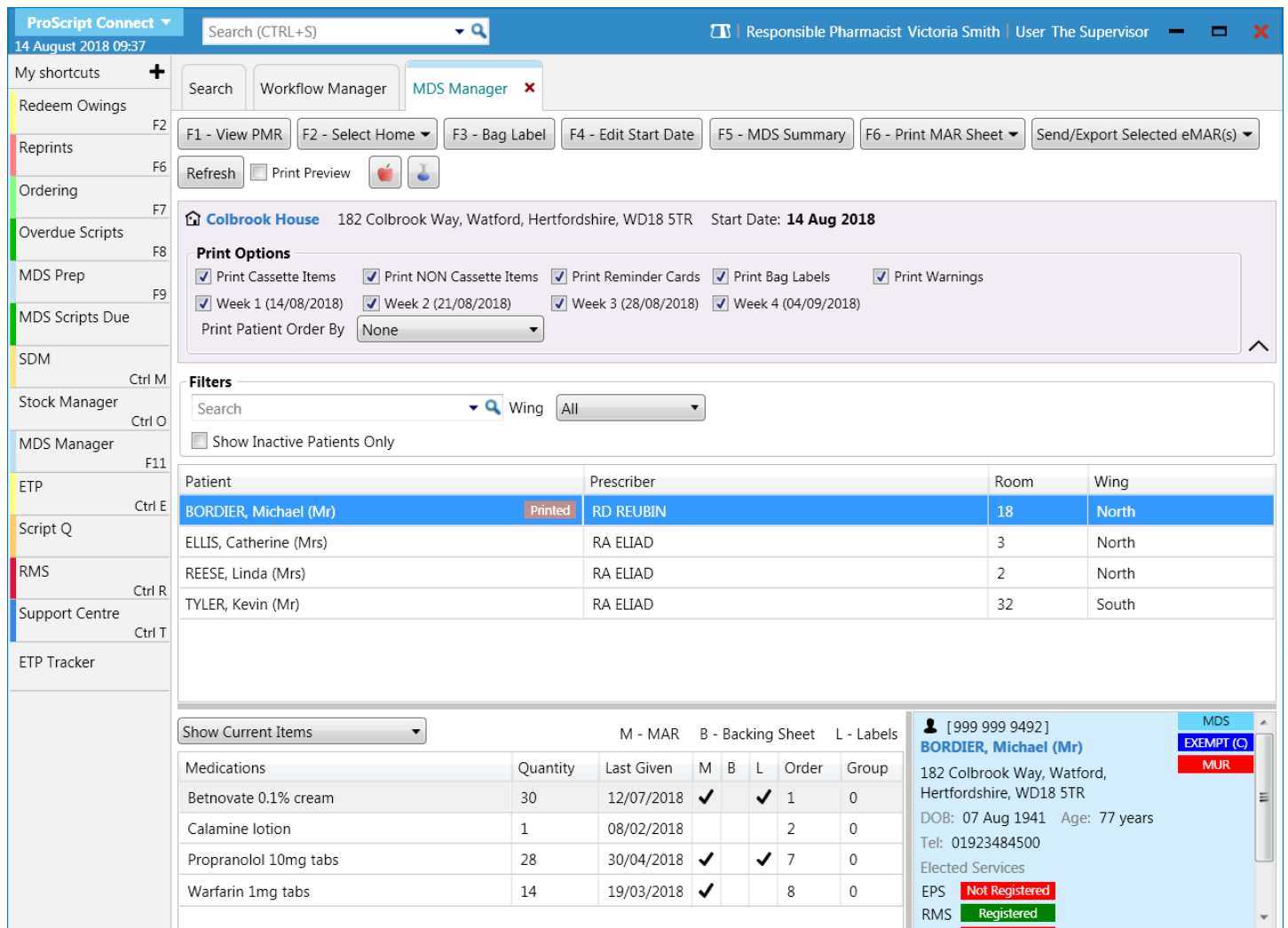
The screenshot shows the ProScript Connect interface for a patient named Catherine Ellis. The patient's details include DOB 14 May 1925, Age 93 years 3 months, and NHS No 999 999 9638. The interface displays the Patient Medication Record, Patient Summary, and View Compliance tabs. The Patient Summary tab is active, showing a list of medications including Oxygen cylinder and Salbutamol. The Drug Statistics section is visible at the bottom, showing a table with columns for In Stock, Robot Stock, On Order Pad, Due In, Supplier, and Suggested Lvl.

