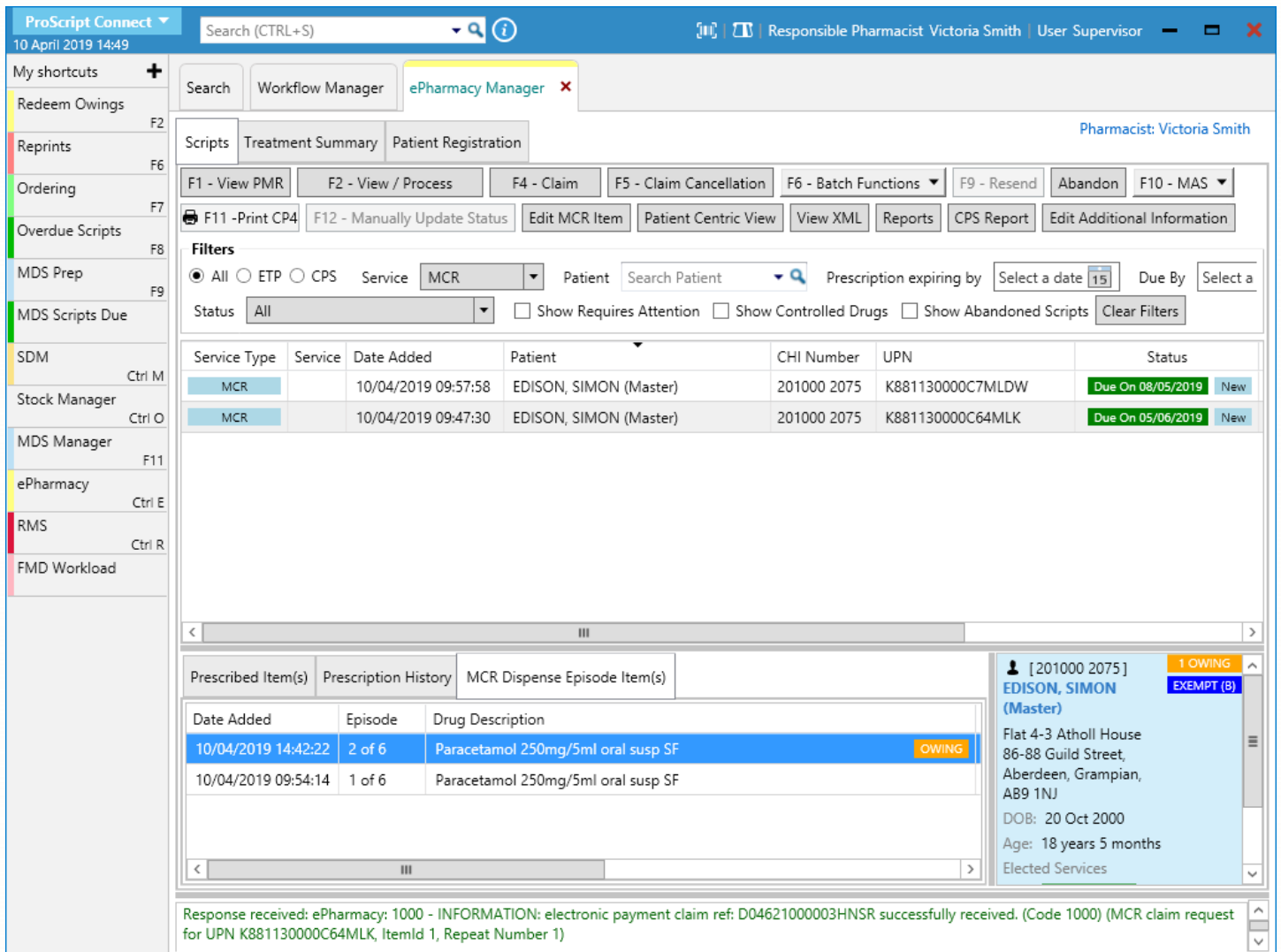


Redeeming an MCR Owing from ePharmacy

1. From the ePharmacy Manager *Scripts* tab, highlight a prescription marked as **MCR**.
2. The bottom section of the screen includes three tabs:
 - *Prescription Item(s)*, which lists items to be dispensed for this instalment
 - *Prescription History*, which displays a history of prescription statuses for that serial prescription
 - *MCR Dispense Episode Item(s)*, which lists items which have already been dispensed against that serial prescription



