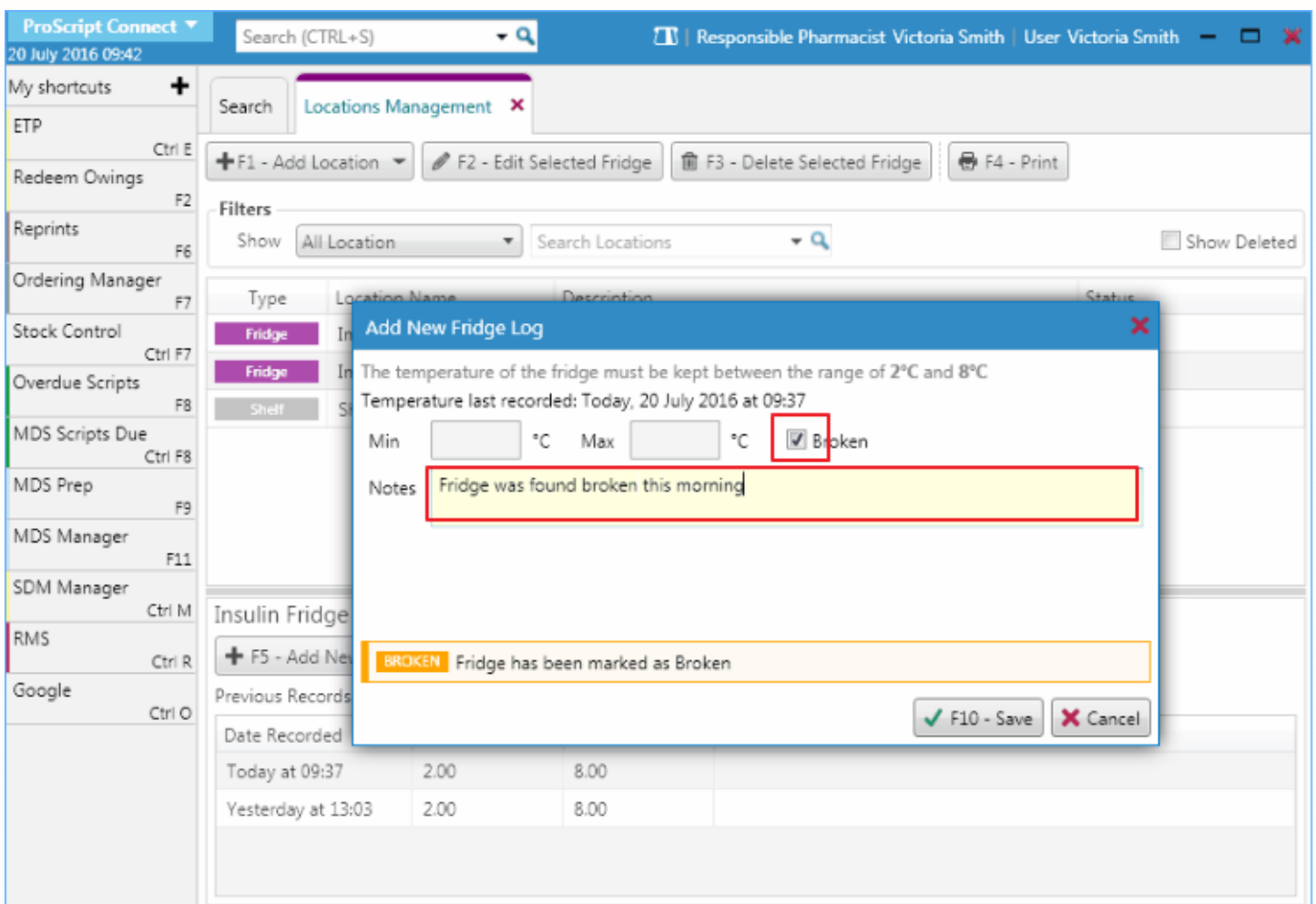


Marking a Fridge as Broken/Fixed from the Locations Manager

Marking a Fridge as Broken

1. From the Locations Manager, highlight a **Fridge**.
2. Press [**F5 – Add New Fridge Log**].
3. A blank Add New Fridge Log displays as a pop-up window.
4. Select the Broken tick box. An orange snippet indicating the fridge is **BROKEN** displays.
5. Press [**F10 – Save**].
6. The Locations Manager displays, with the newly added fridge log marked as **BROKEN** in the Temperature Reading History grid.



The screenshot shows the ProScript Connect interface. The main window is titled 'Locations Management' and displays a table of fridge logs. A pop-up window titled 'Add New Fridge Log' is open, allowing the user to enter details for a new fridge log. The dialog box includes a temperature range (Min and Max in °C), a 'Broken' checkbox which is checked, and a 'Notes' field with the text 'Fridge was found broken this morning'. Below the dialog box, a notification bar shows 'BROKEN Fridge has been marked as Broken'. The background shows the 'Locations Management' interface with a table of fridge logs.

