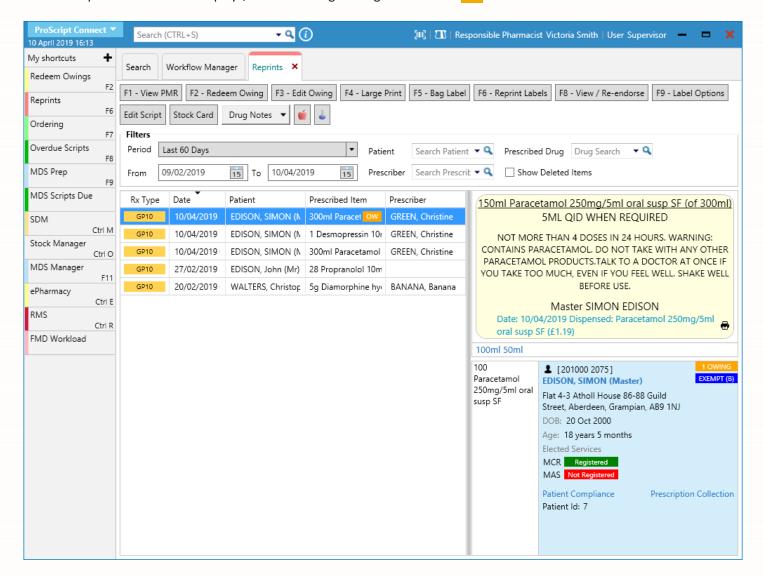


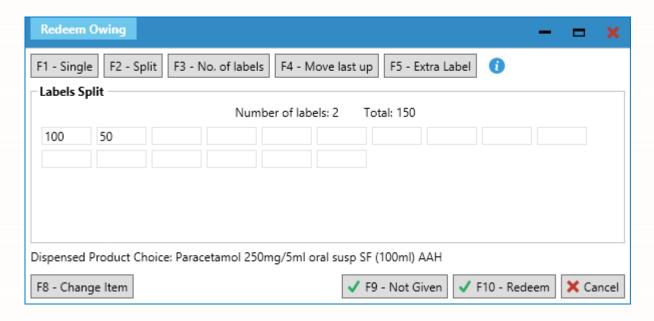
Redeeming an MCR Owing from Reprints

- 1. From the ProScript Connect Search Screen, press [F6] or click the [Reprints] shortcut.
- 2. The Reprints Main Screen displays, with the owing in the grid marked as OW.



- 3. Highlight the owing you want to redeem and press [F2 Redeem Owing].
- 4. The Redeem Owing window displays, with the full outstanding quantity to be redeemed.





5. Press [F10 – Redeem].

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	17 September 2019		Joanne Hibbert-Gorst

Contact us

For more information contact: **Telephone: 0344 209 2601**

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