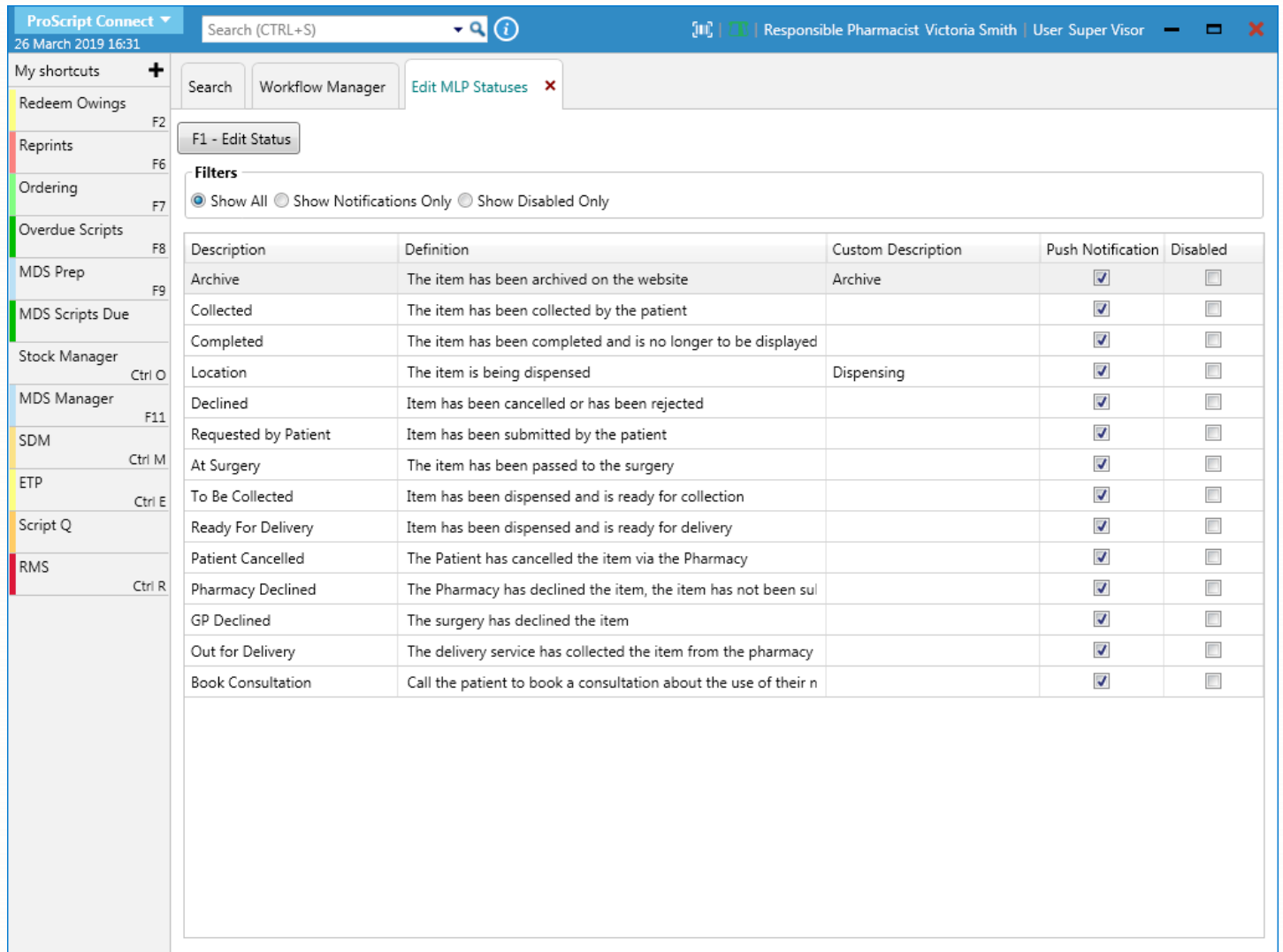


## Edit MLP Statuses

The Edit MLP Statuses module enables you to edit, enable and disable My Local Pharmacy statuses. You can also select the push notification option for a specific MLP status, which will trigger a push notification to the patient’s smartphone or tablet when you assign that status to one of the patient’s repeat requests.

You can access the MLP module from the ProScript Connect Search Screen by clicking **ProScript Connect** > **Edit MLP Statuses**.



The screenshot shows the 'Edit MLP Statuses' window in ProScript Connect. The window title is 'ProScript Connect' and the date is '26 March 2019 16:31'. The user is 'Super Visor'. The window contains a search bar, a 'Workflow Manager' button, and an 'F1 - Edit Status' button. Below the buttons is a 'Filters' section with three radio buttons: 'Show All' (selected), 'Show Notifications Only', and 'Show Disabled Only'. The main area is a table with the following data:

Description	Definition	Custom Description	Push Notification	Disabled
Archive	The item has been archived on the website	Archive	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Collected	The item has been collected by the patient		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed	The item has been completed and is no longer to be displayed		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Location	The item is being dispensed	Dispensing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Declined	Item has been cancelled or has been rejected		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Requested by Patient	Item has been submitted by the patient		<input checked="" type="checkbox"/>	<input type="checkbox"/>
At Surgery	The item has been passed to the surgery		<input checked="" type="checkbox"/>	<input type="checkbox"/>
To Be Collected	Item has been dispensed and is ready for collection		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ready For Delivery	Item has been dispensed and is ready for delivery		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patient Cancelled	The Patient has cancelled the item via the Pharmacy		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pharmacy Declined	The Pharmacy has declined the item, the item has not been sul		<input checked="" type="checkbox"/>	<input type="checkbox"/>
GP Declined	The surgery has declined the item		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Out for Delivery	The delivery service has collected the item from the pharmacy		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Book Consultation	Call the patient to book a consultation about the use of their n		<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Editing an MLP Status

1. From Edit MLP Statuses ensure the *Filters* is set to *Show All* by selecting the radio dial
2. Highlight a status in the grid and select the **[F1 – Edit Status]** button or double-click the status entry in the grid.
3. The Edit MLP Status window displays.

Edit MLP Status: Archive
✕

Description	Archive
Custom Description	<input style="width: 90%;" type="text" value="Archive"/>
Definition	The item has been archived on the website
Send Push Notification	<input checked="" type="checkbox"/>
Disabled	<input type="checkbox"/>

4. From here, you can;
  - (De)select the *Disabled* tick box, depending on whether you are enabling or disabling the status
  - (De)select the *Send Push Notifications* tick box, depending on whether you want to send push notifications when requests are updated to the selected status
  - Edit the *Custom Description*
5. Once your changes are made, select the **[F10 – Save]** button.

## Revision History

Version Number	Date	Revision Details	Author(s)
1.0	16 August 2019		Joanne Hibbert-Gorst

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