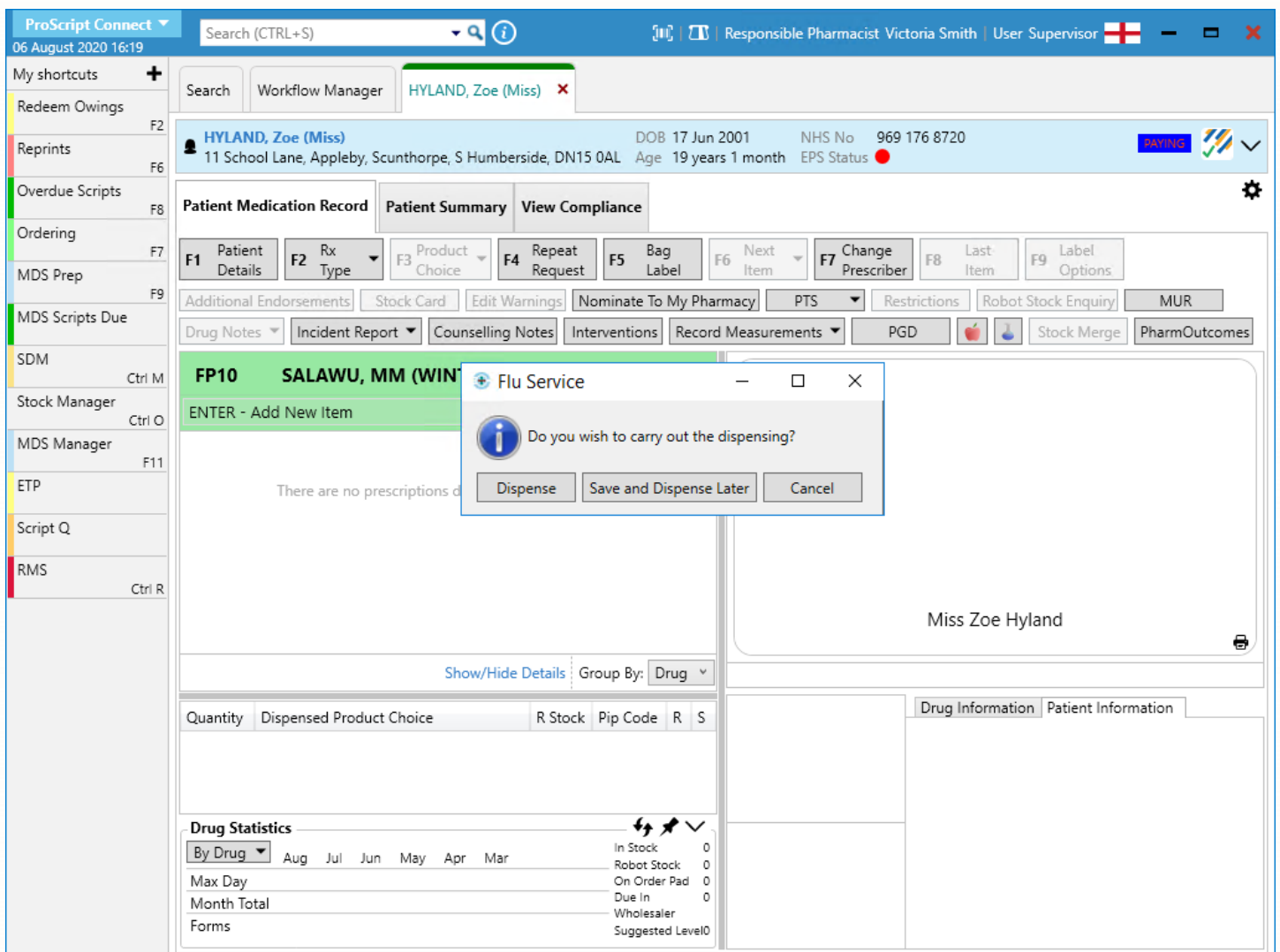# Completing a Saved NHS Flu Service PGD

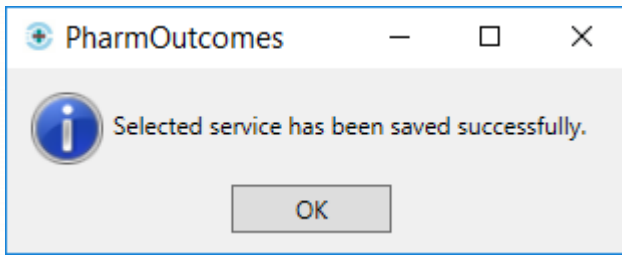## Saving the Service to be Dispensed Later

