

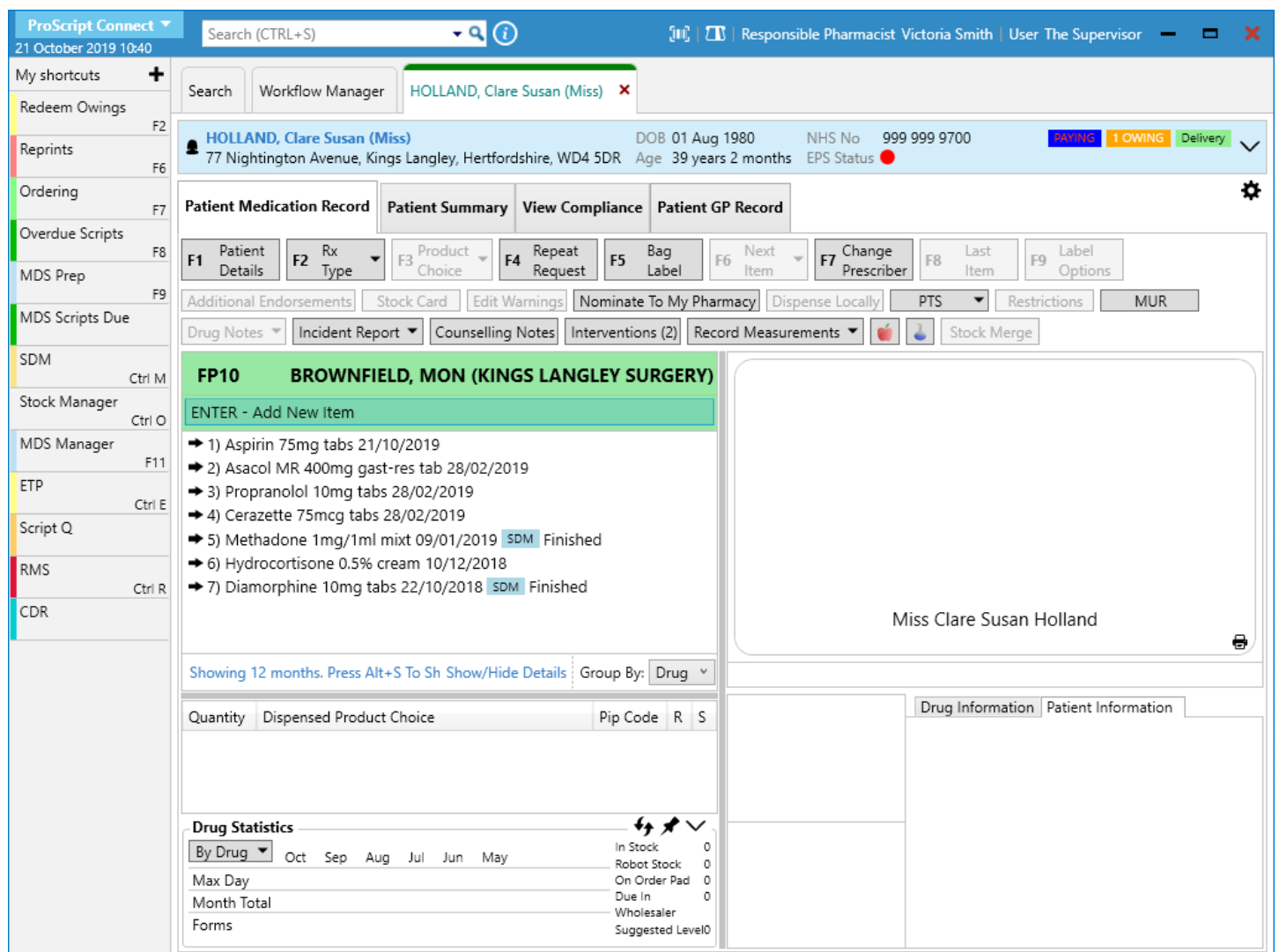
Enabling Email for a Patient



The *Notifications Enabled* and *Email Enabled* application settings need to be enabled from within Edit Application Settings and relevant service and log-in details populated in order to use this feature. The settings can be found under the *Notifications* category.

Activating email takes place at patient level and requires ensuring that the patient has a valid email address saved and email enabled within their Patient Details Form.

