

# Adding/Editing a Fridge Log

### Adding a New Fridge Log

Alternatively, you can also record the daily fridge temperatures from the Fridge Temperature pop-up window when first logging on to ProScript Connect.

- 1. From the Locations Manager, highlight a Fridge. Notice the Temperature Reading History displays at the bottom of the screen.
- 2. Press [F5 Add New Fridge Log].
- 3. A blank Add New Fridge Log displays as a pop-up window.

ProScript Connect 🔻	Search (CTRL+S) - 🤉 🛄   Responsible Pharmacist Victoria Smith   User Victoria Smith — 🗖 💥								
20 July 2016 09:33									
My shortcuts 🕂	Search Locations Management ×								
ETP									
Redeem Owings	🕂 F1 - Add Location 👻 🖋 F2 - Edit Selected Fridge 📋 F3 - Delete Selected Fridge 🖶 F4 - Print								
F2	Filters								
Reprints F6	Show All Location   Search Locations								
Ordering Manager F7	Type Location Name Description Status								
Stock Control Ctri F7	Fridge In Add New Fridge Log								
Overdue Scripts F8	Fridge         In         The temperature of the fridge must be kept between the range of 2°C and 8°C           Shelf         cs         Temperature last recorded: Tuesday, 19 July 2016 at 13:03								
MDS Scripts Due Ctrl F8	Min *C Max *C Broken								
MDS Prep F9	Notes								
MDS Manager F11									
SDM Manager Ctrl M	Insulin Eridae								
RMS Ctri R	+ F5 - Add Nes								
Google Ctrl O	Previous Records								
	Date Recorded								
	Yesterday at 13:03 2.00 8.00								

- 4. Enter the Min Temp and Max Temp and Notes as required, and press [F10 Save].
- 5. The Locations Manager displays, with the newly added fridge log in the Temperature Reading History grid.



### **Editing an Existing Fridge Log**

- 1. From the Locations Manager, highlight a Fridge. Notice the Temperature Reading History displays at the bottom of the screen.
- 2. Highlight an existing fridge log in the Temperature Reading History.

ProScript Connect 23 January 2018 12:09	Search (CTI	RL+S)	<del>,</del> Q				Responsible Pharmacist Vi	ctoria Smith   Use	r The Supervisor	 <b>- x</b>
My shortcuts 🕂	Search	orkflow Manager	Locations Mar	agement X						
Reprints										
Redeem Owings	+F1 - Add Location 👻 🖉 F2 - Edit Selected Fridge 💼 F3 - Delete Selected Fridge 🖶 F4 - Print									
Ordering F7	Filters     Show All Location     Search Locations     Search Locations									
RMS Ctrl R	Туре	Location Name	Desc	ription					Status	
Overdue Scripts	Fridge	Insulin Fridge	Fridg	je for insulin						
MDS Scripts Due	CD Cabinet	CD Cabinet	Cabi	net containing	CD drugs					
(D) (	Shelf	Shelf A-C	Shelf	f with dispense	ed prescriptions for patien	ts A-C				
SDM Ctrl M	Basket	Basket	RMS	Prescriptions E	Basket					
EPS R2	Robot Robot			ensing Robot						
MLP	Stock Room 1 Stock Room 1									
	Fridge Immunisations Fridge									
MUR	Fridge Liquids Fridge									
Stock	Stock Room Stock Room 2									
Self Service Portal Ctrl I										
MDS	Insulin Fridg	ge Temperatu	re Reading His	story 📵						
Support Centre F5 - Add New Fridge Log F6 - Edit Selected Fridge Log										
	Previous Recor	rds for the last 7	days							
NMS	Date Recorde	ed Min t	emp °C Max	temp °C	Notes					
MDS Prep	Today at 09:1	10 2.00	3.00	)						
	Today at 09:0	2.00	3.00	)						
	Yesterday at	09:17 2.00	3.00	)						
	19/01/2018 0	09:03 2.00	3.00	)						
	18/01/2018 0	09:21 2.00	5.00	)						
	17/01/2018 0	2.00	8.00	)						

- 3. Press [F6 Edit Selected Fridge Log].
- 4. The Edit Fridge Log window displays.



Edit Frie	Fridge Log Details: 'Insulin Fridge'							
The temperature of the fridge must be kept between the range of <b>2°C</b> and <b>8°C</b> Temperature last recorded: Today, 23 January 2018 at 09:10								
Min	2.00	°C	Max	3.00	°C	📃 Broken		
Notes								
							🗸 F10 - Save 🗙 Car	ncel

5. Edit the fields as required and press [F10 – Save].

## **Revision History**

Version Number	Date	Revision Details	Author(s)
1.0	10 October 2019		Joanne Hibbert-Gorst

### **Contact us**

For more information contact: **Telephone: 0344 209 2601** 

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