⚠️ You will need to be accredited to deliver the NHS Flu Service, by enrolling onto the service via the PharmOutcomes website.

1. After you have recorded the NHS Flu Service Provision in PharmOutcomes and returned to ProScript Connect, a Flu Service prompt displays on the patient's PMR. You can choose to either:
   o Select the **[Dispense]** button if you wish to continue with dispensing the medication immediately;
   o Select the **[Save and Dispense Later]** button if you wish to dispense the medication later on in the day;
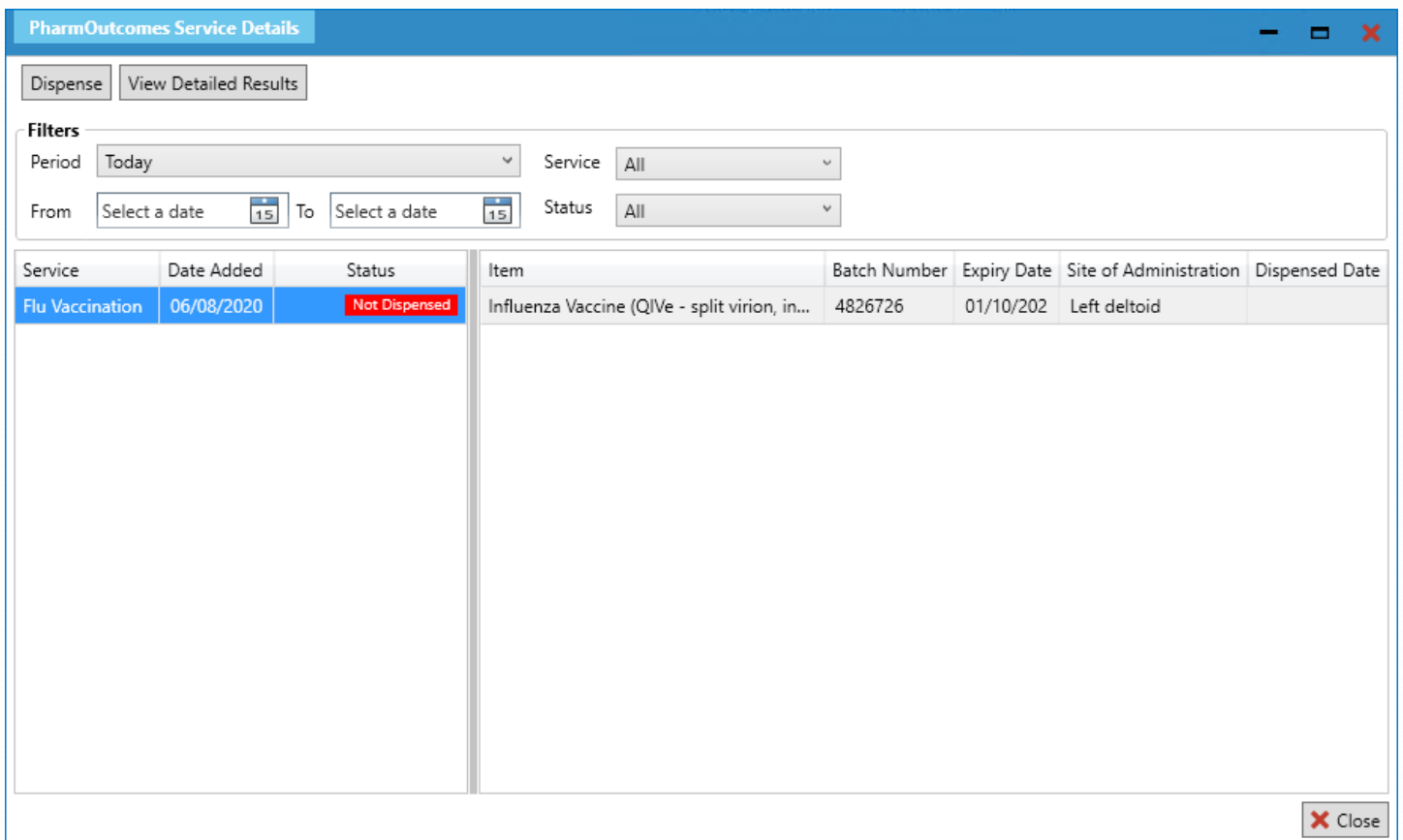   o Select the **[Cancel]** button if you wish to cancel dispensing the medication.

