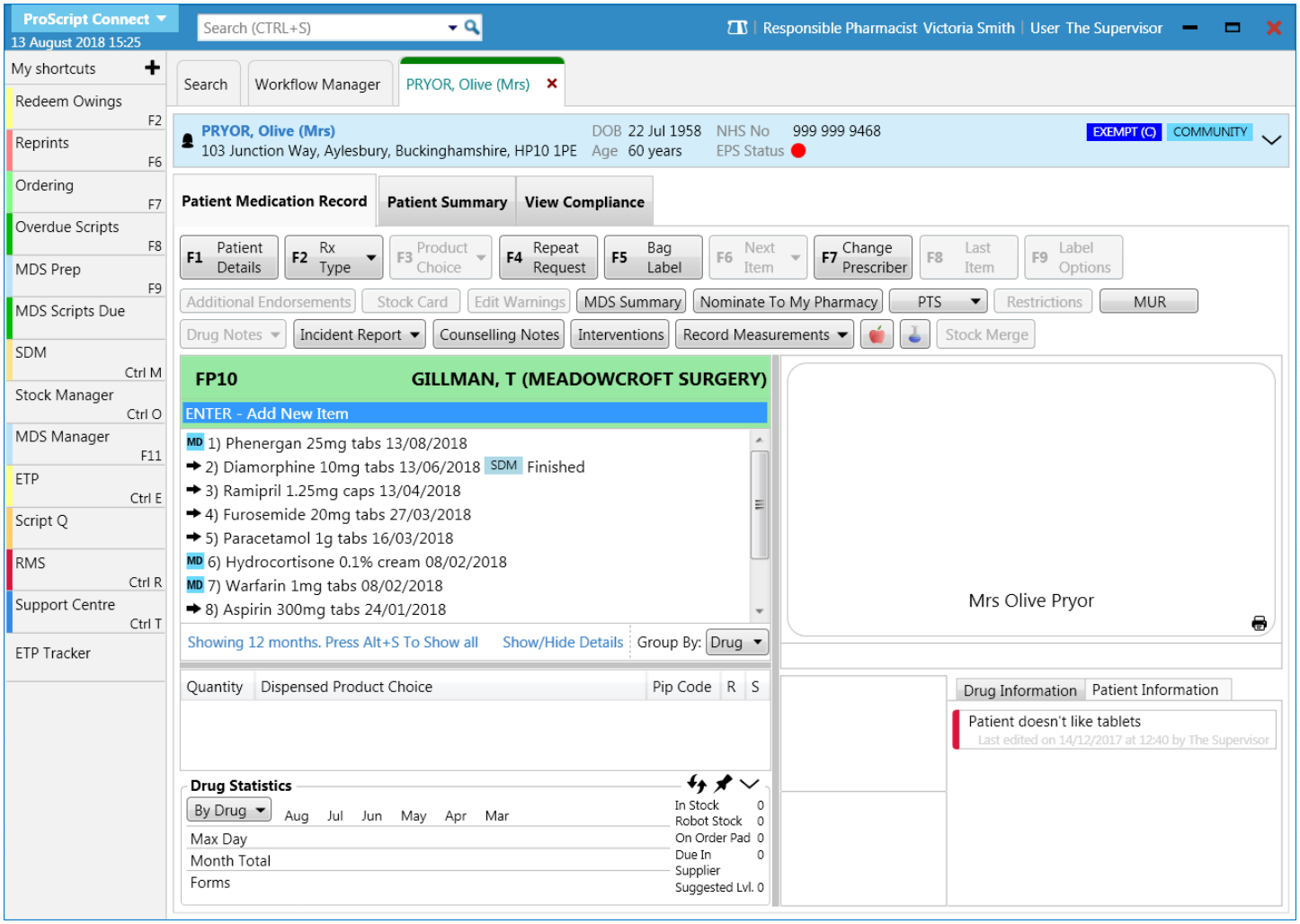
Activating eMAR for a Community Patient

You must ensure that export folders have been identified within the *MDS Category* in Edit Application Settings for all applicable eMAR Systems.

Before you are able to send and export eMARs, you will need to activate eMAR on each eligible community patient. eMAR is activated within the Community Details window which can be accessed from either the Patient Details Form or the MDS Manager.

Activating eMAR from the Patient Details Form

1. To begin, search for, locate and select the community patient from the ProScript Connect Search Screen. All MDS patients will be tagged with an MDS flag.
2. The patient's PMR opens in a new tab. Select either the **[F1 – Patient Details]** button or click on the patient's name within the blue information bar.



