



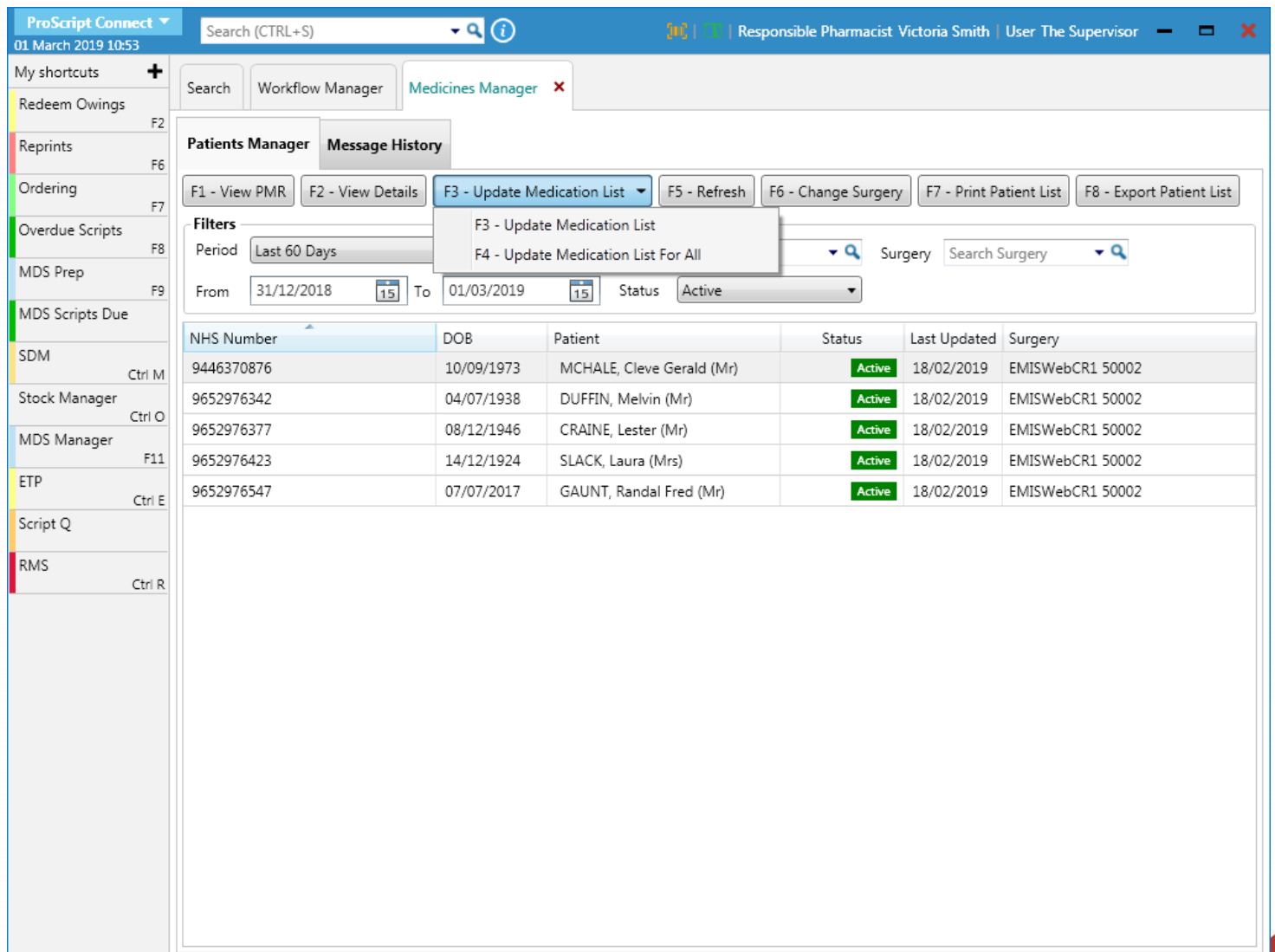
Updating the Medicines Manager Medication List

Requesting a repeat prescription via Medicines Manager requires the medication list from the surgery. To ensure you have the most up-to-date medication list, it is important to update this for your patient(s).

 You must be [logged in to the NHS Spine](#) with your smart card to update your patient(s) medication list(s).

