
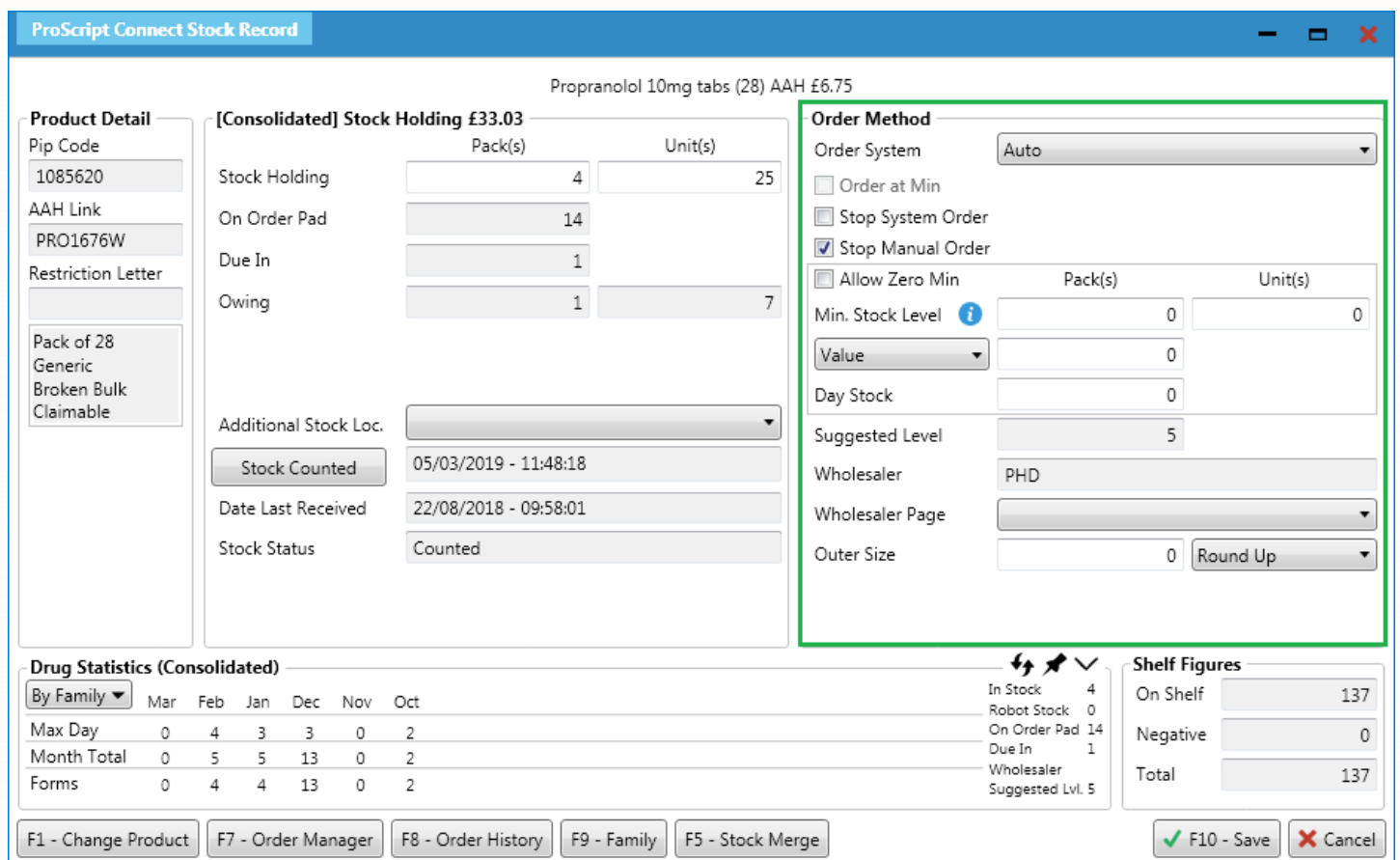


Order Method

Within the *Order Method* section you can set the order system – and additional ordering options for your chosen order system – at item level. You can also set which wholesaler page the item will be added to each time it is sent to the *Order Pad*.

 The *Advanced Ordering Enabled* application setting must be activated to be able to update the *Order Method* at item level.



ProScript Connect Stock Record

Propranolol 10mg tabs (28) AAH £6.75

Product Detail

Pip Code: 1085620
 AAH Link: PRO1676W
 Restriction Letter: [Blank]
 Pack of 28
 Generic
 Broken Bulk
 Claimable

[Consolidated] Stock Holding £33.03

	Pack(s)	Unit(s)
Stock Holding	4	25
On Order Pad	14	
Due In	1	
Owing	1	7

Additional Stock Loc. [Blank]
 Stock Counted: 05/03/2019 - 11:48:18
 Date Last Received: 22/08/2018 - 09:58:01
 Stock Status: Counted

Order Method

Order System: Auto

Order at Min
 Stop System Order
 Stop Manual Order
 Allow Zero Min

	Pack(s)	Unit(s)
Min. Stock Level	0	0
Day Stock	0	
Suggested Level	5	

Wholesaler: PHD
 Wholesaler Page: [Blank]
 Outer Size: 0 Round Up

Drug Statistics (Consolidated)

By Family: [Blank]

	Mar	Feb	Jan	Dec	Nov	Oct
Max Day	0	4	3	3	0	2
Month Total	0	5	5	13	0	2
Forms	0	4	4	13	0	2

In Stock: 4
 Robot Stock: 0
 On Order Pad: 14
 Due In: 1
 Wholesaler Suggested Lvl: 5

Shelf Figures

On Shelf	137
Negative	0
Total	137

F1 - Change Product F7 - Order Manager F8 - Order History F9 - Family F5 - Stock Merge F10 - Save Cancel

Field/Section	Description	Considerations
Order System	Use the drop-down menu to select the item level ordering method. <ul style="list-style-type: none"> ○ <i>Auto</i>: Using the set minimum and maximum levels, the system will trigger the 	We recommend reviewing the Ordering Method application settings related to your chosen <i>Order System</i> before updating this at item level.

