
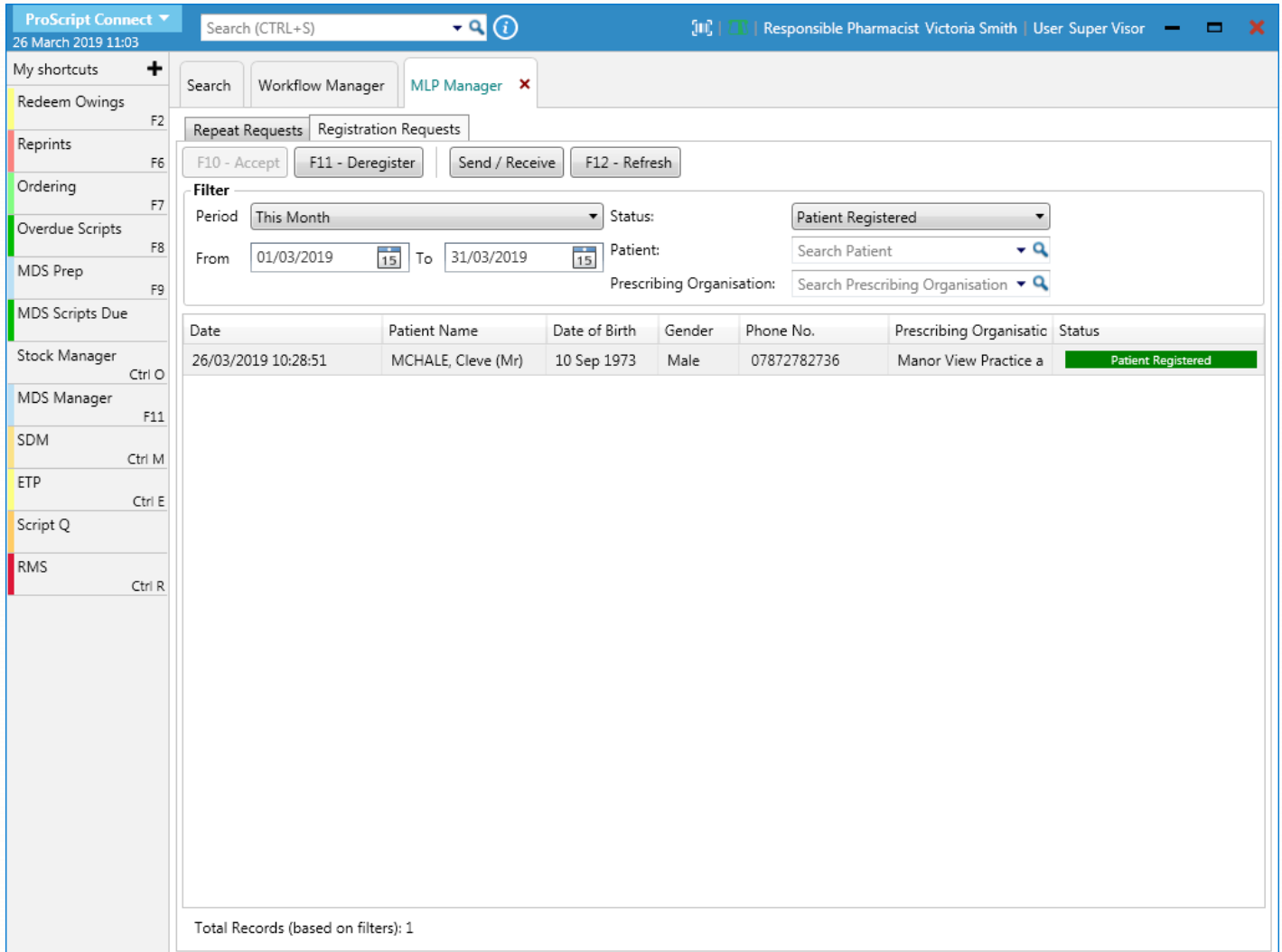


De-Registering an MLP Patient

 De-registering a patient will send a [push notification](#) to the patient's device if they have push notifications enabled.

1. From the MLP Manager, click the *Registration Requests* tab.
2. The *Registration Requests* tab displays. Amend the *Status* filter to *Patient Registered* to display all patients marked as **Patient Registered**.

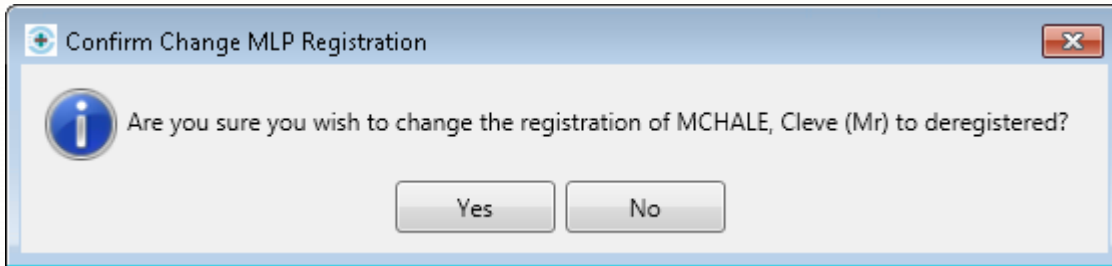


The screenshot shows the ProScript Connect MLP Manager interface. The top navigation bar includes the ProScript Connect logo, a search bar, and the user's name (Responsible Pharmacist Victoria Smith) and role (User Super Visor). The left sidebar lists various shortcuts such as Redeem Owings, Reprints, Ordering, Overdue Scripts, MDS Prep, MDS Scripts Due, Stock Manager, MDS Manager, SDM, ETP, Script Q, and RMS. The main content area is titled 'MLP Manager' and has two tabs: 'Repeat Requests' and 'Registration Requests'. The 'Registration Requests' tab is active, showing a filter section with the following settings: Period: This Month, Status: Patient Registered, From: 01/03/2019, To: 31/03/2019, Patient: Search Patient, and Prescribing Organisation: Search Prescribing Organisation. Below the filter section is a table with the following data:

Date	Patient Name	Date of Birth	Gender	Phone No.	Prescribing Organisation	Status
26/03/2019 10:28:51	MCHALE, Cleve (Mr)	10 Sep 1973	Male	07872782736	Manor View Practice a	Patient Registered

Total Records (based on filters): 1

3. Select a patient and press **[F11 – Deregister]**.
4. A pop-up window displays, asking whether you want to change the selected patient registration request to deregistered.



5. Click **[Yes]**.
6. The patient registration request is now marked as **Patient Removed by Pharmacy**.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	15 August 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601

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