

Editing an MCR Item

1. From the ePharmacy Manager *Scripts* tab, highlight a prescription marked as **MCR**.
2. Click **[Edit MCR Item]**.
3. The Edit Prescription window for the selected item displays.

Edit EDISON, SIMON (Master)'s Prescription Dispensed on 10/04/2019
- □ ×

This is a MCR prescription.
 Paracetamol 250mg/5ml oral susp SF - Status: Dispensed

Prescriber: GREEN, Christine (Atos Origin Test Practice) [Change Prescriber](#) MCR

Patient Exemption: B is 16, 17 or 18 and in fulltime education i Evidence Seen

Prescription Tracking Status: **Prescription dispensed on 10/04/2019 09:54:13**

Requires Attention Prescription Notes

Prescription Items	Prescribed Item Details
<div style="background-color: #0070c0; color: white; padding: 2px; border-radius: 3px; margin-bottom: 5px;">1) 300ml Paracetamol 250mg/5ml oral susp SF 5ML QID WHEN...</div> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> F1 - Change Prescribed Qty F2 - Change Dosage F3 - Change Prescribed Item F4 - Delete </div> <p>Prescribed Paracetamol 250mg/5ml oral susp SF</p> <p>Quantity 300ml</p> <p>Dosage 5ML QID WHEN REQUIRED</p> <div style="background-color: #f2f2f2; padding: 5px; margin-bottom: 5px;"> Dispensing Details </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> F5 - Change Dispensed Qty F6 - Change Dispensed Item F7 - Not Given F8 - Delete Dispensing </div> <p>300ml Paracetamol 250mg/5ml oral susp SF (100ml) AAH (£1.19) 10/04/2019 09:54</p> <div style="background-color: #f2f2f2; padding: 5px; margin-bottom: 5px;"> Endorsement </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> Additional Endorsements </div> <p>100 Paracetamol 250mg/5ml oral susp SF</p>

