

## **RMS Widget**

The *RMS* widget within the Workflow Manager enables you to print/export an RMS workload report, surgery drop sheet, medication delivery sheet, surgery collection sheet and a medication to be collected report.

1. From the Workflow Manager, click any of the links in the *RMS* widget.

ProScript Connect 08 January 2018 09:53	Search (CTRL+S)			🖪   Resp	onsible Pharmacist Vinoth Selva   User The Sup	ervisor 🗕 🗖 🗙
My shortcuts 🕂	Search Workflow Manager					
Reprints F6		dade E	- Max: 7.00°C			
Ordering F7	🌣 Manage Widgets 🔇 > 08 January 2018 📱		Min: 3.00°C		Search Widgets	🕶 🔍 🐓 Refresh
RMS Ctrl R	Hand Over	^	Prescriptions Ready For	^	Transmissions	^
Overdue Scripts	Remember to count the cash in the tills		Claim	(115)	Failed Orders	(12)
MDS Scripts Due	Collections expected at; 10am		Processing	(8536)	Failed eMAR Transmissions	(0)
SDM	11am 12:30pm	Ξ	Collection	(0)		
EPS R2	12:45pm 2pm		Delivery	(0)		
Ctrl E MLP	Please call back Bushey Surgery regarding		Instalment Dispensing	(0)		
MUR	emergency scripts.	*	SDM Instalment Dispensing	(2)		
Stock	Last Edited on 04/01/2018 at 14:44 by The Supervise	or				
Solf Service Portal	RMS		Outstanding	^	Appointments	
Ctrl I	Workload (16	5)	Prescriptions Due to Expire Today	(1)	NMS	(D)
F11	Surgery Drop Off (3)	)	Emergency Supply items Overdue	(40)	Due MUR's	(0)
Support Centre	Surgery Collection (12)	)	MDS Items	(7)		
Redeem Owings F2	Ready For Delivery (7)	Ŋ	Owings	(3)		
NMS	Collection (10)	)	Prescriptions Requiring Attention	(16)		
MDS Prep			MLP Registration Requests	(0)		
			MLP Repeat Requests	(0)		
			Instalments	(298)		
			SDM Instalments	(785)		
			L			



2. The *RMS Reports* tab opens, and a print preview of your chosen RMS report displays in the foreground.

ProScript Connect  O3 January 2018 15:15	Search (CTRL+S	S) - Q	( <b>1</b>		🔳   Responsible Phar	macist Jo Toms   l	Jser The Supe	ervisor —		×
My shortcuts +										
Redeem Owings	Search Workfic	ow Manager KMS Reports ×								
F2 Reprints	Report Type     Ork Load She	leet								
P6 Ordering	Surgery Drop	Report Preview		C	ener Celle etiene Charat		_	<b>–</b> ×		
RMS Ctrl R	No of Lines: 2								1	
Overdue Scripts	Filters								-	
MDS Scripts Due	Period Yesterd									
SDM	From 02/01/2		F	RMS Work	Load Sheet	Pharma	aceuticals A	re Us 📕		
EPS R2 Ctrl E	Prescribing Orga Prescriber:	From: 02/01/2018 To Listing: Reminder Me	i: 02/01/2018 essages, Next Script Rei	minders						
MLP	Patient:	Surgery: ILKLEY	& WHARFEDALE MED	Reminder	⊱ Status	Telephone	Mohile	No		
MUR	Status:			Date	Destradus	leiephone	mobile	ofite		
Stock	Sort by:	LALA, ANGELINA 1 S	TOCKTON-ON-TEES	02/01/2018	Booked In			4		
Self Service Portal Ctrl I		Т	S19 8NU							
MDS F11		MCCUNN, ELIZA S	T. ALDATES COURT	02/01/2018	Booked In			1 🖵		
Support Centre				Ш				•		
NMS					•			.00 %		
MDS Prep										
							🗸 F10 - F	Run Report	🗙 Ca	ancel

- 3. From here, you can either:
  - Print the report, by clicking the printer icon
  - Export the report, by clicking the floppy disk 🔜 icon and selecting the relevant format

## **Revision History**

Version Number	Date	Revision Details	Author(s)
1.0	15 October 2019		Joanne Hibbert-Gorst

## **Contact us**

For more information contact: **Telephone: 0344 209 2601** 

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