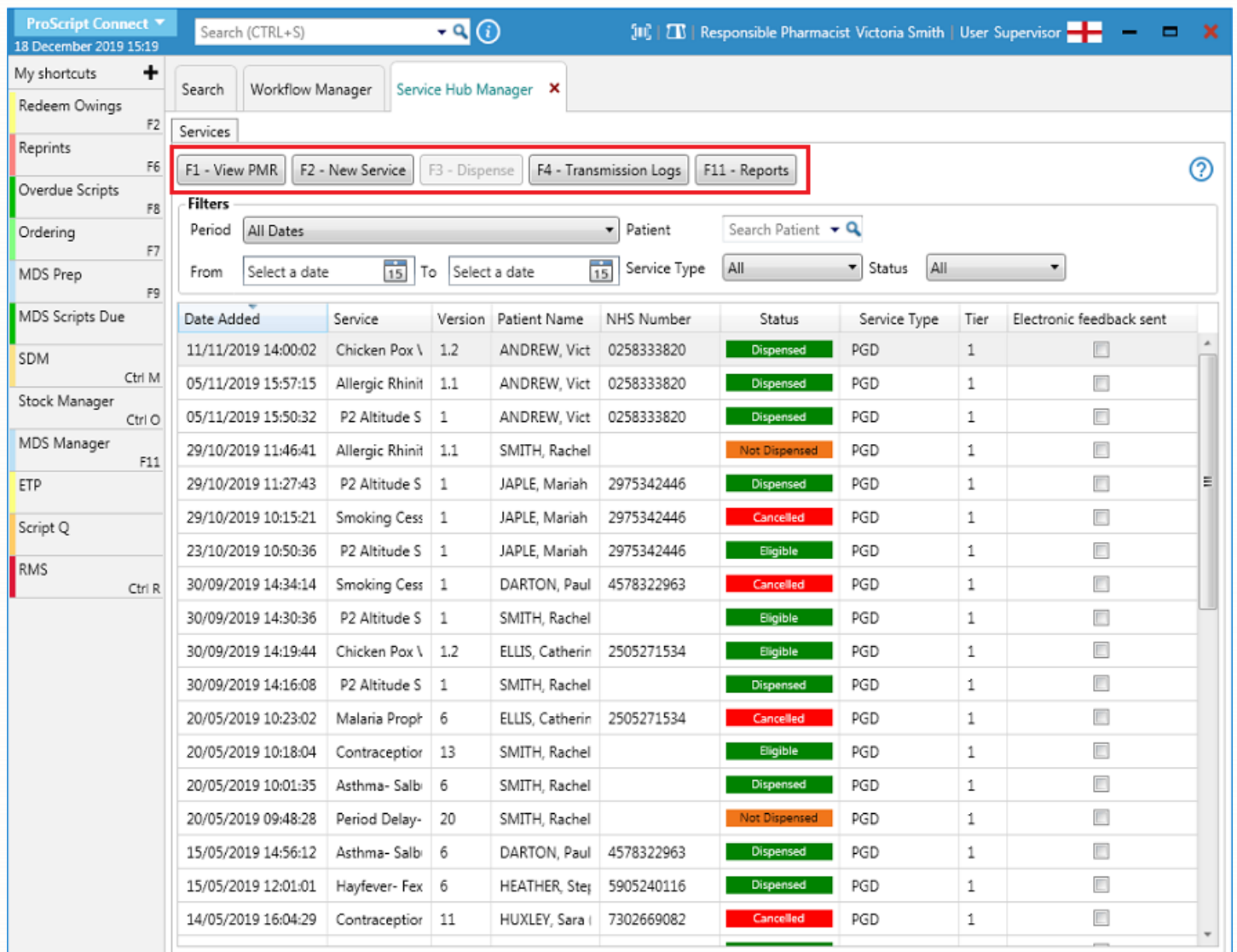


# Service Hub Manager Function Keys & Statuses

## Service Hub Manager Function Keys

PGD services are managed within the Service Hub Manager in ProScript Connect, where you can view all of your PGDs, run reports and begin a new service with a patient.



The screenshot displays the ProScript Connect interface for the Service Hub Manager. The top navigation bar includes a search bar, a user profile for Victoria Smith, and a date of 18 December 2019 15:19. The left sidebar lists various shortcuts such as Redeem Owings, Reprints, Overdue Scripts, Ordering, MDS Prep, MDS Scripts Due, SDM, Stock Manager, MDS Manager, ETP, Script Q, and RMS. The main content area features a 'Services' tab with function key shortcuts: F1 - View PMR, F2 - New Service, F3 - Dispense, F4 - Transmission Logs, and F11 - Reports. Below the shortcuts are filter options for Period, Patient, From, To, Service Type, and Status. The main table lists PGD services with columns for Date Added, Service, Version, Patient Name, NHS Number, Status, Service Type, Tier, and Electronic feedback sent.

