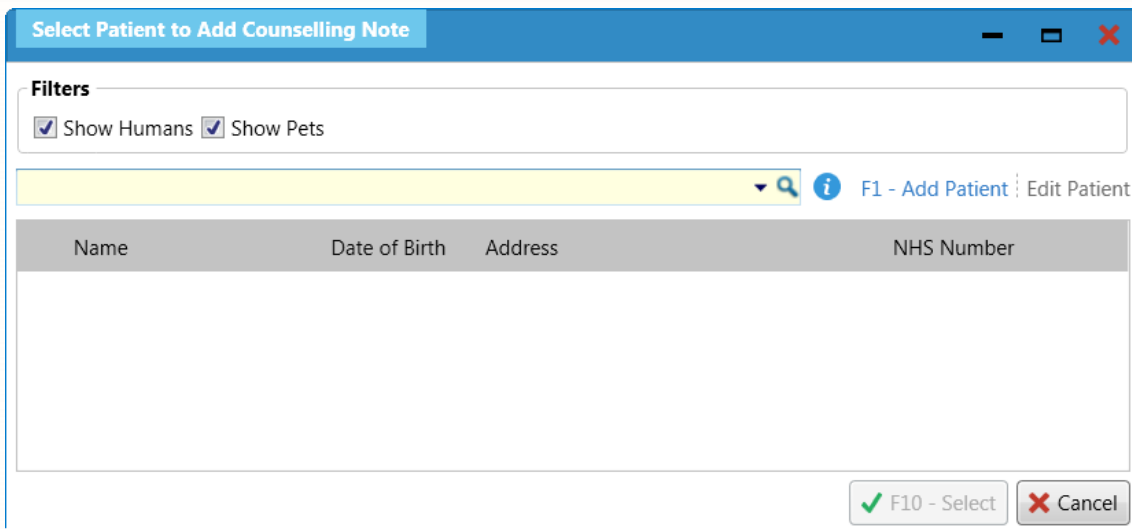


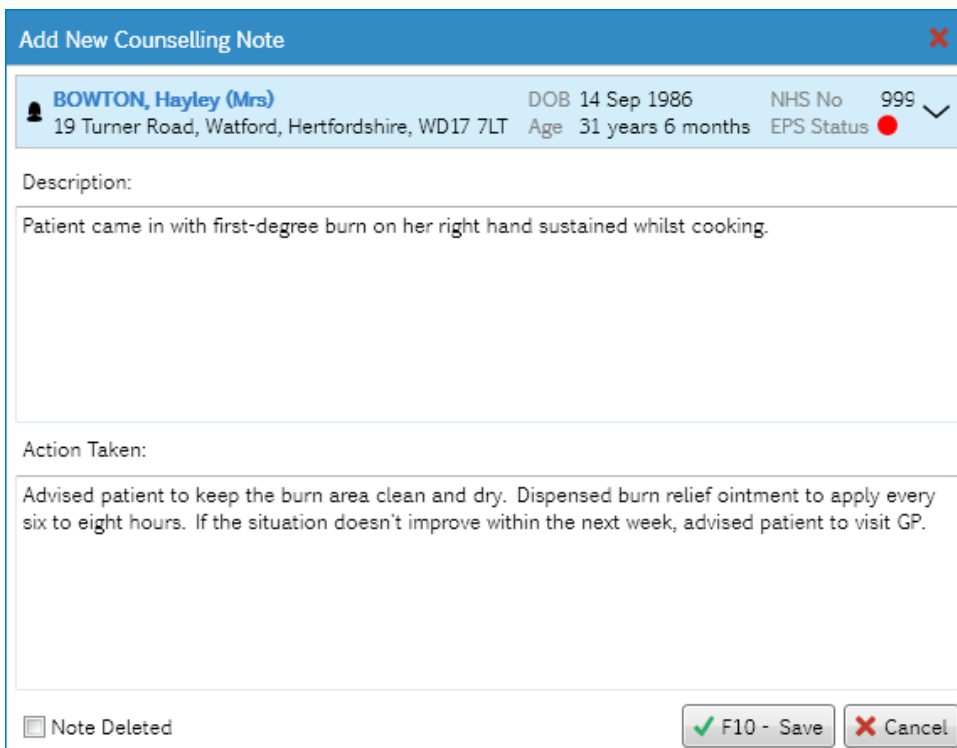
Adding a New Counselling Note

You can add a new counselling note from the Counselling Notes Manager, or alternatively from the Patient Medication Record.