1. From the Medicines Manager *Patients Manager* tab, you can;
 - Use the *Filters* and search box to select a patient in the grid to update the medication list for a single patient and press **[F3 – Update Medication List]**
 - Leave the filters untouched to update the medication list for all patients and click the arrow on the right of the **[F3 – Update Medication List]** button and select the *F4 – Update Medication List For All* menu item.

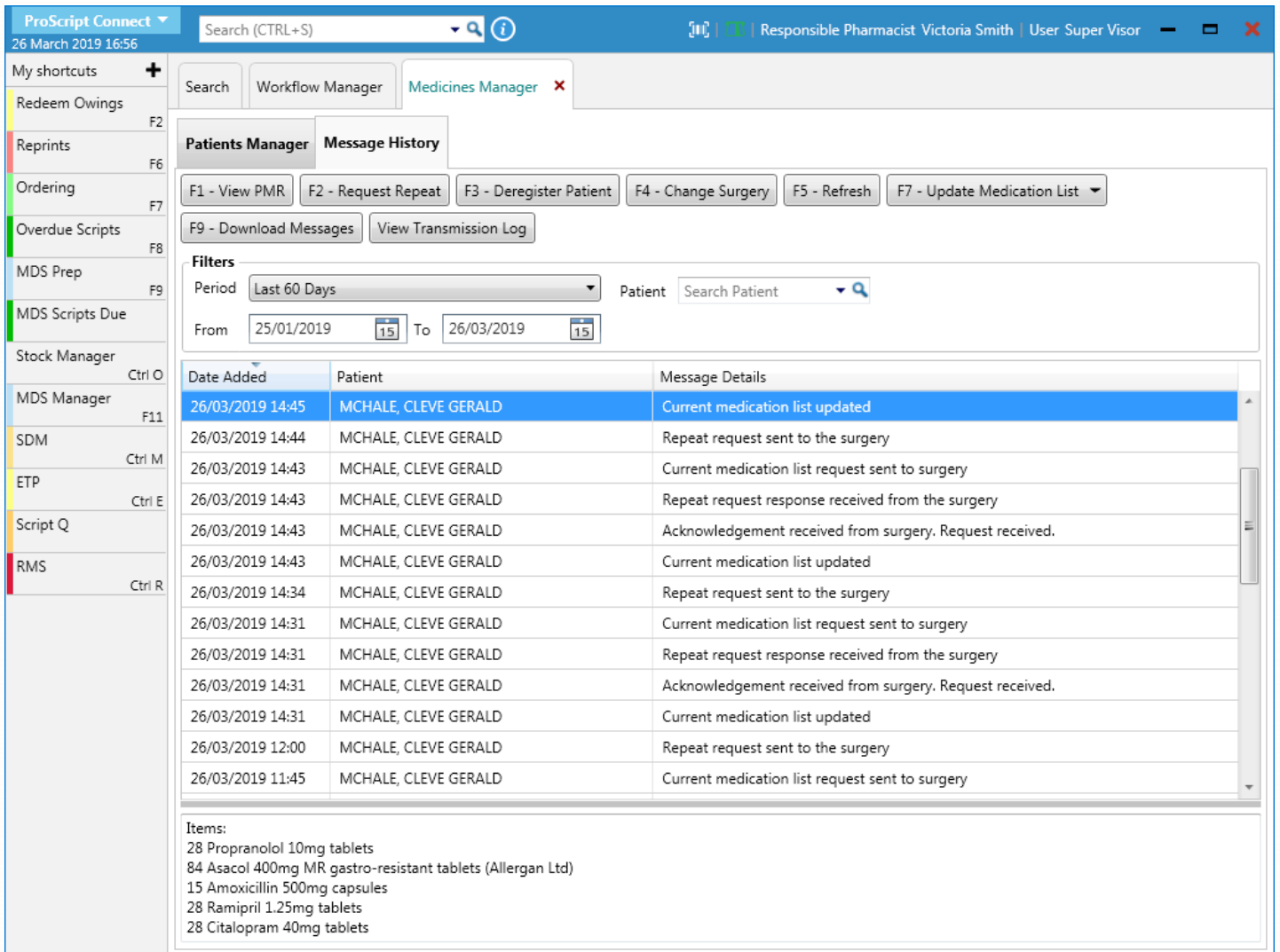
 Medication lists can also be updated from the *Message History* tab using the **[F7 – Update Medication List]** button, or whilst requesting a repeat from the Select Repeat Items window using the **[F6 – Update List]** button.