Date Added	Service	Version	Patient Name	NHS Number	Status	Service Type	Tier	Electronic feedback sent
11/11/2019 14:00:02	Chicken Pox \	1.2	ANDREW, Vict	0258333820	Dispensed	PGD	1	<input type="checkbox"/>
05/11/2019 15:57:15	Allergic Rhinit	1.1	ANDREW, Vict	0258333820	Dispensed	PGD	1	<input type="checkbox"/>
05/11/2019 15:50:32	P2 Altitude S	1	ANDREW, Vict	0258333820	Dispensed	PGD	1	<input type="checkbox"/>
29/10/2019 11:46:41	Allergic Rhinit	1.1	SMITH, Rachel		Not Dispensed	PGD	1	<input type="checkbox"/>
29/10/2019 11:27:43	P2 Altitude S	1	JAPLE, Mariah	2975342446	Dispensed	PGD	1	<input type="checkbox"/>
29/10/2019 10:15:21	Smoking Cess	1	JAPLE, Mariah	2975342446	Cancelled	PGD	1	<input type="checkbox"/>
23/10/2019 10:50:36	P2 Altitude S	1	JAPLE, Mariah	2975342446	Eligible	PGD	1	<input type="checkbox"/>
30/09/2019 14:34:14	Smoking Cess	1	DARTON, Paul	4578322963	Cancelled	PGD	1	<input type="checkbox"/>
30/09/2019 14:30:36	P2 Altitude S	1	SMITH, Rachel		Eligible	PGD	1	<input type="checkbox"/>
30/09/2019 14:19:44	Chicken Pox \	1.2	ELLIS, Catherin	2505271534	Eligible	PGD	1	<input type="checkbox"/>
30/09/2019 14:16:08	P2 Altitude S	1	SMITH, Rachel		Dispensed	PGD	1	<input type="checkbox"/>
20/05/2019 10:23:02	Malaria Propf	6	ELLIS, Catherin	2505271534	Cancelled	PGD	1	<input type="checkbox"/>
20/05/2019 10:18:04	Contraceptior	13	SMITH, Rachel		Eligible	PGD	1	<input type="checkbox"/>
20/05/2019 10:01:35	Asthma- Salb	6	SMITH, Rachel		Dispensed	PGD	1	<input type="checkbox"/>
20/05/2019 09:48:28	Period Delay-	20	SMITH, Rachel		Not Dispensed	PGD	1	<input type="checkbox"/>
15/05/2019 14:56:12	Asthma- Salb	6	DARTON, Paul	4578322963	Dispensed	PGD	1	<input type="checkbox"/>
15/05/2019 12:01:01	Hayfever- Fex	6	HEATHER, Stej	5905240116	Dispensed	PGD	1	<input type="checkbox"/>
14/05/2019 16:04:29	Contraceptior	11	HUXLEY, Sara	7302669082	Cancelled	PGD	1	<input type="checkbox"/>

**Function Key****Explanation**

F1 - View PMR

Open the selected patient's PMR on a new tab.

F2 - New Service

Begin a new PGD service.

F3 - Dispense

Dispense medicines under PGDs for eligible patients. This button is only available when a service/patient in the **Eligible Status** is selected.

F4 - Transmission Logs

View the transmission messages for the highlighted service, including the consultation outcome and dispensing details.

F11 - Reports

Generate a Service Hub Report.

## Managing Service Hub Manager Statuses

Within the Service Hub Manager, you can filter by *Status* to easily locate an existing PGD service. Each *Status* is explained below.

**Status****Definition****Cancelled**

The PGD service was cancelled.

**Eligible**

The PGD consultation has been completed, but the medicine has not yet been dispensed.

**Dispensed**

The PGD service is complete; the consultation has been completed successfully and medicine dispensed.

**Ineligible**

The patient is not eligible for the PGD service based on their answers provided in the consultation.

**Not  
Dispensed**

The PGD service is complete; the consultation has been completed but the medication was marked as Not Dispensed.

## Revision History

Version Number	Date	Revision Details	Author(s)
1.0	16 November 2020		Elyas Khalifa

### Contact us

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