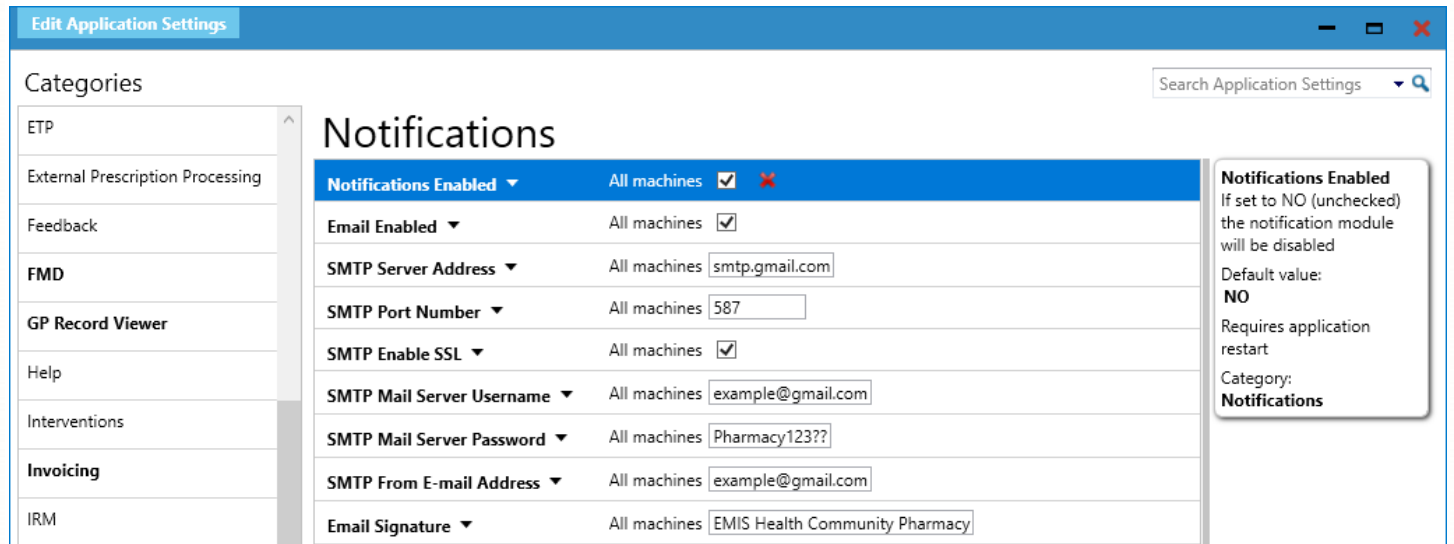



Configuring Email Application Settings

The following Application Settings need to be configured via the *Notifications* category from within Edit Application Settings in order for you to be able to send Email notifications to patients.



Application Setting	Setting Value/Description
Notifications Enabled	YES; This setting needs to be changed from the default value of NO to enable the Notifications module.
Email Enabled	YES; This must be changed from the default value of NO .
SMTP Server Address	<p>This must be populated with the SMTP server address of your email service provider. The addresses for some of the most commonly used providers are as follows:</p> <ul style="list-style-type: none"> ○ For Gmail – smtp.gmail.com ○ For Hotmail – smtp.live.com ○ For Yahoo – smtp.mail.yahoo.com ○ For Outlook – smtp-mail.outlook.com

SMTP Port Number	This will be the SMTP mail server port that your email provider uses. The port number for the most common providers above is 587. The default value is 25. Please confirm your correct port number with your email service provider.
SMTP Enable SSL	<ul style="list-style-type: none"> ○ NO; Set by default. Your email service provider does not require SSL encryption for email. ○ YES; Your email service provider states that they require SSL encryption for email.
SMTP Mail Server Username	This is commonly your full email address. Please check with your email service provider.
SMTP Mail Server Password	This will commonly be the password for your email account. Please check with your email service provider.
SMTP From E-mail Address	The email address which will display on outgoing email notifications.
Email Signature	The email signature that you would like to display on outgoing email notifications.

 Please confirm your SMTP settings with your email service provider. If you are sure that you have entered your details correctly but are still unable to send email notifications, please contact the EHCP Service Desk.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	27 March 2020		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601

Not to be reproduced or copied without the consent of AAH Pharmaceuticals Limited 2020.