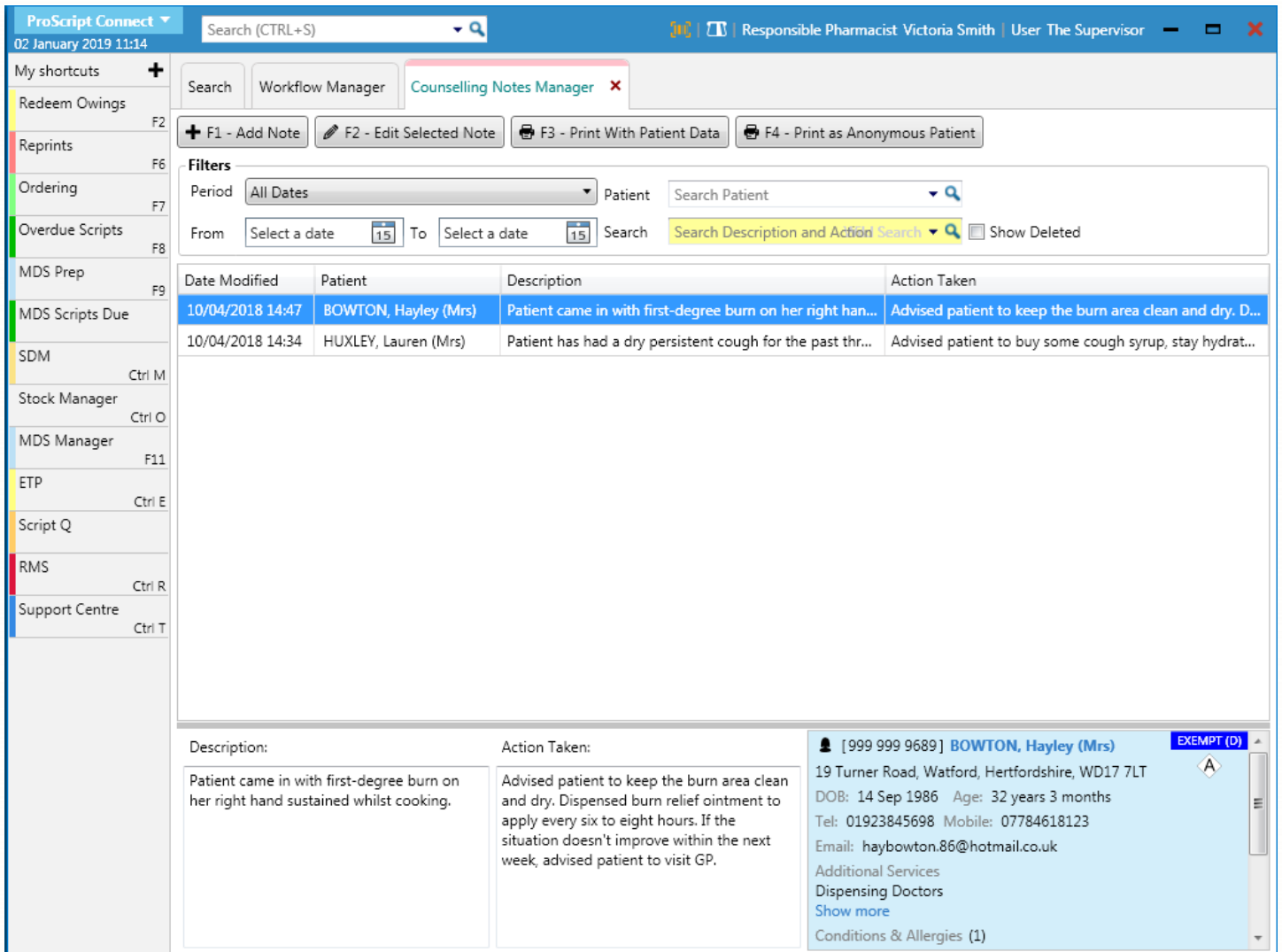
1. From the Counselling Notes Manager, press **[F1 – Add Note]**.
2. The Select Patient to Add Counselling Note window displays.



3. Search for and select the patient for which you want to add a counselling note by pressing **[F10 – Select]**.
4. A blank Add New Counselling Note pop-up window displays.
5. Enter the *Description* and the *Action Taken*.



6. Press **[F10 – Save]**.
7. The Counselling Notes Manager displays, with the newly added counselling note in the grid.



The screenshot shows the 'Counselling Notes Manager' window in ProScript Connect. The window title bar includes 'ProScript Connect', a search bar, and user information: 'Responsible Pharmacist Victoria Smith | User The Supervisor'. The interface has a sidebar with various shortcuts like 'Redeem Owings', 'Reprints', 'Ordering', etc. The main area contains a table of counselling notes with columns for 'Date Modified', 'Patient', 'Description', and 'Action Taken'. Below the table, there are filter options for 'Period' and 'Patient'. A detailed view of a note is shown at the bottom, including the patient's name 'BOWTON, Hayley (Mrs)', address, DOB, age, contact information, and a list of services.

Date Modified	Patient	Description	Action Taken
10/04/2018 14:47	BOWTON, Hayley (Mrs)	Patient came in with first-degree burn on her right han...	Advised patient to keep the burn area clean and dry. D...
10/04/2018 14:34	HUXLEY, Lauren (Mrs)	Patient has had a dry persistent cough for the past thr...	Advised patient to buy some cough syrup, stay hydrat...

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	17 October 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601

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