- Select the **[MDS Summary]** button.

Accessing the MDS Summary from the MDS Manager

1. To begin, open the MDS Manager from the ProScript Connect Main Screen by clicking the **[ProScript Connect]** menu button and selecting the *MDS Manager* menu item, or by selecting **[F11]** on your keyboard.
2. The MDS Manager opens in a new tab with the last selected home or community displayed in the pale pink information bar at the top of the window. You can select the required home or to see all community patients, if necessary, by selecting the **[F2 – Select Home]** button and clicking the *Select Home* or *Select Community* menu item respectively.

If you have selected the *Select Home* menu item, the Search Nursing Home window will open, where you can search for, locate and select the required home by selecting the **[F10 – Select]** button. Selecting the *Select Community* menu item will display all community patients in the grid.



The screenshot displays the ProScript Connect MDS Manager interface. At the top, there is a search bar and user information: "Responsible Pharmacist Victoria Smith | User The Supervisor". The left sidebar contains various menu items like "My shortcuts", "Redeem Owings", "Reprints", "Ordering", "Overdue Scripts", "MDS Prep", "MDS Scripts Due", "SDM", "Stock Manager", "MDS Manager", "ETP", "Script Q", "RMS", "Support Centre", and "ETP Tracker".

The main content area shows the "MDS Manager" window for "Colbrook House" (182 Colbrook Way, Watford, Hertfordshire, WD18 5TR) with a start date of "14 Aug 2018". It includes "Print Options" (e.g., Print Cassette Items, Print NON Cassette Items, Print Reminder Cards, Print Bag Labels, Print Warnings) and "Filters" (Search, Wing: All, Show Inactive Patients Only).

Patient	Prescriber	Room	Wing
BORDIER, Michael (Mr)	RD REUBIN	18	North
ELLIS, Catherine (Mrs)	RA ELIAD	3	North
REESE, Linda (Mrs)	RA ELIAD	2	North
TYLER, Kevin (Mr)	RA ELIAD	32	South

Below the patient list, there is a "Show Current Items" section with a table of medications:


Medications	Quantity	Last Given	M	B	L	Order	Group
Betnovate 0.1% cream	30	12/07/2018	✓	✓	1	0	
Calamine lotion	1	08/02/2018			2	0	
Propranolol 10mg tabs	28	30/04/2018	✓	✓	7	0	
Warfarin 1mg tabs	14	19/03/2018	✓		8	0	

On the right side, there is a patient profile for "BORDIER, Michael (Mr)" with contact information, DOB (07 Aug 1941), Age (77 years), and service status (EPS: Not Registered, RMS: Registered).

3. With the required nursing home or community selected and displayed in the pale pink information bar at the top of the MDS Manager window, use the available *Filters* to search for, locate and highlight the required patient in the grid.
4. Select the **[F5 – MDS Summary]** button.

Reviewing the MDS Summary

The patient's MDS Summary opens in a new window and displays all current medication items. It is recommended to review this window, making any amendments as required, before sending and exporting an eMAR. Changes made within this window will not be reflected on the patient's PMR.



 More information about the MDS Summary function keys and how to manage MDS patients can be found in the linked articles.

