

Editing a Counselling Note

1. From the Counselling Notes Manager, highlight the counselling note you want to edit.
2. Press **[F2 – Edit Selected Note]**.
3. The Edit Counselling Note displays in a pop-up window.

Edit Counselling Note
✕

BOWTON, Hayley (Mrs)
19 Turner Road, Watford, Hertfordshire, WD17 7LT

DOB 14 Sep 1986
Age 31 years 6 months

NHS No 999
EPS Status ●

Description:

Patient came in with first-degree burn on her right hand sustained whilst cooking.

Action Taken:

Advised patient to keep the burn area clean and dry. Dispensed burn relief ointment to apply every six to eight hours. If the situation doesn't improve within the next week, advised patient to visit GP.

Note Deleted
Added on 10/04/2018 at 14:40 by The Supervisor

✓ F10 - Save

✕ Cancel

4. Edit all fields as required and press **[F10 – Save]**.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	17 October 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
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