The screenshot shows the ProScript Connect interface. The top navigation bar includes the date '01 March 2019 10:53', a search bar, and the user 'Responsible Pharmacist Victoria Smith | User The Supervisor'. The main area is titled 'Medicines Manager' and has two tabs: 'Patients Manager' (selected) and 'Message History'. Below the tabs are several buttons: 'F1 - View PMR', 'F2 - View Details', 'F3 - Update Medication List' (with a dropdown arrow), 'F5 - Refresh', 'F6 - Change Surgery', 'F7 - Print Patient List', and 'F8 - Export Patient List'. The 'F3' dropdown menu is open, showing 'F3 - Update Medication List' and 'F4 - Update Medication List For All'. Below the buttons is a 'Filters' section with 'Period' set to 'Last 60 Days', 'From' date '31/12/2018', 'To' date '01/03/2019', and 'Status' set to 'Active'. A search box for 'Surgery' is also present. The main content is a table with the following data:

NHS Number	DOB	Patient	Status	Last Updated	Surgery
9446370876	10/09/1973	MCHALE, Cleve Gerald (Mr)	Active	18/02/2019	EMISWebCR1 50002
9652976342	04/07/1938	DUFFIN, Melvin (Mr)	Active	18/02/2019	EMISWebCR1 50002
9652976377	08/12/1946	CRAINE, Lester (Mr)	Active	18/02/2019	EMISWebCR1 50002
9652976423	14/12/1924	SLACK, Laura (Mrs)	Active	18/02/2019	EMISWebCR1 50002
9652976547	07/07/2017	GAUNT, Randal Fred (Mr)	Active	18/02/2019	EMISWebCR1 50002

- On the *Message History* tab, new *Message Details* will appear for the patient(s) to advise that the current medication list request has been sent to the surgery, and once the medication list(s) have been updated.



ProScript Connect | Search (CTRL+S) | Responsible Pharmacist Victoria Smith | User Super Visor

26 March 2019 16:56

My shortcuts: Redeem Owings (F2), Reprints (F6), Ordering (F7), Overdue Scripts (F8), MDS Prep (F9), MDS Scripts Due, Stock Manager (Ctrl O), MDS Manager (F11), SDM (Ctrl M), ETP (Ctrl E), Script Q, RMS (Ctrl R)

Search | Workflow Manager | Medicines Manager

Patients Manager | **Message History**

F1 - View PMR | F2 - Request Repeat | F3 - Deregister Patient | F4 - Change Surgery | F5 - Refresh | F7 - Update Medication List

F9 - Download Messages | View Transmission Log

Filters
 Period: Last 60 Days | Patient: Search Patient
 From: 25/01/2019 To: 26/03/2019

Date Added	Patient	Message Details
26/03/2019 14:45	MCHALE, CLEVE GERALD	Current medication list updated
26/03/2019 14:44	MCHALE, CLEVE GERALD	Repeat request sent to the surgery
26/03/2019 14:43	MCHALE, CLEVE GERALD	Current medication list request sent to surgery
26/03/2019 14:43	MCHALE, CLEVE GERALD	Repeat request response received from the surgery
26/03/2019 14:43	MCHALE, CLEVE GERALD	Acknowledgement received from surgery. Request received.
26/03/2019 14:43	MCHALE, CLEVE GERALD	Current medication list updated
26/03/2019 14:34	MCHALE, CLEVE GERALD	Repeat request sent to the surgery
26/03/2019 14:31	MCHALE, CLEVE GERALD	Current medication list request sent to surgery
26/03/2019 14:31	MCHALE, CLEVE GERALD	Repeat request response received from the surgery
26/03/2019 14:31	MCHALE, CLEVE GERALD	Acknowledgement received from surgery. Request received.
26/03/2019 14:31	MCHALE, CLEVE GERALD	Current medication list updated
26/03/2019 12:00	MCHALE, CLEVE GERALD	Repeat request sent to the surgery
26/03/2019 11:45	MCHALE, CLEVE GERALD	Current medication list request sent to surgery

Items:
 28 Propranolol 10mg tablets
 84 Asacol 400mg MR gastro-resistant tablets (Allergan Ltd)
 15 Amoxicillin 500mg capsules
 28 Ramipril 1.25mg tablets
 28 Citalopram 40mg tablets

Revision History

Version Number	Date	Revision Details	Author(s)
1.0	31 July 2019		Joanne Hibbert-Gorst

Contact us

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