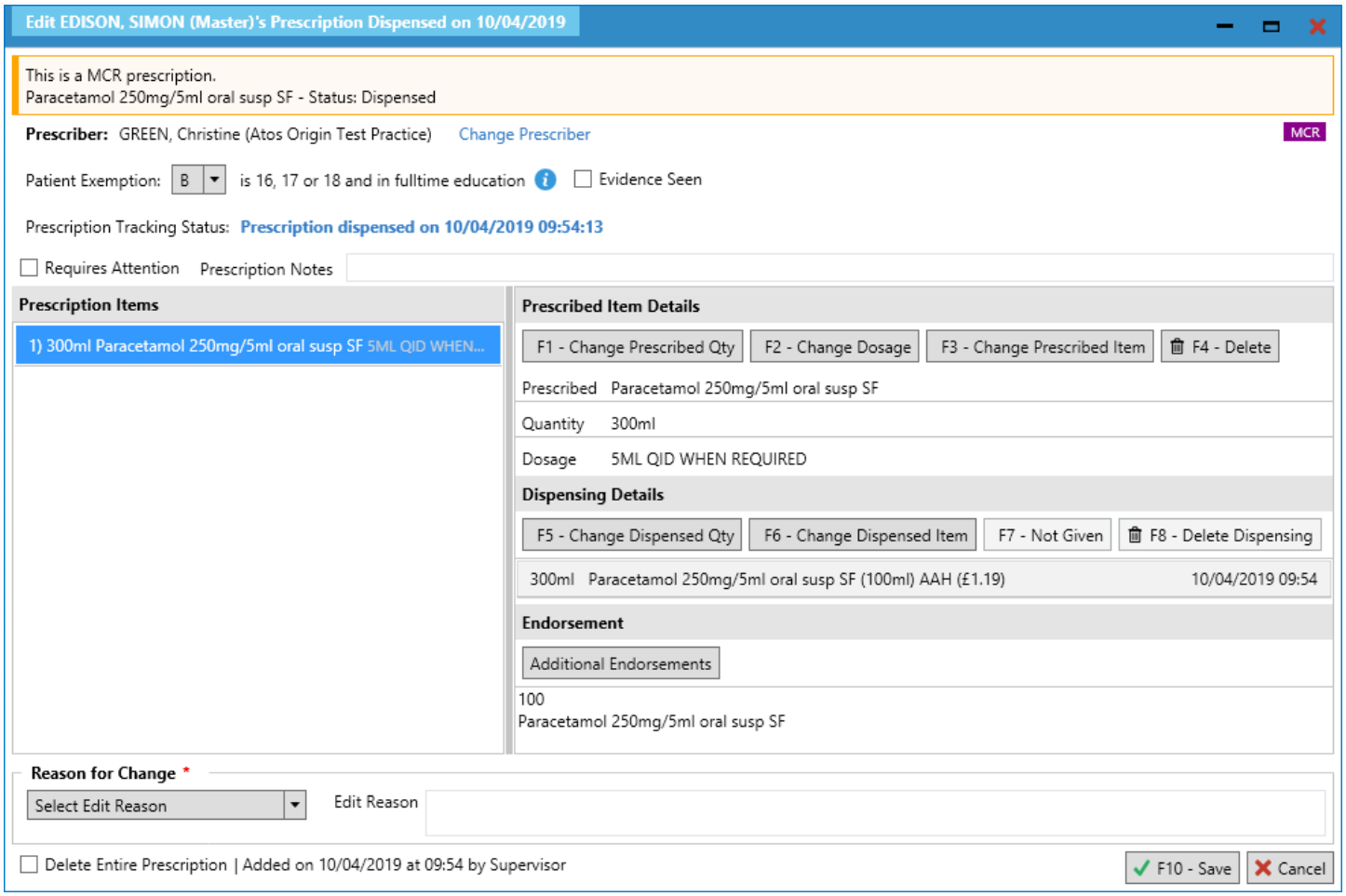
Editing an MCR Item

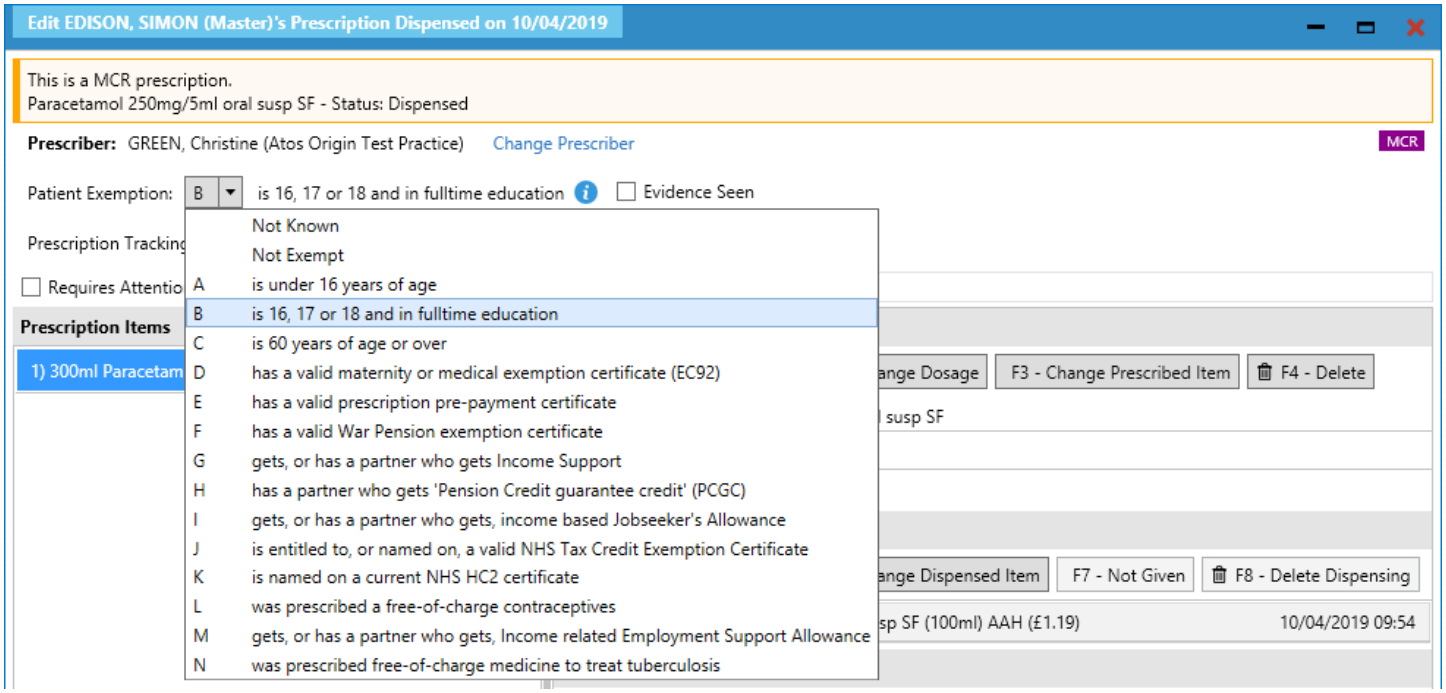
1. From the ePharmacy Manager *Scripts* tab, highlight a prescription marked as MCR.
2. Click **[Edit MCR Item]**.
3. The Edit Prescription window for the selected item displays.



Editing the Exemption Status

The Edit Prescription window enables you to edit the exemption status by selecting an alternative exemption status in the drop-down menu.