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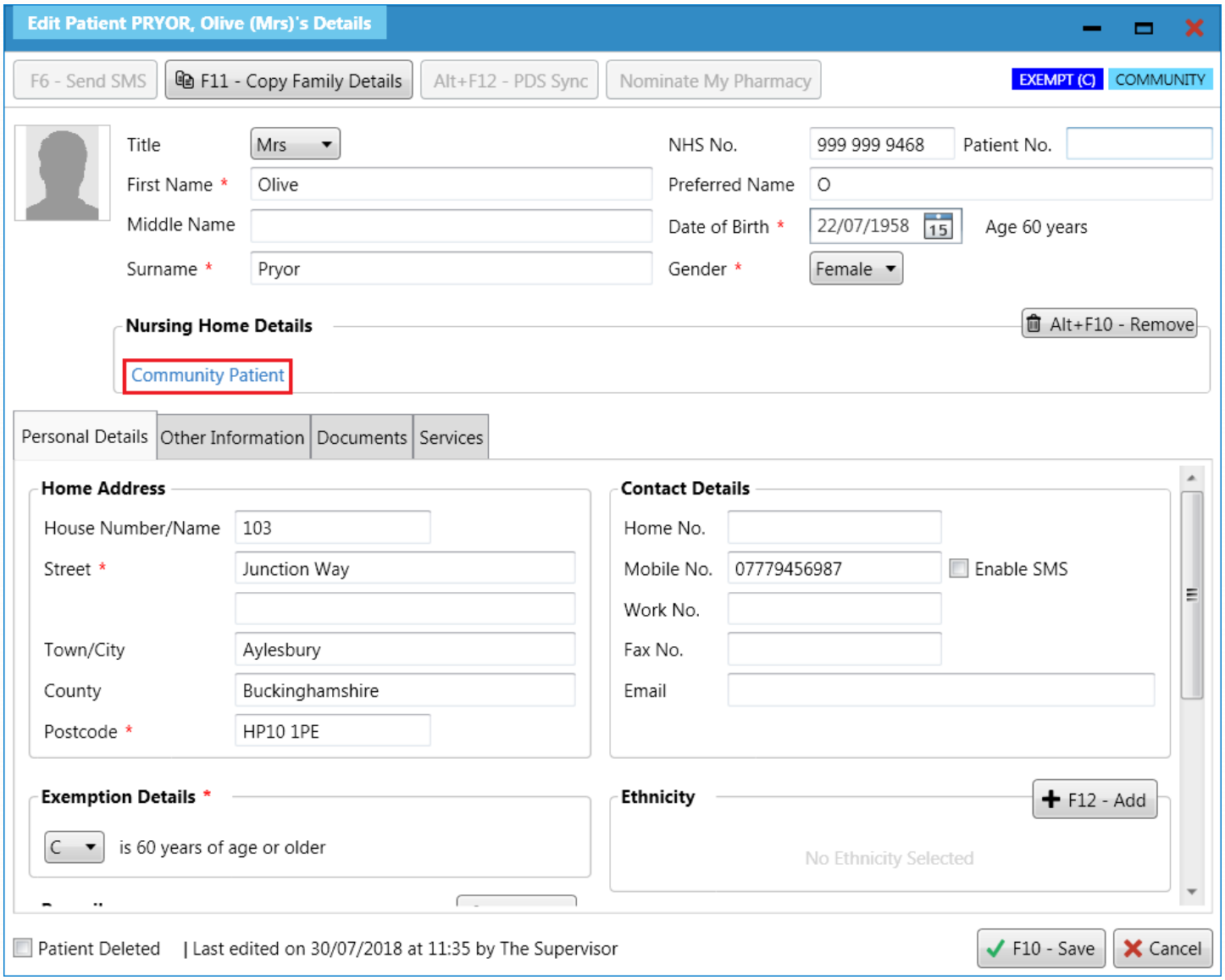
3. The Patient Details Form opens in a new window. Locate the *Nursing Home Details* section and click the Community Patient link to open the Community Details window.



4. From the Community Details window, open the *Settings* tab and scroll down to the bottom left-hand corner of the window where you'll find the *eMAR Active* field. Select the tick box and select the **[F10 – Save]** button.

