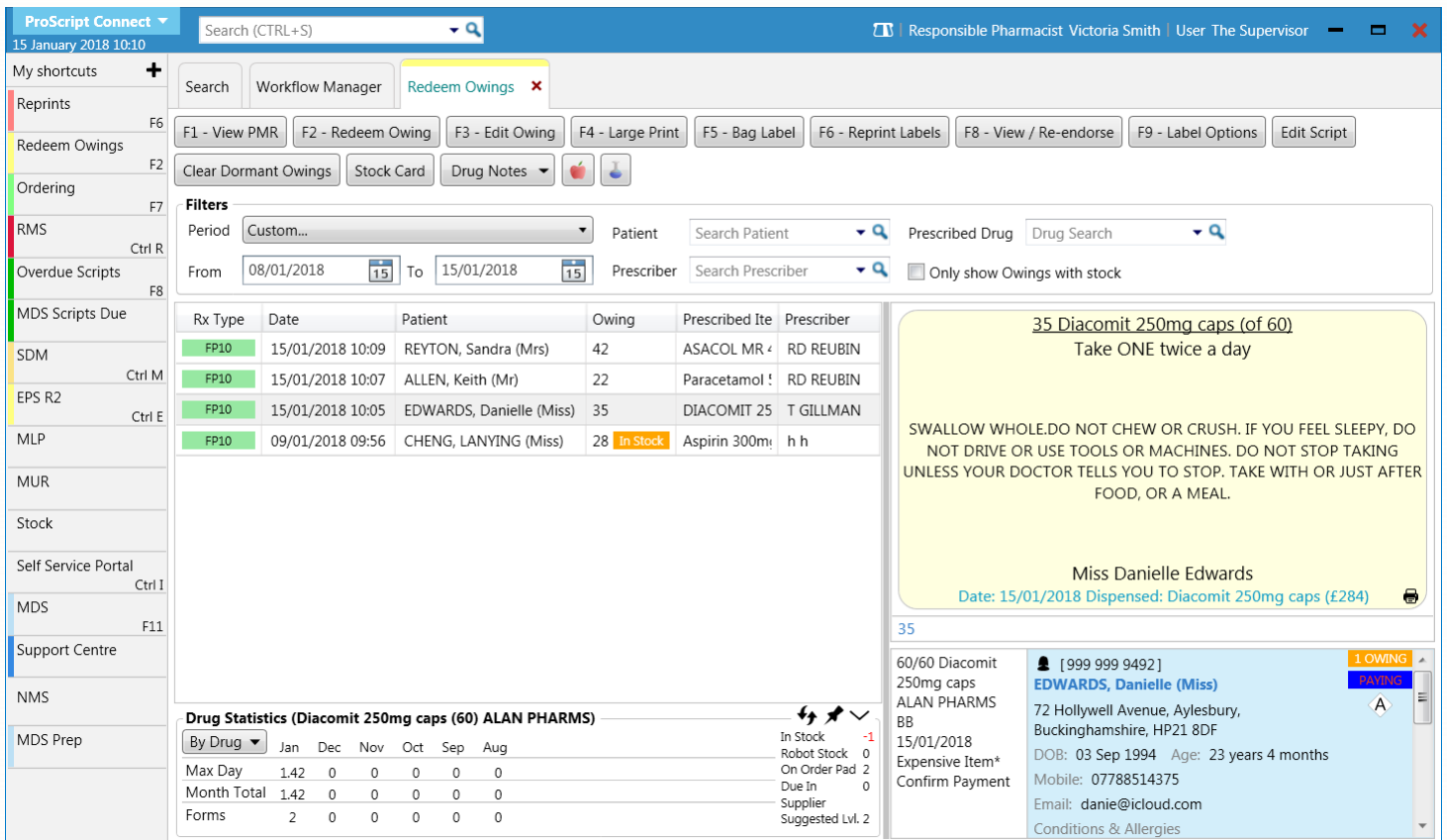


# Marking an Owing as Not Given from Redeem Owings

Redeem Owings

F2

1. From the ProScript Connect Main Screen, press
2. The Redeem Owings opens in a new tab.
3. From Reprints, highlight a prescription.