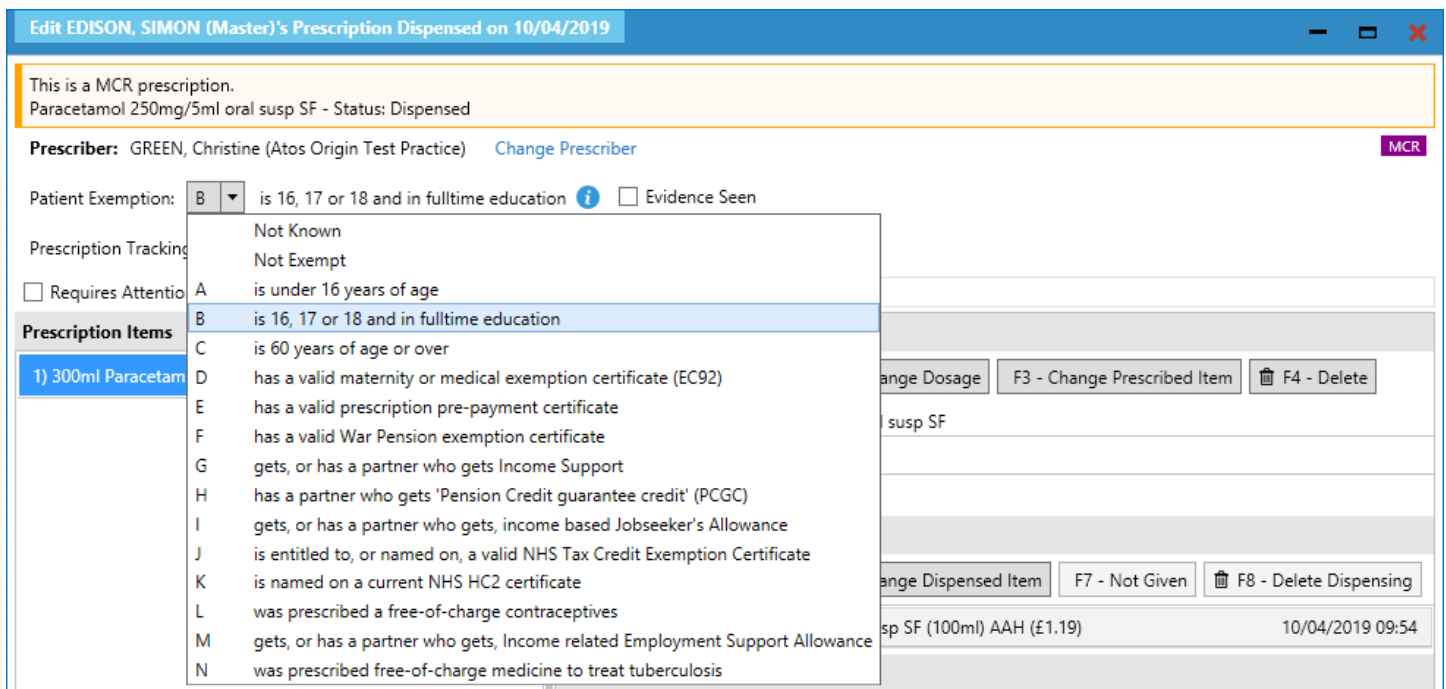
Reason for Change *

Select Edit Reason Edit Reason

Delete Entire Prescription | Added on 10/04/2019 at 09:54 by Supervisor
F10 - Save
X Cancel

Editing the Exemption Status

The Edit Prescription window enables you to edit the exemption status by selecting an alternative exemption status in the drop-down menu.



This is a MCR prescription.
Paracetamol 250mg/5ml oral susp SF - Status: Dispensed

Prescriber: GREEN, Christine (Atos Origin Test Practice) [Change Prescriber](#) MCR

Patient Exemption: **B** is 16, 17 or 18 and in fulltime education i Evidence Seen

Prescription Tracking: Not Known
Not Exempt

Requires Attention: A is under 16 years of age
B is 16, 17 or 18 and in fulltime education
C is 60 years of age or over
D has a valid maternity or medical exemption certificate (EC92)
E has a valid prescription pre-payment certificate
F has a valid War Pension exemption certificate
G gets, or has a partner who gets Income Support
H has a partner who gets 'Pension Credit guarantee credit' (PCGC)
I gets, or has a partner who gets, income based Jobseeker's Allowance
J is entitled to, or named on, a valid NHS Tax Credit Exemption Certificate
K is named on a current NHS HC2 certificate
L was prescribed a free-of-charge contraceptives
M gets, or has a partner who gets, Income related Employment Support Allowance
N was prescribed free-of-charge medicine to treat tuberculosis

1) 300ml Paracetamol

[Change Dosage](#) [F3 - Change Prescribed Item](#) [F4 - Delete](#)

susp SF

[Change Dispensed Item](#) [F7 - Not Given](#) [F8 - Delete Dispensing](#)

susp SF (100ml) AAH (£1.19) 10/04/2019 09:54

Editing and/or Deleting Prescribed Item Details

The Edit Prescription window enables you to edit or delete information pertaining to the prescribing details of the selected item. You can:

- Press **[F1 – Change Prescribed Qty]** to edit the prescribed quantity for the item
- Press **[F2 – Change Dosage]** to edit the dosage for the item
- Press **[F3 – Change Prescribed Item]** to edit the prescribed item

Editing and/or Deleting Dispensing Details

The Edit Prescription window enables you to edit or delete information pertaining to the dispensing details of the selected item. You can:

- Press **[F5 – Change Dispensed Qty]** to edit the dispensed quantity for the item, which creates an owing
- Press **[F6 – Change Dispensed Item]** to edit the dispensed product (either an alternative brand or generic)

Adding an Additional Endorsement

The Edit Prescription window enables you to add extra endorsements to the items on the prescription by clicking **[Additional Endorsements]**.

Additional Endorsements (Paracetamol 250mg/5ml oral susp SF (100ml) AAH)

Available Endorsements	Out of Pocket Expenses i	Added Endorsement(s)						
Made to Measure	Total Cost * £	F2 - Edit F9 - Delete						
Manufacturer/License No.	Expense Type * 	<table border="1"> <thead> <tr> <th>Endorsement</th> <th>Code</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Out of Pocket Expenses</td> <td>QXP</td> <td>117;pp</td> </tr> </tbody> </table>	Endorsement	Code	Value	Out of Pocket Expenses	QXP	117;pp
Endorsement	Code	Value						
Out of Pocket Expenses	QXP	117;pp						
Manufacturer/Supplier	F8 - Add Item							
Measured and Fitted								
No Patient Charge								
Order Number								
Other								
Out of Pocket Expenses								
PMR								
Prescriber Contacted								
Quantity Supplied								

✓ F10 - Save
✗ Cancel

Saving the Edited Prescription

1. Select the *Reason for Change* and enter a reason if applicable.
2. Press **[F10 – Save]**.

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	16 September 2019		Joanne Hibbert-Gorst

Contact us

For more information contact:
Telephone: 0344 209 2601