

Completing a Saved NHS Flu Service PGD

Saving the Service to be Dispensed Later

You will need to be accredited to deliver the NHS Flu Service, by enrolling onto the service via the PharmOutcomes website.

- 1. After you have recorded the NHS Flu Service Provision in PharmOutcomes and returned to ProScript Connect, a Flu Service prompt displays on the patient's PMR. You can choose to either:
 - Select the [Dispense] button if you wish to continue with dispensing the medication immediately;
 - o Select the [Save and Dispense Later] button if you wish to dispense the medication later on in the day;
 - Select the **[Cancel]** button if you wish to cancel dispensing the medication.

| ProScript Connect 🔻 | Search (CTRL+S) - Q 🥡 💷 Responsible Pharmacist Victoria Smith User Supervisor 🚽 - 🗖 🗙 |
|-------------------------|---|
| 06 August 2020 16:19 | |
| My shortcuts 🕂 | Search Workflow Manager HYLAND, Zoe (Miss) × |
| Redeem Owings F2 | |
| Reprints F6 | HYLAND, Zoe (Miss) DOB 17 Jun 2001 NHS No 969 176 8720 I1 School Lane, Appleby, Scunthorpe, S Humberside, DN15 0AL Age Age 19 years 1 month EPS Status |
| Overdue Scripts F8 | Patient Medication Record Patient Summary View Compliance |
| Ordering F7 | F1 Patient F2 Rx F3 Product F4 Repeat F5 Bag F6 Next F7 Change F8 Last F9 Label |
| MDS Prep | Details Type Choice Request Label Item Prescriber Item Options |
| MDS Scripts Due | [Additional Endorsements] Stock Card Edit Warnings Nominate To My Pharmacy PTS Restrictions Robot Stock Enquiry MUR Drug Notes Incident Report Counselling Notes Interventions Record Measurements PGD Image: Counselling Notes PharmOutcomes |
| SDM Ctrl M | FP10 SALAWU, MM (WIN [®] Thu Service × |
| Stock Manager Ctrl O | ENTER - Add New Item |
| MDS Manager F11 | Do you wish to carry out the dispensing? |
| ETP | There are no prescriptions d Dispense Save and Dispense Later Cancel |
| Script Q | |
| RMS Ctrl R | |
| | Miss Zoe Hyland |
| | Show/Hide Details Group By: Drug V |
| | Drug Information Patient Information |
| | Quantity Dispensed Product Choice R Stock Pip Code R S |
| | |
| | Drug Statistics |
| | By Drug T Aug Jul Jun May Apr Mar Bobot Stock 0 |
| | Max Day On Order Pad 0 |
| | Month Total Due In 0 Wholesaler |
| | Forms Suggested Level0 |

2. Select the **[Save and Dispense Later]** button. A prompt displays advising that the service has been saved successfully. Select the **[OK]** button to close the prompt.





Dispense the Medication

 Select the [PharmOutcomes] button within the patient's PMR. The PharmOutcomes Service Details window displays, with the filter *Period* set to *Today* by default. Highlight the *Flu Vaccination* service with a status of Not Dispensed. Notice that the *Item, Batch Number, Expiry Date* and *Site of Administration* have been automatically populated, based on the information entered when recording the service on PharmOutcomes.

| PharmOu | utcomes | Service Deta | ails | | | | | | | | | | × |
|-------------|--------------------------------|--------------|------|---------------|-----------|----------|----------------|--------------|--------------|-------------|------------------------|---------|---------|
| Dispense | Dispense View Detailed Results | | | | | | | | | | | | |
| Filters | | | | | | | | | | | | | |
| Period | Today | | | | ✓ S | ervice | All | | ~ | | | | |
| From | Select a | date 15 | To S | elect a date | 15 S | tatus | All | | ~ | | | | |
| Service | | Date Added | | Status | ltem | | | | Batch Number | Expiry Date | Site of Administration | Dispens | ed Date |
| Flu Vaccina | ation | 06/08/2020 | | Not Dispensed | Influenza | a Vaccin | e (QIVe - spli | t virion, in | 4826726 | 01/10/202 | Left deltoid | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | 3 | 🕻 Close |

2. Select the **[View Detailed Results]** button. The Flu Service Detailed Results window appears, where you can review all the responses that were provided when recording the service provision on PharmOutcomes. Select the **[Close]** button to close the window and return to the PharmOutComes Service Details window.