The screenshot shows the ProScript Connect ePharmacy Manager interface. The top navigation bar includes a search bar, user information (Responsible Pharmacist Victoria Smith, User Supervisor), and window controls. The left sidebar lists various shortcuts like Redeem Owings, Reprints, Ordering, etc. The main area is titled 'ePharmacy Manager' and contains several tabs: Scripts, Treatment Summary, and Patient Registration. Below these are various function buttons (F1-F12) and a filters section. The filters section shows 'Service' set to 'MCR' and 'Status' set to 'All'. A table displays a list of MCR prescriptions with columns for Service Type, Service, Date Added, Patient, CHI Number, UPN, and Status. Two rows are visible, both for 'MCR' service, with dates 10/04/2019 and patient 'EDISON, SIMON (Master)'. The status for both is 'Due On 08/05/2019' and 'New'. Below the table, there are three tabs: 'Prescribed Item(s)', 'Prescription History', and 'MCR Dispense Episode Item(s)'. The 'MCR Dispense Episode Item(s)' tab is active, showing a table with columns for Date Added, Episode, and Drug Description. Two rows are visible, both for 'Paracetamol 250mg/5ml oral susp SF', with dates 10/04/2019 and episode numbers 2 of 6 and 1 of 6. The first row has an 'OWING' tag. To the right of the table is a patient information panel for '[201000 2075] EDISON, SIMON (Master)', including address, DOB, age, and elected services. At the bottom, a status message reads: 'Response received: ePharmacy: 1000 - INFORMATION: electronic payment claim ref: D0462100003HNSR successfully received. (Code 1000) (MCR claim request for UPN K881130000C64MLK, ItemId 1, Repeat Number 1)'.

3. Click the *MCR Dispense Episode Item(s)* tab and locate the item marked with an **OWING** tag.
4. Highlight the item marked with an **OWING** tag and click **[Edit MCR Item]**.
5. The Edit Prescription window displays. Notice the relevant item displays with an **X OWING** tag.

Edit EDISON, SIMON (Master)'s Prescription Dispensed on 10/04/2019

This is a MCR prescription.
Paracetamol 250mg/5ml oral susp SF - Status: Dispensed

Prescriber: GREEN, Christine (Atos Origin Test Practice) [Change Prescriber](#) MCR

Patient Exemption: B is 16, 17 or 18 and in fulltime education i Evidence Seen

Prescription Tracking Status: **Prescription dispensed on 10/04/2019 14:42:22**

Requires Attention Prescription Notes

| Prescription Items | Prescribed Item Details | | |
|---|---|--|------------------|
| 1) 300ml Paracetamol 250mg/5ml oral susp SF 150ml OWING 5... | <div style="display: flex; justify-content: space-between;">F1 - Change Prescribed QtyF2 - Change DosageF3 - Change Prescribed ItemF4 - Delete</div> <p>Prescribed Paracetamol 250mg/5ml oral susp SF</p> <p>Quantity 300ml</p> <p>Dosage 5ML QJD WHEN REQUIRED</p> <div style="border: 1px solid gray; padding: 2px;">Dispensing Details</div> <div style="display: flex; justify-content: space-between;">F5 - Change Dispensed QtyF6 - Change Dispensed ItemF7 - Not GivenF8 - Delete Dispensing</div> <table border="1" style="width: 100%;"><tr><td>150ml Paracetamol 250mg/5ml oral susp SF (100ml) AAH (£1.19)</td><td style="text-align: right;">10/04/2019 14:42</td></tr></table> <div style="border: 1px solid gray; padding: 2px;">Endorsement</div> <p>Additional Endorsements</p> <p>100 Paracetamol 250mg/5ml oral susp SF</p> | 150ml Paracetamol 250mg/5ml oral susp SF (100ml) AAH (£1.19) | 10/04/2019 14:42 |
| 150ml Paracetamol 250mg/5ml oral susp SF (100ml) AAH (£1.19) | 10/04/2019 14:42 | | |