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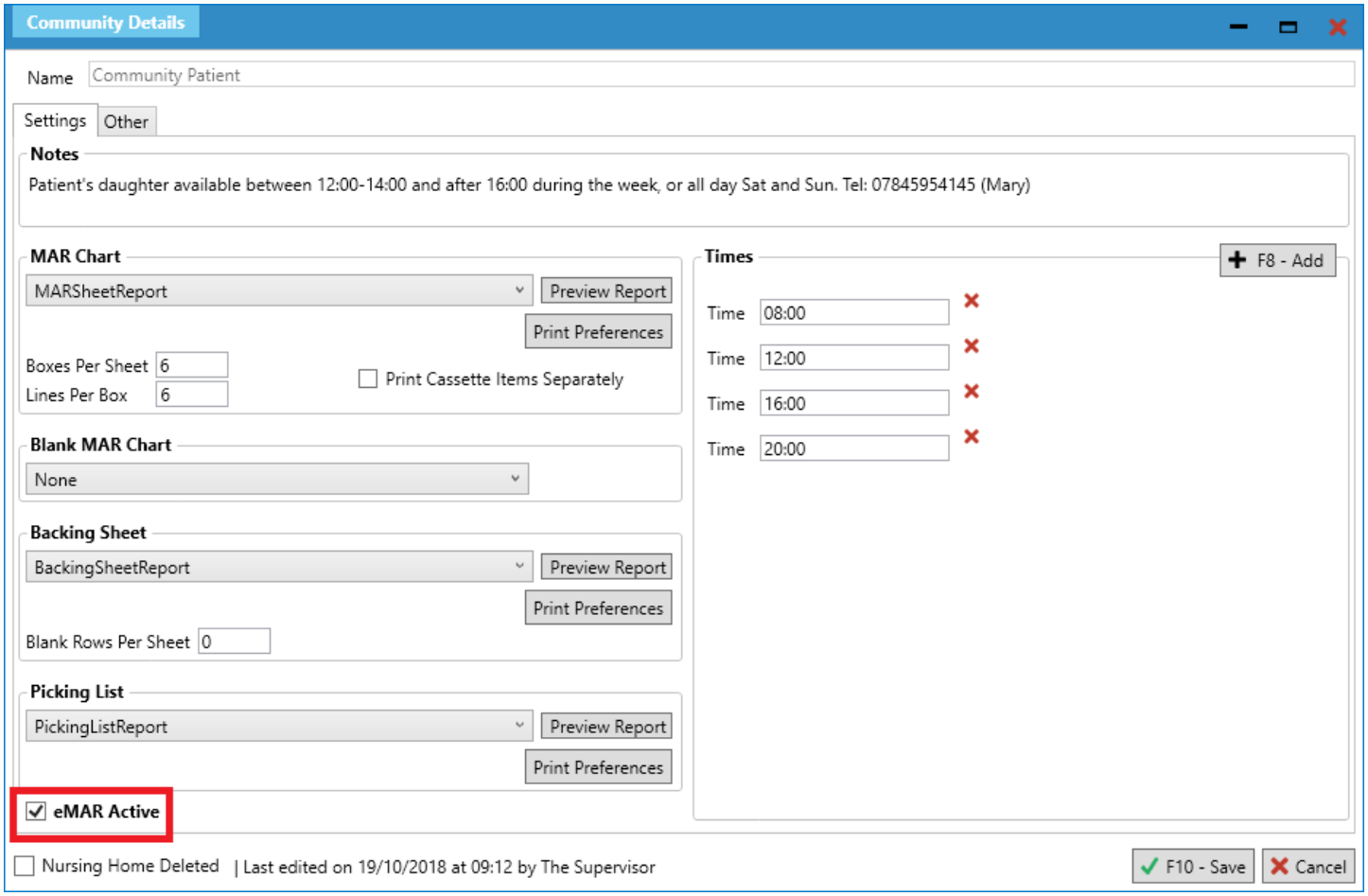

If your *eMAR Type* application setting is configured to *Enhanced*, you may be required to add additional details here depending on the *eMAR Type* selected in Edit Nursing Home Details. For example, you can configure exporting to eMARX by selecting the *Output to eMARX* tick box.

5. You are returned to the Patient Details Form. Select the **[F10 – Save]** button to return to the patient's PMR. Your community patient has now been eMAR activated.