Flu Service Detailed Results

| GP Pract | ice information |
|-----------|--|
| Question: | Patient's GP Practice |
| Answer: | Winterton Medical Practice The Surgery, Manlake Avenue, Winterton, Scupthorpe, South Humberside DN15 9TA (B81007) (B81007) |
| Question: | Location of service |
| Answer: | Pharmacy |
| Patient's | emergency contact |
| Question: | Emergency contact |
| Answer: | No |
| Question: | Eligible patient group |
| Answer: | Health and social care staff |
| Exclusion | ns and cautions |
| Question: | Exclusion criteria - Tick if any apply |
| Answer: | No exclusions apply |
| Question: | Reported egg allergy? |
| Answer: | No |
| Question: | Vaccine administered |
| Answer: | Influenza Vaccine (QIVe - split virion, inactivated) - Sanofi Pasteur (8.00) |
| Question: | Expiry date |
| Answer: | 01 Oct 2020 |
| Question: | Batch number |
| Answer: | 4826726 |
| Question: | Injection site |
| Answer: | Left deltoid |
| Question: | Vaccination route |
| Answer: | Subcutaneous |
| Adverse | event reporting |
| Question: | Adverse reaction? |
| Answer: | No |
| Question: | Advice provided |
| Answer: | Yes |
| | X Close |
| | |

3. Make sure that the *Flu Vaccination* service with a status of Not Dispensed in the PharmOutcomes Service Details window is still highlighted. Select the [Dispense] button. The Dispense PhO prescription window displays, with the *Enter Quantity* tab opened by default. The *Rx Type* in the background has been automatically set to *PGD (NHS)*. Notice that the *Prescribed Item* has been automatically pre-selected, to match the item that was selected when recording the provision on PharmOutcomes. Review the quantity and select the [F10 – OK] button.



| ProScript Connect | Search (CTRL+S) • • • • • • • • • • • • • • • • • • • |
|-----------------------|---|
| My shortcuts 🕂 | Search Workflow Manager HVI AND Zoe (Mics) |
| Redeem Owings F2 | |
| Reprints F6 | ■ HYLAND, Zoe (Miss) DOB 17 Jun 2001 NHS No 969 176 8720 11 School Lane, Appleby, Scunthorpe, S Humberside, DN15 0AL Age 19 years 1 month EPS Status ● |
| Overdue Scripts F8 | Patient Medication Record Patient Summary View Compliance |
| Ordering F7 | F1 Patient F2 Rx F3 Product F4 Repeat F5 Bag F6 Next F7 Change F8 Last F9 Label |
| MDS Prep F9 | Details Type Choice Request Label Item Prescriber Item Options |
| MDS Scripts Due | Drug Notes V Incident Report V Counselling Notes Interventions Record Measurements V PGD 🧉 🕹 Stock Merge PharmOutcomes |
| SDM | DCD (NHS) No Procession Solocted |
| Stock Manager | |
| Ctrl O | |
| MDS Manager F11 | Item 1) Quadrivalent vaccine (split, inactive) susp for inj 0.5ml p/f syringe |
| ETP | Enter Quantity Required |
| Script Q | Preselected Quadrivalent vaccine (split, inactive) susp for inj 0.5ml p/f syringe |
| RMS Ctrl R | Enter Quantity |
| Curk | Entering quantity |
| | |
| | antion nation |
| | Quantity |
| | |
| | |
| | Drug Sta |
| | By Drug |
| | Month To |
| | Forms Back Cancel |

- 4. The Enter Dosage Information tab is selected. Enter the dosage information as required and select the **[F10 OK]** button.
- The Enter Batch Number and Expiry Date Prescription Details window displays. The Expiry Date and Batch Number fields have been pre-populated with the information entered when the service provision was recorded on PharmOutcomes. Select the [F10 – Save] button to close the window.



