

## Stock Card Function Keys

The Stock Record Card function keys are located at the bottom of the window and enable you to switch to another item's stock card, directly access the Ordering Manager or *Order History*, enter stock levels for the item's family and merge stock.

ProScript Connect Stock Record
— □ ×

**Propranolol 10mg tabs (28) AAH £6.75**

**Product Detail**  
 Pip Code  
  
 AAH Link  
  
 Restriction Letter  
  
 Pack of 28  
 Generic  
 Broken Bulk  
 Claimable

**[Consolidated] Stock Holding £33.03**  

	Pack(s)	Unit(s)
Stock Holding	4	25
On Order Pad	14	
Due In	1	
Owing	1	7

  
 Additional Stock Loc.   
 05/03/2019 - 11:48:18  
 Date Last Received 22/08/2018 - 09:58:01  
 Stock Status Counted

**Order Method**  
 Order System   
 Order at Min  
 Stop System Order  
 Stop Manual Order  
 Allow Zero Min  

	Pack(s)	Unit(s)
Min. Stock Level <span style="font-size: small;">i</span>	0	0
Value <input type="text"/>	0	
Day Stock	0	
Suggested Level	5	

 Wholesaler   
 Wholesaler Page   
 Outer Size

**Drug Statistics (Consolidated)**

By Family ▼	Mar	Feb	Jan	Dec	Nov	Oct
Max Day	0	4	3	3	0	2
Month Total	0	5	5	13	0	2
Forms	0	4	4	13	0	2

In Stock	4
Robot Stock	0
On Order Pad	14
Due In	1
Wholesaler	
Suggested Lvl.	5

Function Key	Explanation
F1 - Change Product	View another item's Stock Record Card.
F7 - Order Manager	Open the Ordering Manager in a new window.
F8 - Order History	View the item's order history in a new window.
F9 - Family	Open the Enter Stock Levels window to update/view the stock levels for all items within the selected item's family. From here, you can also view each item's <i>Stock Card</i> and <i>Product Usage</i> on the available tabs.
F5 - Stock Merge	Merge the stock holding of two or more items with a target drug of the same dose, form and pack size. Stock can only be merged in non-consolidated stock mode.

## Revision History

Version Number	Date	Revision Details	Author(s)
1.0	10 December 2019		Joanne Hibbert-Gorst

### Contact us

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