Activating eMAR from the MDS Manager

1. To begin, open the MDS Manager from the ProScript Connect Main Screen by clicking the **[ProScript Connect]** menu button and selecting the *MDS Manager* menu item, or by selecting **[F11]** on your keyboard.
2. The MDS Manager opens in a new tab with the last selected home or community displayed in the pale pink information bar at the top of the window. If a nursing home is displayed, you can view all community patients by selecting the **[F2 – Select Home]** button and clicking the *Select Community* menu item. The grid will update to show all community patients. Use the available *Filters* to search for, locate and select the required patient.

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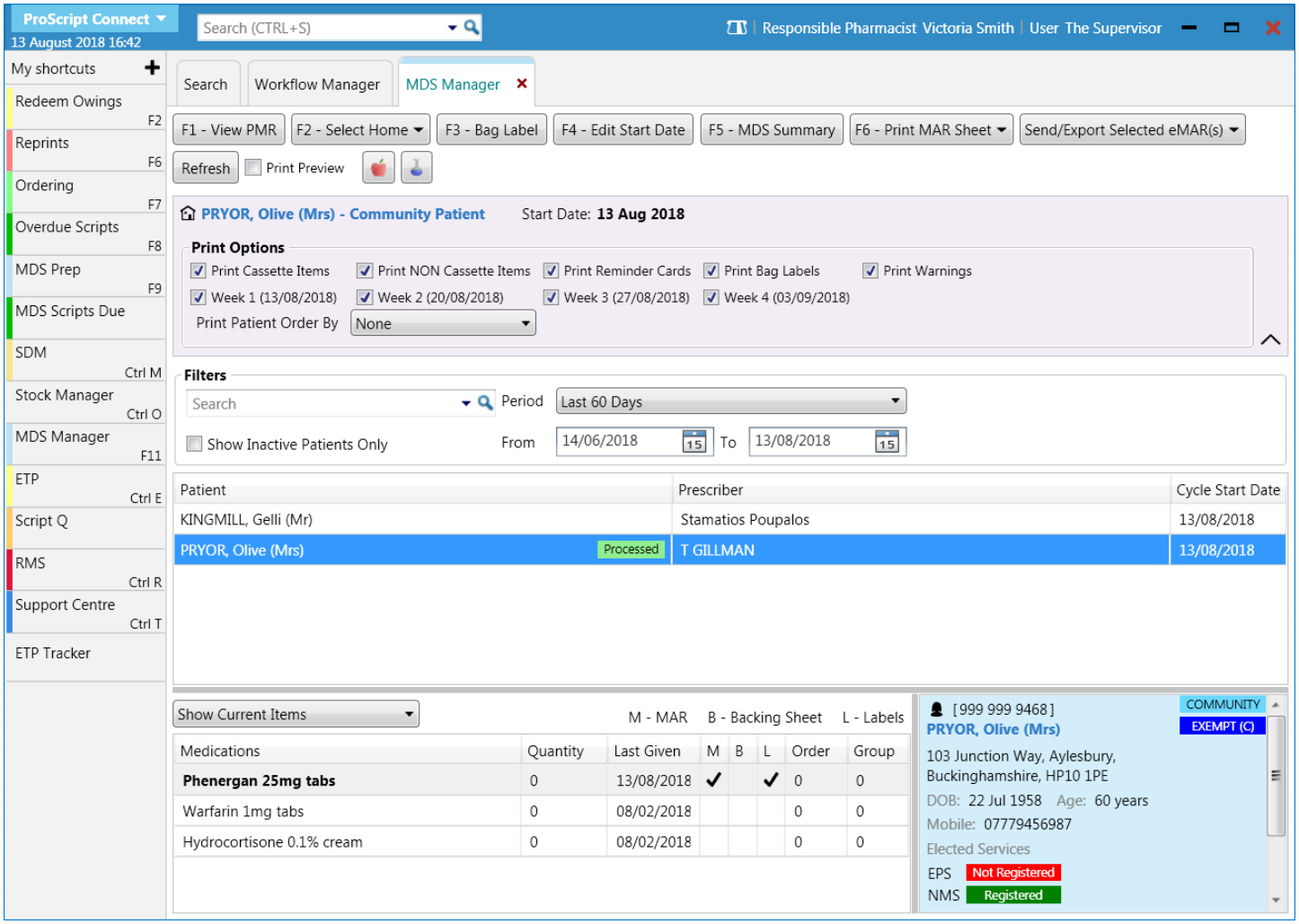

3. With the required patient selected, click the patient's name displayed in blue within the pale pink information bar at the top of the MDS Manager window to open the Community Details window.
4. From the Community Details window, open the *Settings* tab and scroll down to the bottom left-hand corner of the window where you'll find the *eMAR Active* field. Select the tick box and select the **[F10 – Save]** button.