2. Select the **[Save and Dispense Later]** button. A prompt displays advising that the service has been saved successfully. Select the **[OK]** button to close the prompt.

Dispense the Medication

1. Select the **[PharmOutcomes]** button within the patient's PMR. The PharmOutcomes Service Details window displays, with the filter *Period* set to *Today* by default. Highlight the *Flu Vaccination* service with a status of Not Dispensed. Notice that the *Item, Batch Number, Expiry Date* and *Site of Administration* have been automatically populated, based on the information entered when recording the service on PharmOutcomes.

2. Select the **[View Detailed Results]** button. The Flu Service Detailed Results window appears, where you can review all the responses that were provided when recording the service provision on PharmOutcomes. Select the **[Close]** button to close the window and return to the PharmOutComes Service Details window.

Flu Service Detailed Results

GP Practice information

Question: Patient's GP Practice
Answer: Winterton Medical Practice, The Surgery, Manlake Avenue, Winterton, Scunthorpe, South Humberside DN15 9TA (B81007) (B81007)

Question: Location of service
Answer: Pharmacy

Patient's emergency contact

Question: Emergency contact
Answer: No

Question: Eligible patient group
Answer: Health and social care staff

Exclusions and cautions

Question: Exclusion criteria - Tick if any apply
Answer: No exclusions apply

Question: Reported egg allergy?
Answer: No

Question: Vaccine administered
Answer: Influenza Vaccine (QIVe - split virion, inactivated) - Sanofi Pasteur (8.00)

Question: Expiry date
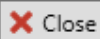**Answer:** 01 Oct 2020