**ProScript Connect** | Search (CTRL+S) | Responsible Pharmacist Victoria Smith | User The Supervisor

15 January 2018 10:10

My shortcuts: Search, Workflow Manager, Redeem Owings

Reprints: F6 | Redeem Owings: F2 | Ordering: F7 | RMS: Ctrl R | Overdue Scripts: F8 | MDS Scripts Due | SDM: Ctrl M | EPS R2: Ctrl E | MLP | MUR | Stock | Self Service Portal: Ctrl I | MDS: F11 | Support Centre | NMS | MDS Prep

Workflow Manager: F1 - View PMR, F2 - Redeem Owing, F3 - Edit Owing, F4 - Large Print, F5 - Bag Label, F6 - Reprint Labels, F8 - View / Re-endorse, F9 - Label Options, Edit Script

Clear Dormant Owings | Stock Card | Drug Notes

**Filters**

Period: Custom... | Patient: Search Patient | Prescribed Drug: Drug Search

From: 08/01/2018 To: 15/01/2018 | Prescriber: Search Prescriber | Only show Owings with stock

| Rx Type | Date             | Patient                  | Owing | Prescribed Itc | Prescriber |
|---------|------------------|--------------------------|-------|----------------|------------|
| FP10    | 15/01/2018 10:09 | REYTON, Sandra (Mrs)     | 42    | ASACOL MR      | RD REUBIN  |
| FP10    | 15/01/2018 10:07 | ALLEN, Keith (Mr)        | 22    | Paracetamol    | RD REUBIN  |
| FP10    | 15/01/2018 10:05 | EDWARDS, Danielle (Miss) | 35    | DIACOMIT 25    | T GILLMAN  |
| FP10    | 09/01/2018 09:56 | CHENG, LANYING (Miss)    | 28    | Aspirin 300mg  | h h        |

**35 Diacomit 250mg caps (of 60)**  
Take ONE twice a day

SWALLOW WHOLE. DO NOT CHEW OR CRUSH. IF YOU FEEL SLEEPY, DO NOT DRIVE OR USE TOOLS OR MACHINES. DO NOT STOP TAKING UNLESS YOUR DOCTOR TELLS YOU TO STOP. TAKE WITH OR JUST AFTER FOOD, OR A MEAL.

Miss Danielle Edwards  
Date: 15/01/2018 Dispensed: Diacomit 250mg caps (£284)

35

60/60 Diacomit 250mg caps  
ALAN PHARMS  
BB  
15/01/2018  
Expensive Item\*  
Confirm Payment

[999 999 9492]  
**EDWARDS, Danielle (Miss)**  
72 Hollywell Avenue, Aylesbury,  
Buckinghamshire, HP21 8DF  
DOB: 03 Sep 1994 Age: 23 years 4 months  
Mobile: 07788514375  
Email: danie@icloud.com  
Conditions & Allergies

**Drug Statistics (Diacomit 250mg caps (60) ALAN PHARMS)**

| By Drug     | Jan  | Dec | Nov | Oct | Sep | Aug |
|-------------|------|-----|-----|-----|-----|-----|
| Max Day     | 1.42 | 0   | 0   | 0   | 0   | 0   |
| Month Total | 1.42 | 0   | 0   | 0   | 0   | 0   |
| Forms       | 2    | 0   | 0   | 0   | 0   | 0   |

In Stock -1  
Robot Stock 0  
On Order Pad 2  
Due In 0  
Supplier Suggested Lvl. 2

4. Press [F2 – Redeem Owing].
5. The Redeem Owing window displays, with the full outstanding quantity to be redeemed in the first field.

Redeem Owing

-
□
✕

F1 - Single
F2 - Split
F3 - No. of labels
F4 - Move last up
F5 - Extra Label
i

**Labels Split**

Number of labels: 1    Total: 35

|    |  |  |  |  |  |  |  |
|----|--|--|--|--|--|--|--|
| 35 |  |  |  |  |  |  |  |
|    |  |  |  |  |  |  |  |

Dispensed Product Choice: Diacomit 250mg caps (60) ALAN PHARMS

F8 - Change Item
✓ F9 - Not Given
 ✓ F10 - Redeem
 ✕ Cancel

6. Press **[F9 – Not Given]**.
7. The Redeem Owings window displays again, where the prescription no longer displays.

## Revision History

| Version Number | Date              | Revision Details | Author(s)            |
|----------------|-------------------|------------------|----------------------|
| 1.0            | 17 September 2019 |                  | Joanne Hibbert-Gorst |
|                |                   |                  |                      |
|                |                   |                  |                      |

### Contact us

For more information contact:  
**Telephone: 0344 209 2601**