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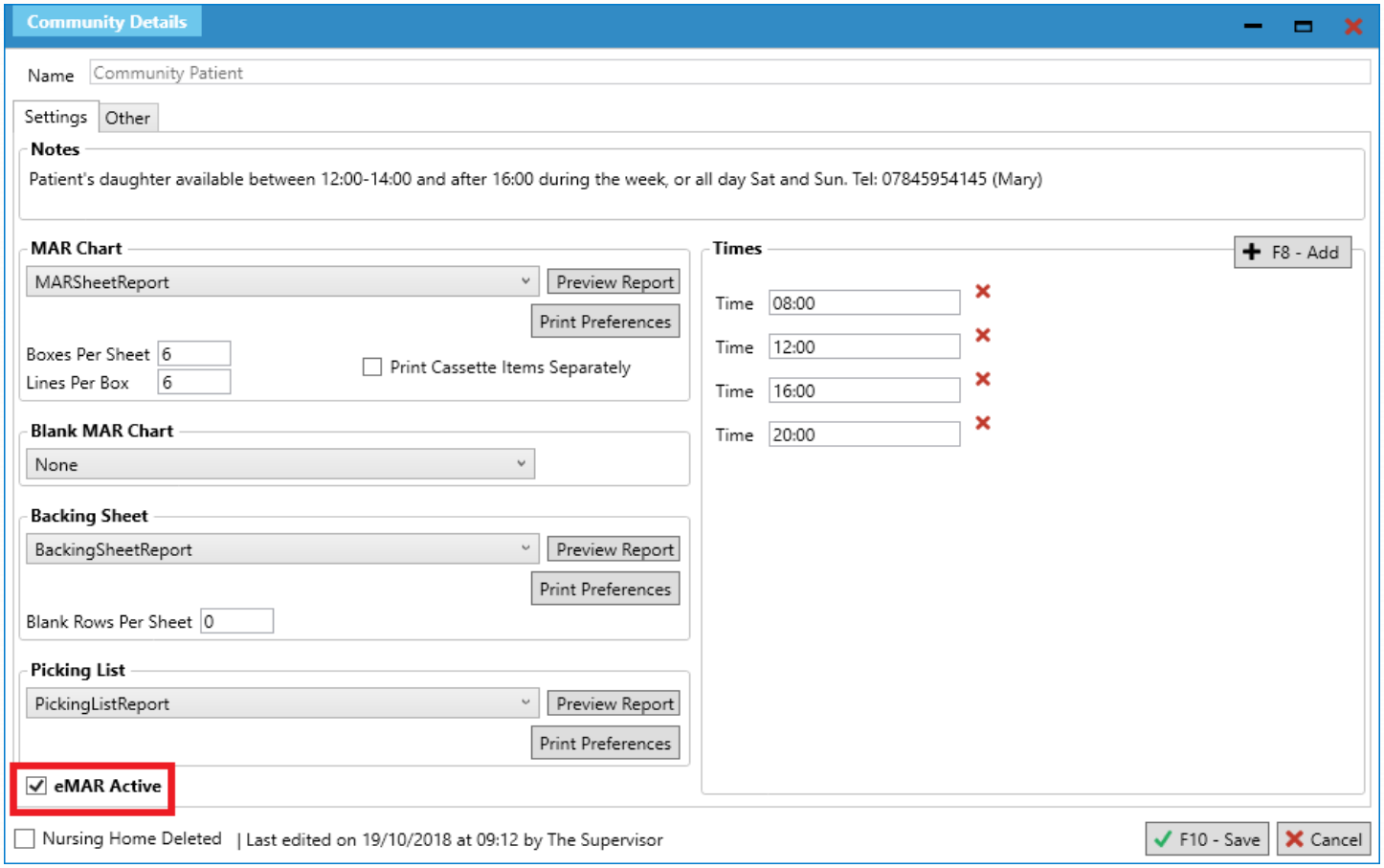

If your *eMAR Type* application setting is configured to *Enhanced*, you may be required to add additional details here depending on the *eMAR Type* selected in Edit Nursing Home Details. For example, you can configure exporting to eMARX by selecting the *Output to eMARX* tick box.

5. You are returned to the MDS Manager. Your community patient has now been eMAR activated.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	23 December 2020		Elyas Khalifa

Contact us

For more information contact:
Telephone: 0344 209 2601

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