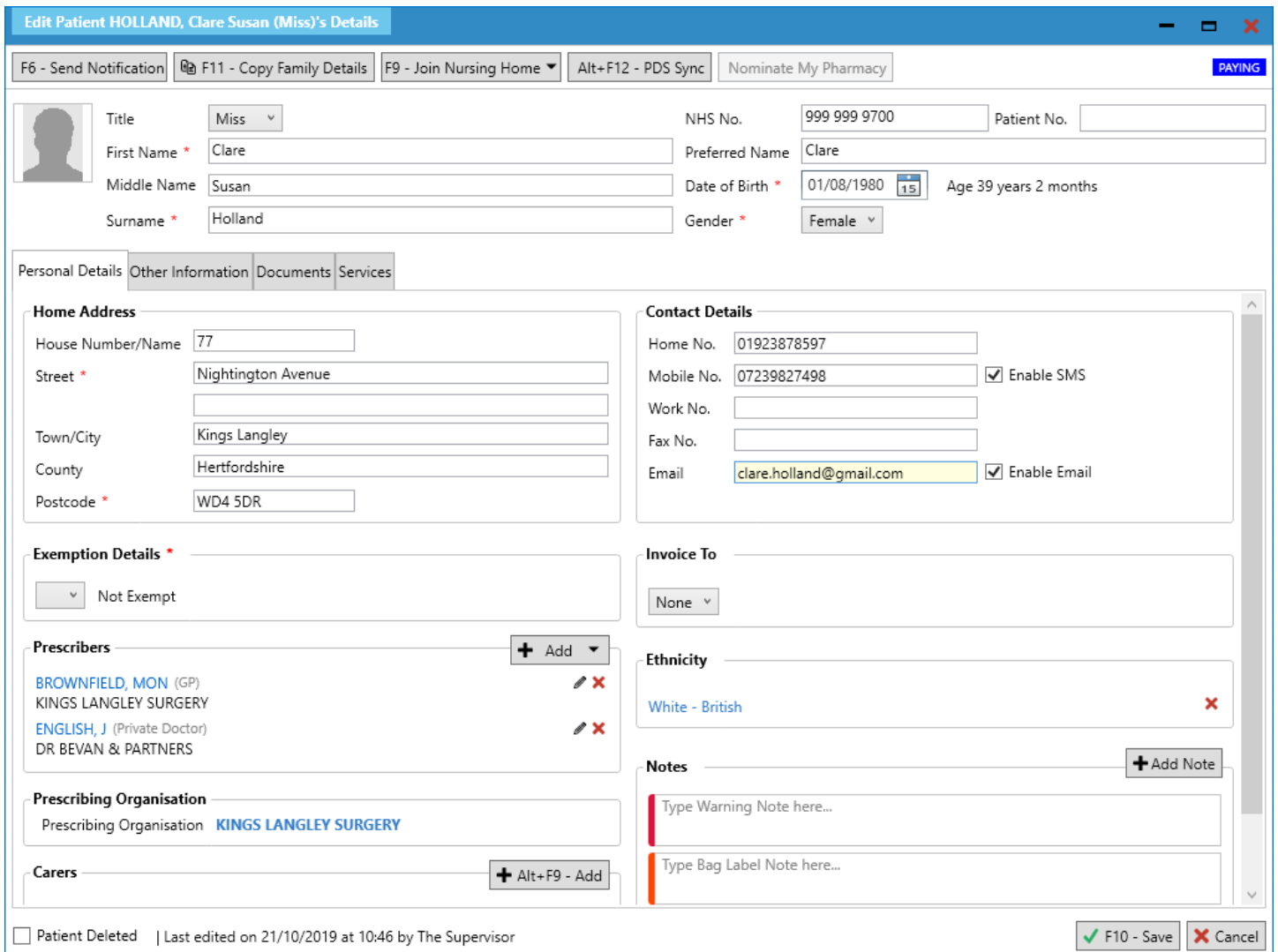
- To begin, search for, locate and select the patient from the ProScript Connect Search Screen. The patient's PMR opens in a new tab.



The screenshot displays the ProScript Connect interface for patient HOLLAND, Clare Susan (Miss). The patient's details, including DOB (01 Aug 1980), NHS No (999 999 9700), and address (77 Nightington Avenue, Kings Langley, Hertfordshire, WD4 5DR), are visible. The medication record shows a list of prescriptions, including Aspirin, Asacol MR, Propranolol, Cerazette, Methadone, Hydrocortisone, and Diamorphine. The interface also features a search bar, a workflow manager, and various navigation buttons for patient details, medication, and compliance.

- Select the **[F1 - Patient Details]** button. The Edit Patient Details form displays in a new window.

3. Add the patient's email address into the *Email* field and select the *Enable Email* tick box.



Edit Patient HOLLAND, Clare Susan (Miss)'s Details

F6 - Send Notification | F11 - Copy Family Details | F9 - Join Nursing Home | Alt+F12 - PDS Sync | Nominate My Pharmacy | **PAYING**

Title: Miss | NHS No.: 999 999 9700 | Patient No.: []
 First Name: Clare | Preferred Name: Clare
 Middle Name: Susan | Date of Birth: 01/08/1980 | Age: 39 years 2 months
 Surname: Holland | Gender: Female

Home Address
 House Number/Name: 77
 Street: Nightington Avenue
 Town/City: Kings Langley
 County: Hertfordshire
 Postcode: WD4 5DR

Contact Details
 Home No.: 01923878597
 Mobile No.: 07239827498 | Enable SMS
 Work No.: []
 Fax No.: []
 Email: clare.holland@gmail.com | Enable Email

Exemption Details: Not Exempt

Prescribers
 + Add
 BROWNFIELD, MON (GP) | KINGS LANGLEY SURGERY
 ENGLISH, J (Private Doctor) | DR BEVAN & PARTNERS

Prescribing Organisation: KINGS LANGLEY SURGERY

Carers: + Alt+F9 - Add

Invoice To: None

Ethnicity: White - British

Notes: + Add Note
 Type Warning Note here...
 Type Bag Label Note here...

Patient Deleted | Last edited on 21/10/2019 at 10:46 by The Supervisor | F10 - Save | Cancel

4. Once you complete, select the **[F10 - Save]** button.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	31 March 2020		Joanne Hibbert-Gorst

Contact us

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