| Enter Batch | Number and E | xpiry Da | te Prescription I | Details | - | | x | |
|-------------|---|----------|-------------------|-----------|------|-------|------|--|
| En | Enter the expiry dates and batch numbers for the supplied packs | | | | | | | |
| Expiry Date | 01/10/2020 | 15 | Batch Number | 4826726 | F2 | - Add | More | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | 🗸 F10 - : | Save | 🗙 Ca | ncel | |

Completing the Service

The patient's PMR displays with the drug added within the first quadrant. To complete the service, select the [F8 – Last Item] button.

| ProScript Connect | Search (CTRL+S) 🔹 🔍 🛈 🛛 🖓 🖓 🖓 Search (CTRL+S) |
|-----------------------|--|
| My shortcuts + | |
| Redeem Owings | Search Workflow Manager HYLAND, Zoe (Miss) × |
| F2 | A HYLAND. Zoe (Miss) DOB 17 Jun 2001 NHS No 969 176 8720 |
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| Overdue Scripts F8 | Patient Medication Record Patient Summary View Compliance |
| Ordering F7 | F1 Patient F2 Rx F3 Product F6 Repeat F5 Bag F6 Next F7 Change F8 Last F9 Label F11 Start |
| MDS Prep | Details Type To Choice Request Label To Item Prescriber Item Options Again |
| MDS Scripts Due | Additional Endorsements Stock Card Edit Warnings Nominate To My Pharmacy PTS Restrictions Robot Stock Enquiry MUR Drug Notes Incident Report Cognselling Notes Interventions Record Measurements PGD |
| SDM Ctrl M | PGD (NHS) No Prescriber Selected |
| Stock Manager | Item 1 - 1 Quadrivalent vaccine (split, inactive) susp for inj 0.5ml p/f syr |
| MDS Manager | ENTER - Add New Item |
| ETP | |
| | |
| Script Q | |
| RMS Ctrl R | |
| | Miss Zoe Hyland |
| | |
| | Show/Hide Details Group By: Drug Y |
| | Quantity Dispensed Product Choice R Stock Pip Code R S |
| | |
| | Drug Statistics (Drug Not Found) 47 🛠 🗸 |
| | By Drug Aug Jul Jun May Apr Mar Robot Stock 0 |
| | Max Day On Order Pad 0 |
| | Forms Suggested Level0 |



2. The Prescription Type preview displays. The *F7 – Don't Print Labels* and *F8 – Don't Endorse* tick boxes are automatically selected by default. Confirm the details and select the **[F10 – Save]** button. The ProScript Connect main screen displays.

| Prescription Type: | PGD (NHS) dispens | sed on 06/08/2020 at 13:33 | | | × | |
|--|---|---|------------|----------|-------|--|
| EMIS Pharmacy 212 Colonial Way Watford Hertfordshire WD24 4WD EMIS002 1. 1/1 Quadrivalent vaccine (split, inactive) susp for inj 0.5ml p/f syringe SANOFI PASTEUR | DOB 17/06/2001 Age 19 years 1 month 1 Quadrivalent vac 0.5ml p/f syringe Use As Directed By 1 | HYLAND, Zoe (Miss) 11 School Lane Appleby Scunthorpe S Humberside DN15 0AL [969 176 8720] cine (split, inactive) susp fo | rinj 1 | | | |
| Paying Patient Evidence Seen Professional Fees 1 | HARVEY, Esther WINTERTON MEDIC THE SURGERY MAN SCUNTHORPE SOUTH HUMBERSIE DN15 9TA | CAL PRACTICE ILAKE AVENUE, WINTERTON DE | | | | |
| Requires Attention Prescription notes | | | | | | |
| F7 - Don't Print Labels F8 - Don't Endorse Alt+F10 - Same Patient Next Script Print Bag Label Prescription is clinically checked RD Script | | | | | | |
| F2 - Compare | | | 🗸 F10 - Sa | ive 🗙 Ca | ancel | |

Revision History

| Version Number | Date | Revision Details | Author(s) |
|----------------|-------------------|------------------|----------------------|
| 1.0 | 10 September 2020 | | Joanne Hibbert-Gorst |
| | | | |
| | | | |

Contact us

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