

Editing a Wholesaler

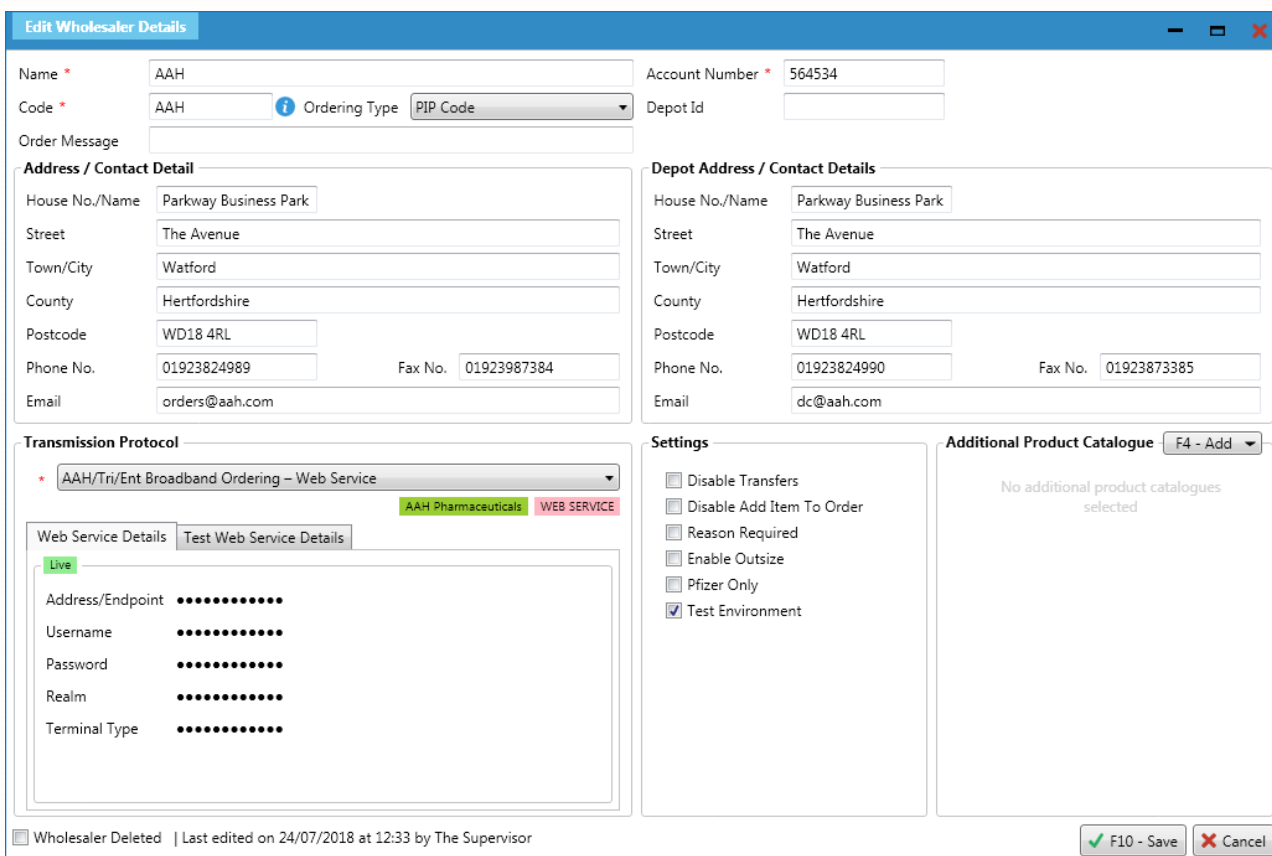


The wholesaler *Code* is a unique short code used to identify each wholesaler within ProScript Connect. The code is user defined, and can be any combination of letters and numbers that helps you to identify the wholesaler. We highly recommend the code is limited to three characters to ensure this is clearly visible within other modules, such as Restrictions Manager and the Reorder Basket.



The *Account Number* needs to be acquired from the wholesaler.

1. From the Wholesalers Manager, highlight the wholesaler you want to edit and press **[F2 – Edit Wholesaler]**.
2. The Edit Wholesaler Details form displays.



3. Edit all fields as required and press **[F10 – Save]**.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	10 December 2019		Joanne Hibbert-Gorst

Contact us

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