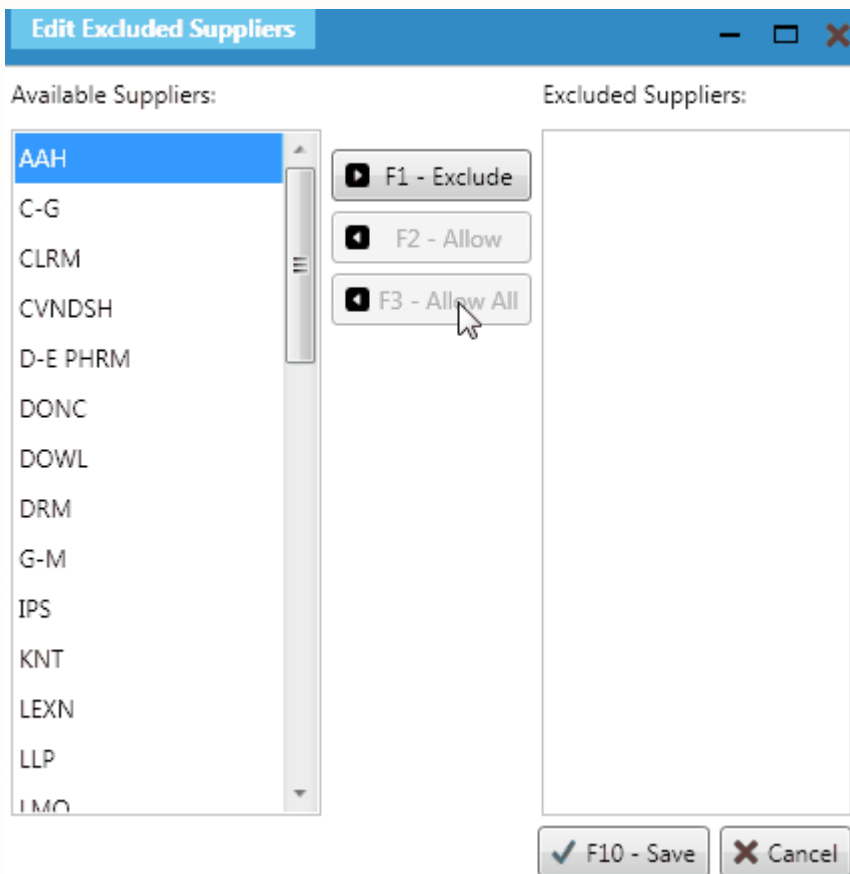


## Editing Excluded Suppliers from the Restrictions Manager

1. From the Restrictions Manager, press **[F4 - Edit Excluded Suppliers]**.
2. The Edit Excluded Suppliers window displays.
3. From there, you can:
  - Exclude a supplier by highlighting an available supplier and pressing **[F1 - Exclude]**
  - Allow a supplier by highlighting an excluded supplier and pressing **[F2 - Allow]**
  - Allow all suppliers by pressing **[F3 - Allow All]**



## Revision History

Version Number	Date	Revision Details	Author(s)
1.0	16 October 2019		Joanne Hibbert-Gorst

## Contact us

For more information contact:

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