Reason for Change *

Select Edit Reason Edit Reason

Delete Entire Prescription | Added on 10/04/2019 at 14:42 by Supervisor F10 - Save Cancel

- Highlight the item marked with an X OWING tag and press **[F5 – Change Dispensed Qty]**.
- A Change Dispensed Quantity pop-up window displays.

Change Dispensed Quantity[-] [max] [X]

Please input the new dispensed quantity.

F10 - OKCancel

- Input the full original quantity of the item in the field and press **[F10 – OK]**.
- You are returned to the Edit Prescription window, where the item displays without an owing tag.
- Select a *Reason for Change*, enter an *Edit Reason*, and press **[F10 – Save]**.
- ProScript Connect will generate a new label for the owed quantity.
- The ePharmacy Manager *Scripts* tab displays, where the item now displays as Script Edited in the *MCR Dispense Episode Item(s)* section at the bottom of the window.

ProScript Connect 10 April 2019 14:55 Search (CTRL+S) Responsible Pharmacist Victoria Smith | User Supervisor

My shortcuts: Redeem Owings (F2), Reprints (F6), Ordering (F7), Overdue Scripts (F8), MDS Prep (F9), MDS Scripts Due, SDM (Ctrl M), Stock Manager (Ctrl O), MDS Manager (F11), ePharmacy (Ctrl E), RMS (Ctrl R), FMD Workload

Search Workflow Manager ePharmacy Manager

Scripts Treatment Summary Patient Registration Pharmacist: Victoria Smith

F1 - View PMR F2 - View / Process F4 - Claim F5 - Claim Cancellation F6 - Batch Functions F9 - Resend Abandon F10 - MAS

F11 - Print CP4 F12 - Manually Update Status Edit MCR Item Patient Centric View View XML Reports CPS Report Edit Additional Information

Filters: All ETP CPS Service MCR Patient Search Patient Prescription expiring by Select a date 15 Due By Select a Status All Show Requires Attention Show Controlled Drugs Show Abandoned Scripts Clear Filters

| Service Type | Service | Date Added | Patient | CHI Number | UPN | Status |
|--------------|---------|---------------------|------------------------|-------------|------------------|-----------------------|
| MCR | | 10/04/2019 09:47:30 | EDISON, SIMON (Master) | 201000 2075 | K881130000C64MLK | Due On 05/06/2019 New |
| MCR | | 10/04/2019 09:57:58 | EDISON, SIMON (Master) | 201000 2075 | K881130000C7MLDW | Due On 08/05/2019 New |

Prescribed Item(s) Prescription History MCR Dispense Episode Item(s)

| Date Added | Episode | Drug Description |
|---------------------|---------|---|
| 10/04/2019 14:42:22 | 2 of 6 | Paracetamol 250mg/5ml oral susp SF Script Edited |
| 10/04/2019 09:54:14 | 1 of 6 | Paracetamol 250mg/5ml oral susp SF |

[201000 2075] EDISON, SIMON (Master) 1 OWING EXEMPT (B)
 Flat 4-3 Atholl House
 86-88 Guild Street,
 Aberdeen, Grampian,
 AB9 1NJ
 DOB: 20 Oct 2000
 Age: 18 years 5 months
 Elected Services

Response received: ePharmacy: 1000 - INFORMATION: electronic payment claim ref: D04621000003HNSR successfully received. (Code 1000) (MCR claim request for UPN K881130000C64MLK, ItemId 1, Repeat Number 1)

Revision History

| Version Number | Date | Revision Details | Author(s) |
|----------------|-------------------|------------------|----------------------|
| 1.0 | 17 September 2019 | | Joanne Hibbert-Gorst |
| | | | |
| | | | |

Contact us

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