	<p>Reorder Basket after dispensing and automatically calculate how much stock is needed.</p> <ul style="list-style-type: none"> ○ <i>Auto Suppress</i>: Works in a similar way to <i>Auto</i>, however the Reorder Basket is only invoked when the Ordering Manager is opened. ○ <i>Default</i>: Uses the <i>Ordering System</i> as set within Edit Application Settings. ○ <i>Don't Order</i>: The Reorder Basket is not triggered after dispensing. The item will need to be manually added to the <i>Order Pad</i>. ○ <i>Reminder</i>: Triggers the Reorder Basket with zero quantities after dispensing. You will need to manually update quantities on the <i>Order Pad</i>. ○ <i>Replace</i>: A one-for-one ordering method. The Reorder Basket is triggered after dispensing for the quantity you have just dispensed. 	
Order at Min	Triggers the Reorder Basket after dispensing when the stock level falls below the value specified in the <i>Min. Stock Level</i> field.	<ul style="list-style-type: none"> ○ <i>Min. Stock Level</i> field needs to be reviewed/updated. ○ Only applicable for <i>Reminder</i> and <i>Replace</i> ordering systems (item level or default).
Stop System Order	The Reorder Basket is not triggered after dispensing.	The item can only be ordered by adding it manually on the <i>Order Pad</i> .
Stop Manual Order	Users will be unable to add the item to the <i>Order Pad</i> manually.	Orders will need to be placed using the Reorder Basket.
Allow Zero Min	Allows the <i>Min. Stock Level</i> field to be set to zero.	Only applicable for <i>Auto</i> and <i>Auto Suppress</i> ordering systems (item level or default).
Min. Stock Level	Set the minimum stock level. The Reorder Basket will only be triggered when the stock level falls below this value.	<p>Only applicable using the ordering systems (item level or default) below:</p> <ul style="list-style-type: none"> ○ <i>Auto</i> and <i>Auto Suppress</i> ○ <i>Replace</i> and <i>Reminder</i> with the <i>Order at Min</i> field selected.

Up To/Value	<p>Also known as the maximum stock level. Use the drop-down menu to select one of the available options.</p> <ul style="list-style-type: none"> ○ <i>Value</i>: The system will reorder the quantity specified when the stock level falls below the value added in the <i>Min. Stock Level</i> field. ○ <i>Up To</i>: The system will reorder up to the quantity specified when the stock level falls below the value added in the <i>Min. Stock Level</i> field. 	Only applicable for <i>Auto</i> and <i>Auto Suppress</i> ordering systems (item level or default).
Day Stock	Use this field to enter the number of days worth of stock you want to hold. The system will use the <i>Suggested Level</i> and multiply it by the value you enter here. Any negative or current stock holding will be added or deducted respectively.	<ul style="list-style-type: none"> ○ This field will not be used if you have set minimum and maximum values. ○ Only applicable for <i>Auto</i> and <i>Auto Suppress</i> ordering systems (item level or default).
Suggested Level	The suggested daily quantity to hold in stock. A system calculated mean of the item's maximum dispensed quantity per month over the last 6 months.	Use in conjunction with <i>Day Stock</i> to hold multiple days worth of stock.
Wholesaler	Displays the item's default wholesaler where it will be added when accepting an order in the Reorder Basket.	<p>This field is read-only. Information is gathered from:</p> <ul style="list-style-type: none"> ○ Restrictions Manager for restricted items ○ Wholesaler Preferences for unrestricted items.
Wholesaler Page	Use the drop-down menu to select the wholesaler page number/name to add the item to on the <i>Order Pad</i> when accepting an order in the Reorder Basket.	<p>Use the below application settings to add/edit <i>Order Pad</i> pages for each wholesaler:</p> <ul style="list-style-type: none"> ○ <i>Order Pad Pages</i>: Adjust the total number of pages. ○ <i>Order Pad Page Descriptions</i>: Free-type page names separated by commas.

Outer Size	<p>Specify the outer pack size for the item and select a rounding option:</p> <ul style="list-style-type: none"> ○ <i>Ask</i>: After sending an order, users will be asked which rounding method to use (Residue, Round Down or Round Up) ○ <i>Residue</i>: Order multiples of the outer pack size as set in the <i>Outer Size</i> field, and leave any additional packs on the <i>Order Pad</i>. ○ <i>Round Down</i>: Round down the order quantity to multiples of the <i>Outer Size</i> quantity. ○ <i>Round Up</i>: Round up the order quantity to multiples of the <i>Outer Size</i> quantity. 	<p><i>Enable Outsize</i> must be selected within the Wholesaler Details window to use the <i>Outer Size</i> feature in the Stock Record Card.</p>
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Revision History

Version Number	Date	Revision Details	Author(s)
1.0	10 December 2019		Joanne Hibbert-Gorst

Contact us

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