Type	Location Name	Description	Status
Fridge	In		
Fridge	In		
Shelf	S		

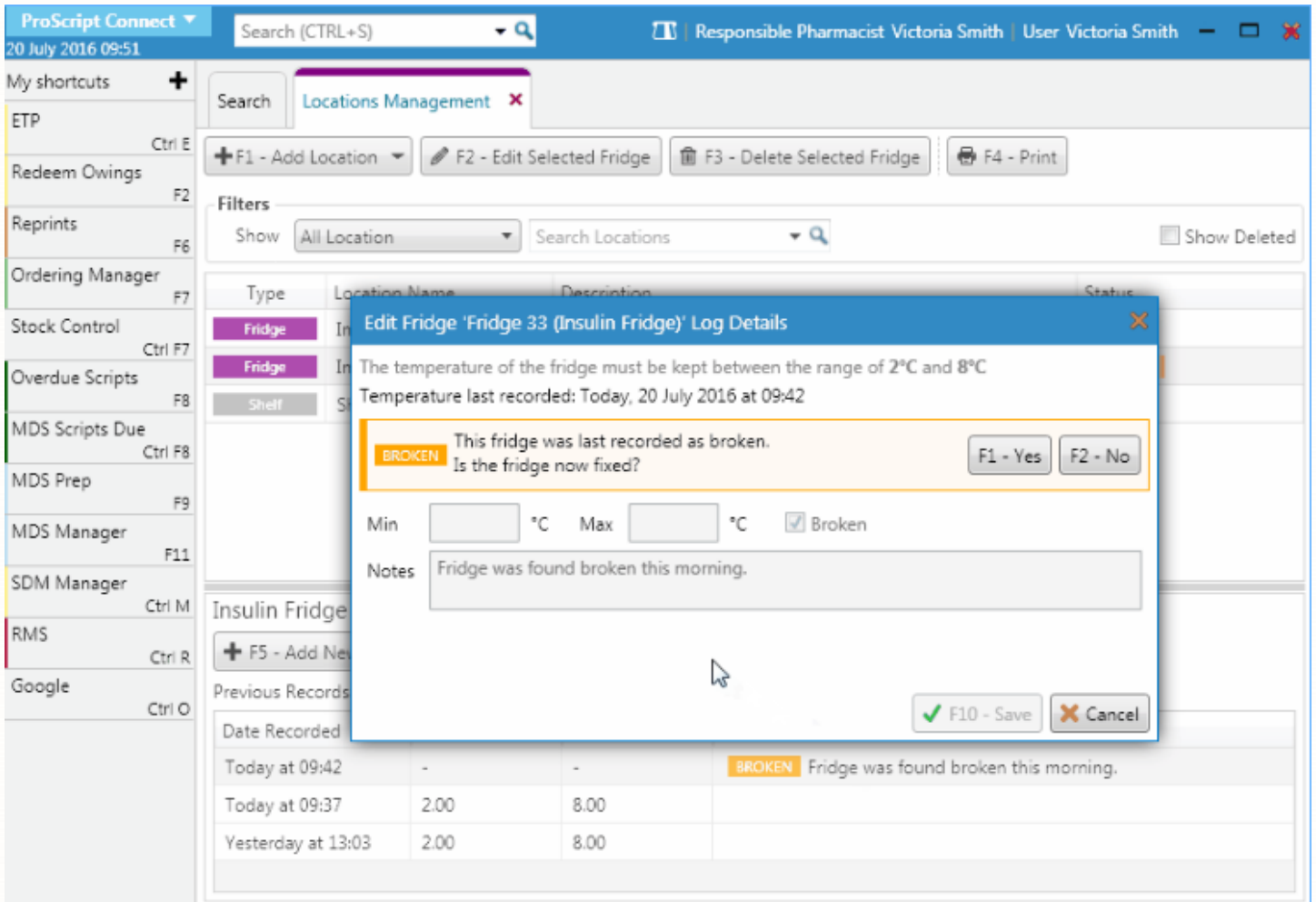
Insulin Fridge

Date Recorded	Min	Max	Status
Today at 09:37	2.00	8.00	
Yesterday at 13:03	2.00	8.00	

Marking a Fridge as Fixed

You can mark a broken fridge as fixed at any time from the Locations Manager.

1. From the Locations Manager, highlight a fridge **Fridge** marked as **BROKEN**.
2. In the Temperature Reading History section, highlight the fridge log marked as **BROKEN** and press **[F6 – Edit Selected Fridge Log]**.
3. The Edit Fridge Log Details window displays. Since the fridge was previously marked as broken, an orange snippet displays at the top, asking whether the fridge is now fixed.
4. Press **[F1 – Yes]**.
5. You can now record the daily fridge temperatures as per usual and press **[F10 – Save]**.



Revision History

Version Number	Date	Revision Details	Author(s)
1.0	10 October 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601

Not to be reproduced or copied without the consent of AAH Pharmaceuticals Limited 2019.