A McKesson Company



Editing and/or Deleting Prescribed Item Details

The Edit Prescription window enables you to edit or delete information pertaining to the prescribing details of the selected item. You can:

- Press **[F1 – Change Prescribed Qty]** to edit the prescribed quantity for the item
- Press **[F2 – Change Dosage]** to edit the dosage for the item
- Press **[F3 – Change Prescribed Item]** to edit the prescribed item

Editing and/or Deleting Dispensing Details

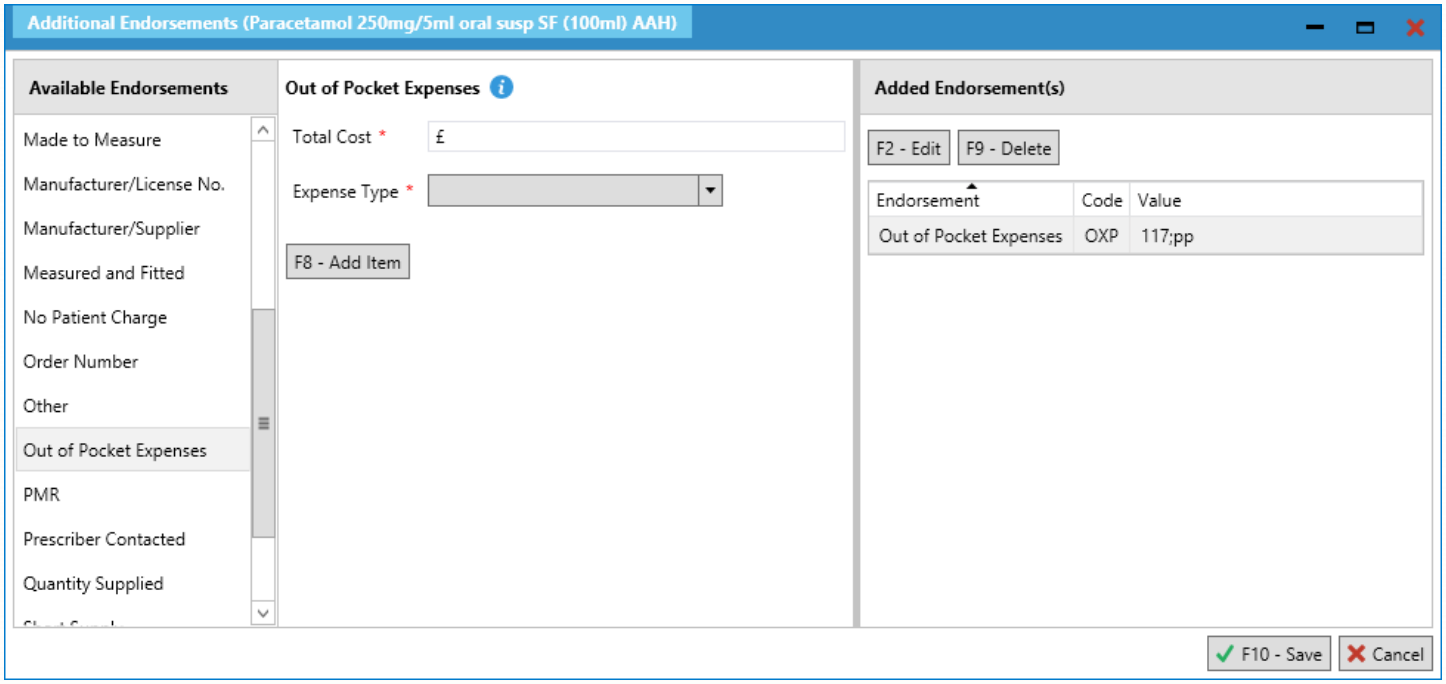
The Edit Prescription window enables you to edit or delete information pertaining to the dispensing details of the selected item. You can:

- Press **[F5 – Change Dispensed Qty]** to edit the dispensed quantity for the item, which creates an owing
- Press **[F6 – Change Dispensed Item]** to edit the dispensed product (either an alternative brand or generic)

Adding an Additional Endorsement

The Edit Prescription window enables you to add extra endorsements to the items on the prescription by clicking **[Additional Endorsements]**.

A McKesson Company



Saving the Edited Prescription

1. Select the *Reason for Change* and enter a reason if applicable.
2. Press **[F10 – Save]**.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	16 September 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601

Not to be reproduced or copied without the consent of AAH Pharmaceuticals Limited 2019.