Question: Batch number
Answer: 4826726

Question: Injection site
Answer: Left deltoid
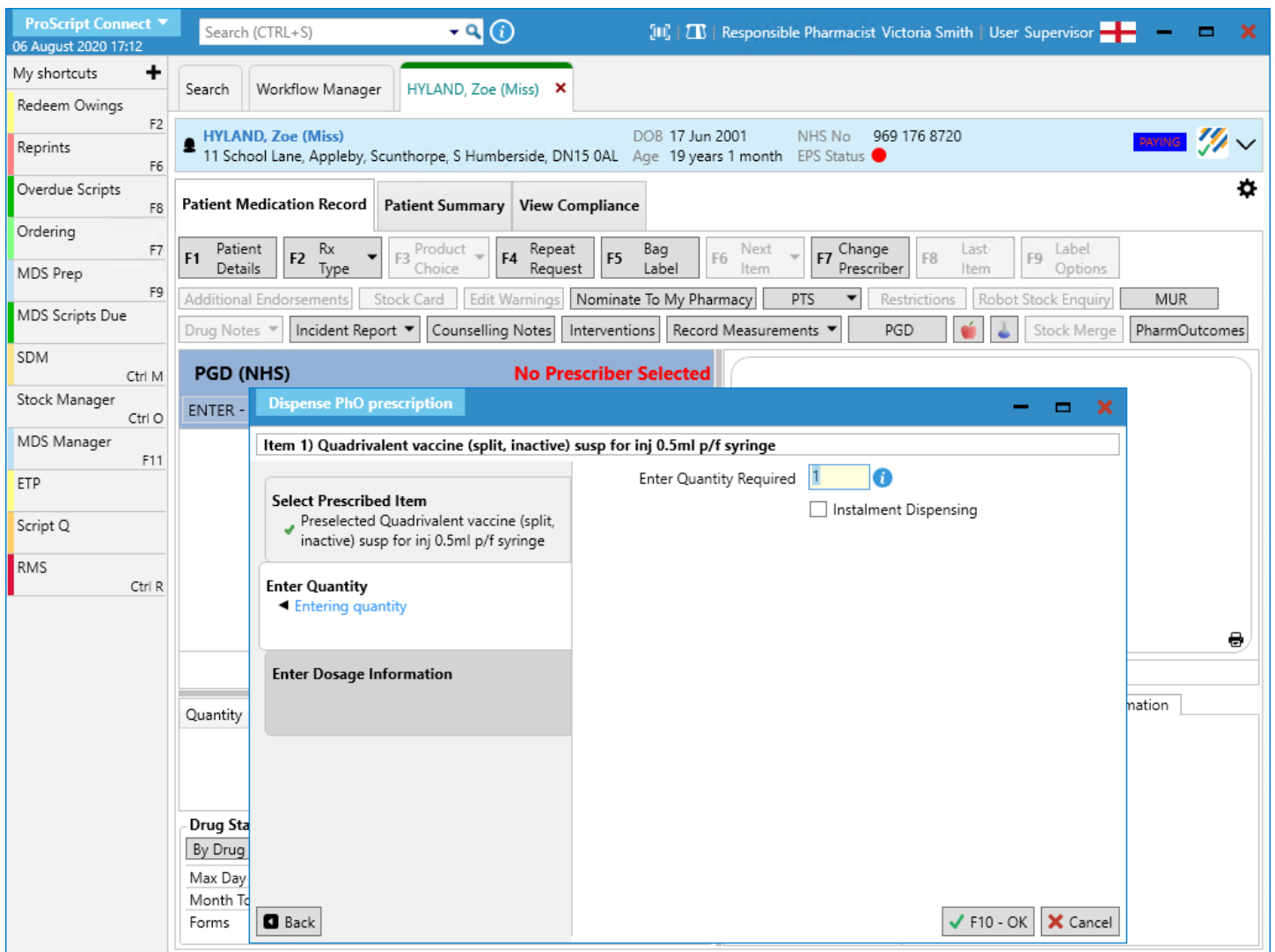
Question: Vaccination route
Answer: Subcutaneous

Adverse event reporting

Question: Adverse reaction?
Answer: No

Question: Advice provided
Answer: Yes

✖ Close

3. Make sure that the *Flu Vaccination* service with a status of Not Dispensed in the PharmOutcomes Service Details window is still highlighted. Select the **[Dispense]** button. The Dispense PhO prescription window displays, with the *Enter Quantity* tab opened by default. The *Rx Type* in the background has been automatically set to *PGD (NHS)*. Notice that the *Prescribed Item* has been automatically pre-selected, to match the item that was selected when recording the provision on PharmOutcomes. Review the quantity and select the **[F10 – OK]** button.

4. The *Enter Dosage Information* tab is selected. Enter the dosage information as required and select the **[F10 – OK]** button.
5. The Enter Batch Number and Expiry Date Prescription Details window displays. The *Expiry Date* and *Batch Number* fields have been pre-populated with the information entered when the service provision was recorded on PharmOutcomes. Select the **[F10 – Save]** button to close the window.

Completing the Service

1. The patient's PMR displays with the drug added within the first quadrant. To complete the service, select the **[F8 – Last Item]** button.

2. The Prescription Type preview displays. The *F7 – Don't Print Labels* and *F8 – Don't Endorse* tick boxes are automatically selected by default. Confirm the details and select the **[F10 – Save]** button. The ProScript Connect main screen displays.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	10 September 2020		Joanne Hibbert-Gorst

Contact us

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