MDS Summary

ELLIS, Catherine (Mrs) DOB 14 May 1925 NHS No 999 999 9638 EXEMPT (C) MDS MUR

182 Colbrook Way, Watford, Hertfordshire, WD18 5TR Age 93 years 3 months EPS Status ●

F1 - Add Item F2 - Edit Supplied Qty F3 - Edit Dosage F4 - Edit Start Date F5 - End Treatment F6 - Print MAR Sheet Send/Export eMAR Refresh Print Preview Printed

Select Items To Print  

Colbrook House 182 Colbrook Way, Watford, Hertfordshire, WD18 5TR Start Date: **15 Aug 2018**

Print Options

Print Cassette Items Print NON Cassette Items Print Reminder Cards Print Bag Labels Print Warnings

Week 1 (15/08/2018) Week 2 (22/08/2018) Week 3 (29/08/2018) Week 4 (05/09/2018)

Print Patient Order By: None


Show Current Items Alt+F7 - Shuffle/Group Items

Medications	Qty	Last Given	O - Order				G - Group	
			M	B	L	O	G	
Aspirin 300mg tabs	32		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1	0	
Salbutamol 100mcg/dose dry powd inh 200 dose	0	19/03/2018	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2	0	
Oxygen cylinder 340 litre size D	1	24/04/2018	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3	0	

32 Aspirin 300mg tabs

as directed by your doctor

TAKE WITH OR JUST AFTER FOOD, OR A MEAL. PATIENTS UNDER 16 YEARS OF AGE SHOULD NOT TAKE THIS MEDICINE UNLESS PRESCRIBED BY A DOCTOR.

+Add New 

When Required

Print MAR

Backing Sheet

Print Labels

Separate Cont.

Topical

Complex Dose

32


Treatment Started 15/08/2018 15 Ended Select a date 15 Extra Labels 0


Supplied Quantity 32 Location

Drug Identification


Form	Colour	Shape	Markings
Tablet	White	Round	

Field/Section	Description
[F1 - Add Item]	Select the [F1 - Add Item] button to add an item to the list of current MDS items. This will not record a dispensing event in the patient's PMR, and so you must check for any associated contraindications, allergies and drug interaction alerts.
[F2 - Edit Supplied Qty]	Highlight an item and select the [F2 - Edit Supplied Qty] button to edit the supplied quantity. You can also type this directly into the <i>Qty</i> column, or <i>Supplied Quantity</i> field.
[F3 - Edit Dosage]	Highlight an item and select the [F3 - Edit Dosage] button to open a Dosage Information window where you can amend the dosage instructions.
[F4 - Edit Start Date]	Select the [F4 - Edit Start Date] button to amend the actual or temporary cycle start date for the entire nursing home, or individual community patient.
[F5 - End Treatment]	Highlight an item and select the [F5 - End Treatment] button to end the treatment. This will mark them item as Treatment Ended and will remove it from the <i>Current Items</i> grid when refreshed.

 *Topical* and *Complex Dose* options are only available if your eMAR Type has been set to *Enhanced* in the *MDS Category* in Edit Application Settings. This is only relevant for iCare and Mede-care eMAR types. Items marked as *Complex Dose* will be released for transmission to iCare, but will not be released for transmission to Mede-care.


 You may need to scroll down on the MDS Summary window to see all the available sections within this window depending on your screen size.

Sending and Exporting the eMAR

 You must save any changes you make to the MDS Summary by selecting the **[F10 – Save]** button before sending the eMAR. Failure to do so will instead revert the MDS Summary to how it was before you made any changes.

- Once you have reviewed the patient's MDS Summary you can send the eMAR by selecting the **[Send/Export eMAR]** button. Using the arrow on this button, you can also select the *Send/Export eMAR, Not To MDS Robot* menu item to send the eMAR but not send the data to the Robot, if enabled.
- An **eMAR Sent** tag will appear at the top of the MDS Summary window once the eMAR has been transmitted. If there are any delays in sending the transmission, the eMAR for the patient will be

added to the eMAR Transmission Manager queue and will appear on the *Outbox* tab until it has been successfully sent.

 The *eMAR Type* application setting, found within the *MDS Category*, must be set to *Enhanced* in order to access the eMAR Transmission Manager.

- Once you have taken all required actions within the MDS Summary, select the **[F10 – Save]** button to close the window.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	04 January 2021		Elyas Khalifa

Contact us

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